

# WESTON-SUPER-MARE TOWN COUNCIL POLICY AND FINANCE COMMITTEE AGENDA

**Date:** Monday 28<sup>th</sup> September 2015

**Time:** 7.00 pm

**Venue:** Grove House

*Members of the Policy and Finance Committee are hereby summoned to this meeting. Members who wish to comment on matters within their ward may attend and address the Committee. Members are reminded that they have a duty to state a Declaration of Interest prior to the appropriate agenda item and to consider the Crime and Disorder Act s.17 and Equality Act s.149 when reaching such a decision.*

**Committee Members:** Councillors Clive Webb (Chairman), Michal Kus, Roger Bailey, Peter Crew, Clive Darke, Peter Fox, Richard Nightingale, Lisa Pilgrim, Catherine Gibbons, Mike Lyall, Mark Canniford and Robert Payne

**Note:** Quorum of the Committee shall be 5 of its Members.

Prior to the commencement of the meeting, the Chairman will invite questions and observations from parishioners present (maximum time permitted 15 minutes).

1. **Apologies for Absence and Notification of Substitutions**
2. **Declarations of Interest**
3. **To approve Minutes of the Policy & Finance Committee Meeting held on 17<sup>th</sup> August 2015** (attached)
4. **The minutes of the Working Party to Review Expenditure & Governance**  
The meeting scheduled for the 7<sup>th</sup> September 2015 was cancelled due to lack of business.
5. **Monthly Financial Reports:-**
  - a) **For Approval**
    - i. Schedule of Unapproved Expenditure July and August 2015 (attached)
  - b) **For Noting**
    - i. Bank Reconciliations for July and August 2015 (attached)
    - ii. Budgetary Control Report for July and August 2015 (attached)
    - iii. Bank Interest Report for July and August 2015 (attached)
    - iv. Schedule of Receipted Income for July and August 2015 (attached)
    - v. Income Analysis for 2015/16 (attached)
    - vi. Bad Debt (attached)
    - vii. Month end overspend report, period 4 and 5, 2015/16 (attached)
6. **Year End Accounts 2014/2015**  
To receive the report of the Responsible Financial Officer (attached)
7. **Water Park Concession**  
To receive the joint report of the Town Clerk and Responsible Financial Officer (attached)