

**Policy & Finance Committee 16th December 2019**  
**Weston-super-Mare Town Council Charges for the year 2020 / 2021**

TOWN COUNCIL FACILITY	2019 / 2020 Proposed Charges (@2.5% CPI increase except where complete review has taken place ( all charges are rounded figures and are exclusive of VAT unless indicated otherwise)	2019 / 2020 Proposed Charges (@2.5 % CPI increase except where complete review has taken place ( all charges are rounded figures and are exclusive of VAT unless indicated otherwise)	2020 / 2021 Proposed Charges (@2.% CPI increase except where complete review has taken place ( all charges are rounded figures and are exclusive of VAT unless indicated otherwise)	2020 / 2021 Proposed Charges (@2. % CPI increase except where complete review has taken place ( all charges are rounded figures and are exclusive of VAT unless indicated otherwise)
	WSM Resident- Discounted Charge	NON WSM Resident - Full Charge	WSM Resident- Discounted Charge	NON WSM Resident - Full Charge
<b>Allotments</b>	<b>TBC - as per Allotment Agreement 07.12.16 set by Club</b>		<b>TBC - as per Allotment Agreement 07.12.16 set by Club</b>	
Full size plot (one year notice required to raise charges)	Cost compared to other providers in the area and adjusted accordingly		Cost compared to other providers in the area and adjusted accordingly	
	WSM Resident- Discounted Charge	NON WSM Resident - Full Charge	WSM Resident- Discounted Charge	NON WSM Resident - Full Charge
<b>Milton Road Cemetery- Burial Fees (see Finance Office for VAT.)</b>				
<b>Internment Fees</b>				
Child < 5 Years	£ 165	£ 330	168	337
Child 5 - 16 years	£ 700	£ 1,400	714	1,428
Adult 16 + years (single depth)	£ 750	£ 1,500	765	1,530
Adult (double depth)	none available	none available	none available	none available
Adult (triple depth)	Free if interment within cemetery	£ 60	Free if interment within cemetery	£ 61
Use of cemetery Chapel				
<b>Exclusive right to Burial</b>				
Child	£ 221	£ 443	225	452
Adult	£ 850	£ 1,700	867	1,734
Ex-common graves (as per P&F resolution 15.06.15 charged at 75% of normal charge) to single depth only	£ 650	£ 1,300	663	1,326
<b>Cremated Remains</b>				
Child < 5 years	£ -	£ -	-	-
Child 5 - 16 years	£ 35	£ 70	36	71
Adult 16 + years	£ 115	£ 230	117	235
Internment of Ashes (without casket Adult)	£ 49	£ 98	50	100
<b>Cemetery Memorials (Historically only charged single fee)</b>				
Flat Stone				
Headstone	£ 175	£ 175	179	179
Vase	£ 175	£ 175	179	179
2nd Inscription	£ 65	£ 65	66	66
Kerb Set	£ 40	£ 40	41	41
Tablet & Plaque (Desk style for use in Cremated Remains plot (not Mem Garden) only)	£ 175	£ 175	179	179
<b>Cremated Remains Plots - within Cemetery (not Memorial Garden)</b>	£ 175	£ 175	179	179

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<b>TOWN COUNCIL FACILITY</b>				
Exclusive right to burial in a cremated remains plot (80 years) Plot only from 01.04.19 Plots for cremated remains are available at various sections throughout the cemetery	£ 550	£ 1,100	£ 561	£ 1,122
<i>Cremated Remains Plots - Memorial Garden only</i>	£ 528	£ 1,056	£ 539	£ 1,077
Memorial Garden plot Package (Inc. VAT) All deeds now 80 Years from 01.04.19	£ 1,150	£ 2,300	£ 1,173	£ 2,346
<i>Children's Memorial Garden (new facilities available)</i>				
Memorial Garden Plot (Private plot for ashes etc.)	£ 66	£ 131	£ 67	£ 134
Scattering of Ashes (child up to age of 16yrs)	FOC	FOC	FOC	FOC
Name Plaque on Memorial wall	TBC	TBC	TBC	TBC
<i>Miscellaneous Charges</i>				
Transfer of Ownership of Grave				
For a copy of deed Grant	£ 70	£ 70	£ 71	£ 71
Register Search	£ 25	£ 25	£ 26	£ 26
Copy of Register Entry	£ 43	£ 43	£ 44	£ 44
Exhumations	£ 23	£ 23	£ 23	£ 23
Permission for Everlasting Candles	Actual costs	Actual costs	Actual costs	Actual costs
Memorial Benches	£ 8	£ 8	£ 8	£ 8
Extra letters for Memorial inscriptions	*827	*827	*844	*844
<b>Memorial Trees (Methodology of spend approved P &amp; F 20.02.17)</b>	£ 2	£ 2	£ 2	£ 2
Purchase of Tree plus 50% town council charge Plus £25 for Ground Preparation fee , Plus cost of Plaque				
<b>Waterpark (fees shown include VAT - chargeable)</b>				
Admission Fee - Child aged 1 - 16 years (Hours between 9:30am - 5.00pm - 7 days per week)	£ 2.50	£ 2.50	£ 2.50	£ 2.50
Seasonal charge to be applied ( 19th April 19 (Good Friday) - 1st September 19 (Sunday) (new term date NSC)				
<b>Tourism Charges (fees shown are exclusive of VAT- chargeable)</b>				
<b>Website Packages</b>				
Bronze				
Silver	£ 150.00		£ 150.00	
Gold	£ 250.00		£ 250.00	
Platinum	£ 350.00		£ 350.00	
Platinum Plus	£ 500.00		£ 500.00	
	£ 700.00		£ 700.00	
<b>3 Month Seasonal Package</b>				
Home Page Hero Banner ( at top of page & whole width)	£ 210.00		£ 210.00	
We recommend Banner	£ 150.00		£ 150.00	
Section Banner ( small at bottom of page)	£ 75.00		£ 75.00	
Event Marketing Package				
	£ 420.00		£ 420.00	

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<b>TOWN COUNCIL FACILITY</b>				
to include : Featured status on the event page				
Promotion through Twitter and Facebook				
Advertising banner for the 3 months leading up to the event				
Ad Banner on consumer newsletter				
<b>Museum (fees show VAT added -except Learning &amp; Education charges which are exempt)</b>				
<b>Room Hire</b>				
<b>Learning Space ROOM HIRE (inclusive of VAT)</b>				
Room hire - 1 hour (day) *	£	24.00	£	30.00
Room hire - 1 hour (eve)*	£	30.00	£	36.00
<b>Upstairs Function Suite</b>				
Room hire - 1 hour (day) *		n/a	£	40.00
Room hire - 1 hour (eve)*		n/a	£	45.00
<b>Courtyard - Evening Hire only</b>				
(Access to the Galleries is available upon request - please not there maybe and additional charge for this- at the desecration of the Museum Manager)				
<b>COURTYARD HIRE (plus VAT)</b>				
Room hire - 1 hour (eve)	£	42.00	£	60.00
<b>Function Charges</b>				
<b>Children's Party Package</b>				
1 Activity				
Room Hire Charge for 2 x hours		between £80-£90		between £80-£90
Catering as per catering menu chosen		between £30-40		between £36-£46
note: Adult supervision is required.				
<b>Function packages can be tailored to request</b>				
(prices as per room hire and current café prices to included overhead charge where applicable)				
Conference delegate packages				
Training Packages				
Community Groups				
Private Parties				
Live Music				
<b>Wedding Packages</b>				
(Prices will be tailored on asking)				
(minimum charge £2,000 for exclusive use of museum)				
Offers and prices available for:				
Catering				
				Price on Asking
				Price on Asking

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<b>TOWN COUNCIL FACILITY</b>				
Bar requirements				
Dressing of room (Chair covers, feature items)				
<b>Café Refreshments Packages - only available with hourly hires above* (Inc. VAT)</b>				
Air pot for hot refreshments to include tea and Coffee will serve up to 10 people	£ 10.00		£ 12.50	
<b>Drinks Package - Room Hire not included (min 20 people - max 80 people)</b> Price per person to include: £5.50 per person 1 x drink (house wine / juice) on arrival Nibbles (crisp / nuts olives)	£ 5.50		£ 5.50	
Biscuit selection (based on 10 people) £5	£ 5.00		£ 5.00	
Pastry Selection 85p per person - available on request	£ 0.85		£ 0.85	
Fruit Selection 85p per person - available on request	£ 0.85		£ 0.85	
<b>Finger Buffet &amp; Drinks Package - Room Hire not included</b>	Price on application		Price on application	
Costs available upon request				
Additional charged at normal bar rates.				
<b>Education Charges</b>				
Short session ( x 1)				
Small Group (SEN) 1 x session	£ 42.00		£ 50.00	
Half Day Session	£ 42.00		£ 45.00	
Double Session	£ 84.00		£ 90.00	
Triple Session (full day to cover 3 x classes of 30 with group introduction each session approx. 1 hr duration)	£ 126.00		£ 140.00	
Twilight session per child	£ 157.50		Removed	
Home School Education session per child	£ 5.25		£ 5.50	
Home School Education additional child per session	£ 5.00		£ 5.00	
Rusty Club - Child	£ 4.20		£ 5.00	
Rusty Club 6 month advance payment	£ 5.00		£ 5.00	
Handling Box or similar resource hire on tailored topic (for 2 week hire)	£ 25.00		£ 25.00	
Introductory topic talks or assembly	£ 26.25		£ 35.00	
Class Museum (school Lead projects)	£ 40.00		£ 40.00	
Sessions for more than 100 pupils (small schools i.e. )	£ 45.00		£ 50.00	
Outreach tailored session to school (ADDED TO NORMAL SESSION RATE)	£ 150-200		£ 200.00	
Out Of WSM - Outreach tailored session to school (ADDED TO NORMAL SESSION RATE)	£ 100.00		£ 20.00	
Teacher Inset training sessions	£ 25.00		£ 40.00	
Heritage Workshops (Adult) per person tailored session.	£ 50.00		£ 25.00	
			£ 35.00	

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Any Session held at an alternative location i.e. YMCA will have the same charge applied as above plus the hire fee of the location.				
<b>Craft Events</b>				
Children's workshop ( After School Event per child) (minimum)	£ 4.00		£ 5.00	
History Week Craft session per Child (minimum)	£ 3.00		£ 6.00	
School Holiday craft sessions per child (minimum)	£ 3.00		£ 6.00	
<b>Exhibition Hire - Courtyard</b>				
<b>Hire Charge T &amp; C apply</b>				
Courtyard Exhibition (on display boards) - 7 day hire including get in set up and removal	£ 350.00		£ 350.00	
Exclusive use of learning space for exhibition - 7 day hire inclusive	£ 500.00		£ 500.00	
Upstairs Function Suite (non exclusive display use)			Price on asking	
<b>Town Clerk &amp; RFO Discretion on Charges</b>				
Town Clerk & Deputy Town Clerk / RFO discretion on approval of charges not included within above when required (within 25% maximum of approved charges) With Notification given to the Chairman of P & F Committee Any request for a discount on charges stated above will be received in writing from the service manager to the RFO (or Clerk) for approval to be granted.				
Records will be kept of approved charges by the RFO / Town Clerk and will be reported to P & F Committee as & when given.				