

WESTON-SUPER-MARE TOWN COUNCIL POLICY AND FINANCE COMMITTEE AGENDA

Date: Monday 17th August 2015**Time: 7.00 pm****Venue: Grove House**

Members of the Policy and Finance Committee are hereby summoned to this meeting. Members who wish to comment on matters within their ward may attend and address the Committee. Members are reminded that they have a duty to state a Declaration of Interest prior to the appropriate agenda item and to consider the Crime and Disorder Act s.17 and Equality Act s.149 when reaching such a decision.

Committee Members: Councillors Clive Webb (Chairman), Michal Kus, Roger Bailey, Peter Crew, Clive Darke, Peter Fox, Richard Nightingale, Lisa Pilgrim, Catherine Gibbons, Mike Lyall, Mark Canniford and Robert Payne

Note: Quorum of the Committee shall be 5 of its Members.

Prior to the commencement of the meeting, the Chairman will invite questions and observations from parishioners present (maximum time permitted 15 minutes).

- 1. Apologies for Absence and Notification of Substitutions**
- 2. Declarations of Interest**
- 3. To approve Minutes of the Policy & Finance Committee Meeting held on 15th June 2015** (attached)
- 4. The minutes of the Working Party to Review Expenditure & Governance**
To approve the minutes of the Working Party to Review Expenditure & Governance held on the 29th June 2015 (attached)
- 5. Monthly Financial Reports:-**
 - a) For Approval**
 - i. Schedule of Unapproved Expenditure (attached)
 - b) For Noting**
 - i. Bank Reconciliations for June 2015 (attached)
 - ii. Budgetary Control Report for June 2015 (attached)
 - iii. Bank Interest Report for June 2015 (attached)
 - iv. Schedule of Receipted Income for June 2015 (attached)
 - v. Income Analysis 2014/15 (attached)
 - vi. Bad Debt (attached)
- 6. Year End accounts 2014/2015.**
To receive the final Internal Audit report for the year 2014 / 2015 (attached)

- 7. Authority to open a PayPal Account**
To receive the report of the Responsible Financial Officer (attached)
- 8. To reconsider membership of NALC/ALCA**
Statement by the Chief Executive of NALC and Secretary of ALCA
- 9. Hildesheim Exchange**
To receive the report of the Town Clerk (to follow)
- 10. To maintain and fund Uphill Church Lights**
To receive the minute extract from the Expenditure & Governance Working Party held on the 29th June 2015. (attached)

Malcolm L Nicholson LL.B DMS AILCM
Town Clerk
11th August 2015

Grove House, Grove Park,
Weston-super-Mare BS23 2QJ
Tel: 01934 632567