

WESTON-SUPER-MARE TOWN COUNCIL POLICY AND FINANCE COMMITTEE AGENDA

Date: Monday 17th December 2018

Time: 7.00 pm

Venue: Grove House

Members of the Policy and Finance Committee are hereby summoned to this meeting. Members who wish to comment on matters within their ward may attend and address the Committee. Members are reminded that they have a duty to state a Declaration of Interest prior to the appropriate agenda item and to consider the Crime and Disorder Act s.17 and Equality Act s.149 when reaching such a decision.

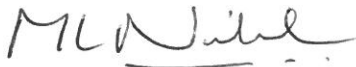
Committee Members: Councillors Clive Webb (Chairman), Michal Kus, Roger Bailey, Peter Crew, James Davis, Peter Fox, Richard Nightingale, Lisa Pilgrim, Catherine Gibbons, Denise Hunt, Mark Canniford and Robert Payne.

Note: Quorum of the Committee shall be 5 of its Members.

Prior to the commencement of the meeting, the Chairman will invite questions and observations from parishioners present (maximum time permitted 15 minutes).

1. **Apologies for Absence and Notification of Substitutions**
2. **Declarations of Interest**
3. **To approve the minutes of the Policy & Finance Committee Meeting held on the 22nd October 201** (attached)
4. **The minutes of the Working Party to Review Expenditure & Governance**
To note the minutes of the Working Party to Review Expenditure & Governance held on 3rd September 2018 (approved) and 5th November 2018 (unapproved) (attached)
5. **Monthly Financial Reports: September and October 2018**
 - a) **For Approval**
Schedule of Unapproved Expenditure (attached)
 - b) **For Noting**
 - i. Bank Reconciliations (attached)
 - ii. Budgetary Control Report (attached)
 - iii. Bank Interest Report (attached)
 - iv. Schedule of Receipted Income (attached)
 - v. Income Analysis (attached)
 - vi. Overspend Month end report (attached)
 - vii. Bad debt report (attached)
6. **Castle Batch Play Area Overspend**
Minute extract from Tourism and Leisure Committee (attached)

- 7. Public Toilets Review**
To receive the minute extract from the Expenditure & Governance Working Party on 5th November 2018 (attached)
- 8. Health and Safety risks associated with the play area erected at the Bournville allotment site**
To receive the minute extract from the Expenditure & Governance Working Party on 5th November 2018 (attached)
- 9. Night Assessment Unit – Request for further funding**
To receive a letter from the NAC Co-ordinator (attached)
- 10. To approve the Town Council charges for the year 2019/2020 (to follow)**
- 11. To recommend a Draft Budget for 2019/2020 to the Council (attached)**
- 12. Final External conclusion for Audit for the Year ending 31.03.18**
To receive the letter of conclusion from the External Audit and supporting return (attached)
- 13. To receive the First Interim Audit Report (Internal) for the year April 2018 – March 2019 (attached)**
- 14. Surrender of Lease of Trading Hut at Rectors Way**
To receive the report of the Town Clerk (attached)
- 15. Town Quarry Arts Venue – Approach from Weston Civic Society**
To receive the report of the Town Clerk (attached)



Malcolm L Nicholson LL.B DMS PSLCC
Town Clerk
10th December 2017

Grove House
Weston-super-Mare
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