

WESTON-SUPER-MARE TOWN COUNCIL POLICY AND FINANCE COMMITTEE AGENDA

Date: Monday 19th February 2024

Time: 7.00 pm

Venue: Museum

Members of the Policy and Finance Committee are hereby summoned to this meeting. Members who wish to comment on matters within their ward may attend and address the Committee. Members are reminded that they have a duty to state a Declaration of Interest prior to the appropriate agenda item and to consider the Crime and Disorder Act s.17 and Equality Act s.149 when reaching such a decision.

Members of the public wishing to watch or take part in the meeting please contact us at Grove House on admin@wsm-tc.gov.uk or 01934 63256.

Committee Members: Councillors Alan Peak (Chair), Gill Bute, Mark Canniford, John Crockford-Hawley, Hugh Malyan, Robert Payne, Lisa Pilgrim, Tim Taylor, Helen Thornton and Martin Williams.

Note: Quorum of the Committee shall be 6 of its Members.

Prior to the commencement of the meeting, the Chairman will invite questions and observations from parishioners present (maximum time permitted 15 minutes).

1. Apologies for Absence and Notification of Substitutions

2. Declarations of Interest

3. To approve the minutes of the Special Policy & Finance Committee Meeting held on the 11th January 2024 (attached)

4. To receive the minutes of the Working Party to Review Expenditure & Governance held on 18th January 2024 (unapproved) (attached)

5. To receive the minutes of the HQ Working Party Meetings held on the 2nd February 2024 (unapproved) (attached)

6. Monthly Financial Reports November & December 2023 (attached)

a) For Approval

Schedule of Unapproved Expenditure

b) For Noting

- i. Bank Reconciliations
- ii. Budgetary Control Report
- iii. Bank Interest Report
- iv. Schedule of Receipted Income
- v. Bad debt report
- vi. Overspend report

7. Recommendations from other Committees and Working Parties

7.1 Community Services Committee 15th January 2024

To receive the report of the Finance Officer (attached)

To make a request to the Policy & Finance Committee to award the outstanding money to Donate for Defib – working in partnership with Great Western Air Ambulance Charity (GWAAC) to fully fund one Defibrillator

7.2 Expenditure & Governance Working Party 18th January 2024 - To recommend reintroducing a Grants Sub Committee to the Policy & Finance Committee (as detailed and attached in item 4. above)

8. Town Council Vehicles

To receive the report of the Town Clerk and Grounds Manager (attached)

9. To Approve the amended Social Value Procurement Policy

To receive the report of the former Town Clerk (attached)

10. Credit card limits

To receive the report from the Town Clerk (attached)

11. Surrender of Lease for Grove House and Grove Lodge

To receive a verbal update from the Town Clerk



Sarah Pearse BA (Hons), FSLCC
Town Clerk
12th February 2024

Weston-super-Mare Town Council
Grove House, Grove Park
Weston-super-Mare
BS23 2Q