

**WESTON-SUPER-MARE TOWN COUNCIL  
MINUTES OF THE  
POLICY & FINANCE COMMITTEE MEETING  
HELD AT THE MUSEUM ON  
MONDAY 19<sup>TH</sup> FEBRUARY 2024**

**Meeting Commenced:** 7:02 pm

**Meeting Concluded:** 8.16 pm

**PRESENT:** Councillors Alan Peak (Chair), Marc Aplin (S), Gill Bute, Mark Canniford, John Crockford-Hawley, Catherine Gibbons (S), Hugh Malyan, Robert Payne, Lisa Pilgrim and Tim Taylor.

**IN ATTENDANCE:** Sarah Pearse (Town Clerk/ Responsible Financial Officer), Fay Powell (Assistant Town Clerk – Operational Services) and Samantha Bishop (Committee & Office Manager).

<b>329</b>	<b>Apologies for Absence</b>  Apologies for absence were received from Councillors Helen Thornton who was substituted by Catherine Gibbons and Martin Williams who was substituted by Marc Aplin.
<b>330</b>	<b>To receive Declarations of Interest</b>  There were none received.
<b>331</b>	<b>To approve the minutes of the Policy &amp; Finance Committee Meeting held on the 11<sup>th</sup> January 2024</b>  The minutes had been previously circulated with the agenda.  It was noted that Councillor Tim Taylor was not present at the meeting.  <b>PROPOSED BY:</b> Councillor Gill Bute <b>SECONDED BY:</b> Councillor Robert Payne  A vote was taken and <b>carried</b> . Accordingly, it was:  <b>RESOLVED:</b> That with the above amendment, the minutes be approved and signed by the Chair.
<b>332</b>	<b>To receive the minutes of the Working Party to Review Expenditure &amp; Governance held on 18<sup>th</sup> January 2024 (unapproved)</b>  The minutes had been previously circulated with the agenda.  It was noted that Councillor Robert Payne was present at the meeting.  A vote was taken and <b>carried</b> . Accordingly, it was:  <b>RESOLVED:</b> That with the above amendment, the minutes be approved.

<p><b>333</b></p>	<p><b>To receive the minutes of the HQ Working Party Meetings held on the 2<sup>nd</sup> February 2024</b> (unapproved)</p> <p>The minutes had been previously circulated with the agenda.</p> <p>It was reported that the top level of scaffolding had come down, this was set to continue. It was confirmed the council were still anticipating to be relocated to the building by 30<sup>th</sup> June.</p> <p>A vote was taken and <b>carried</b>. Accordingly, it was:</p> <p><b>RESOLVED:</b> That the minutes be approved.</p>
<p><b>334</b></p>	<p><b>Monthly Financial Reports November &amp; December 2023</b></p> <p><b>a) For Approval</b> Schedule of Unapproved Expenditure</p> <p><b>PROPOSED BY:</b> Councillor March Canniford <b>SECONDED BY:</b> Councillor Catherine Gibbons</p> <p>A vote was taken and <b>carried</b>. Accordingly, it was:</p> <p><b>334.1 RESOLVED:</b> That the Schedule of Unapproved Expenditure be approved.</p> <p><b>b) For Noting</b></p> <ul style="list-style-type: none"> <li>i. Bank Reconciliations</li> <li>ii. Budgetary Control Report</li> <li>iii. Bank Interest Report</li> <li>iv. Schedule of Receipted Income</li> <li>v. Bad debt report</li> <li>vi. Overspend report</li> </ul> <p>It was noted that once council signatories were in place, a more competitive bank interest rate could be sought.</p> <p><b>RESOLVED:</b> That reports bi to vi be noted.</p>
<p><b>335</b></p>	<p><b>Recommendations from other Committees and Working Parties</b></p> <p><b>.1 Community Services Committee 15<sup>th</sup> January 2024</b> The report of the Finance Officer had been previously circulated.</p> <p>The Policy &amp; Finance Committee were requested to award the outstanding money of £705 to Donate for Defib (DFD)– working in partnership with Great Western Air Ambulance Charity (GWAAC) to fully fund one Defibrillator.</p> <p>The location of the defib would be overseen by the Assistant Town Clerk and the Museum had been suggested. There should be a 3min walk between defib locations and it was noted that there was already one in situ on the Boulevard.</p> <p>A further location suggestion was made for Whitecross Road as this was now a busy high street.</p>

Members were concerned about the concept of stealing and public training around the use of a defib. The Assistant Town Clerk informed that there was not a problem with stealing, more that the defibs were not put back after use. They could only be accessed by a code given by the emergency services.

Members queried information on feedback and the Town Clerk reported that an in-depth presentation was given at the Community Services meeting based on these types of questions, proving that the use of defibs did save lives and that access to them was needed. (90% of lives saved/ 40% of people not knowing how to use them). The GWA were supporting this, recognising that more information and education was needed. The presentation could be circulated to members on request.

It was clarified that the defibrillators required minimal electricity supply and would be maintained by DFD.

**PROPOSED BY:** Councillor Mark Canniford

**SECONDED BY:** Councillor Marc Aplin

A vote was taken and **carried**. Accordingly, it was:

**335.1 RESOLVED:** To approve the additional funding of £705 for a defibrillator, with the location to be overseen by the Assistant Town Clerk.

## **.2 Expenditure & Governance Working Party 18<sup>th</sup> January 2024**

The recommendation to reintroduce a Grants Sub Committee as detailed and attached under item 4 had been previously circulated.

The Chair of the E&G working party explained that the recommendation was a result of grants taking up time at meetings which should be given a better forum for consideration.

The Town Clerk advised that the suggested Grants Sub Committee would consider all town council grants to include; Small & Voluntary, Community Event, Youth Council (over £500) and Weston In Bloom and that any proposed changes to the committee structure would need to be ratified by full council.

Discussion ensued regarding meeting terms of reference, memberships and quorums.

Members noted that the council had two major projects which would sit under the remit of the HACC committee once established.

The Town Clerk informed that a grants sub committee was once in situ consisting of 4 members meeting quarterly, during the day which worked well where grants were considered in depth. Any subcommittee formed, would need its own terms of reference that linked to the council's strategy.

Members were advised that a subcommittee had the power to make its own decisions as opposed to a working party who could only recommend to a governing committee, which would defeat the object of streamlining the process and incur more staff time and resource.

	<p>It was suggested to include the review of the council’s service legal agreements under the remit of the grants subcommittee and members noted that full council could overturn any committee decision if necessary.</p> <p>It was agreed that group leaders would bring forward proposals for the subcommittee membership to full council in March, with a suggested committee size of 6 of political balance. Group leaders may want to consider members that currently sat on the Community Services and HACC committees.</p> <p><b>PROPOSED BY:</b> Councillor Mark Canniford  <b>SECONDED BY:</b> Councillor Hugh Malyan</p> <p>A vote was taken and <b>carried</b>. Accordingly, it was:</p> <p><b>335.2 RECOMMENDED:</b> To recommend the forming of a Grants Sub Committee, consisting of 6 members, to be filled at the discretion of group leaders, to Full Council for consideration</p>
<p><b>336</b></p>	<p><b>Town Council Vehicles</b></p> <p>The report of the Town Clerk and Grounds Manager had been previously circulated.</p> <p>Members were requested to approve the additional vehicle lease provision in principle and agree to the maximum costs contained in Table 2 (1 x replacement lease &amp; 1 x new lease), noting that should a more competitive quote be available, budget savings would be made.</p> <p>The Town Clerk suggested approval in principle, subject to exploration of an electric vehicle option (vehicle 2) as the newly obtained town quarry would give the opportunity for a charging point.</p> <p>The Assistant Town Clerk clarified that the request was for 1x replacement 1x additional vehicle. The current vehicles were not practical and quotes had been obtained with NSC and independently which were more competitive. The vehicle currently used for dog bins was too big and a smaller one would give more scope to access rural areas and pursue further contracts.</p> <p><b>PROPOSED BY:</b> Councillor Catherine Gibbons  <b>SECONDED BY:</b> Councillor Hugh Malyan</p> <p>A vote was taken and <b>carried</b>. Accordingly, it was:</p> <p><b>RESOLVED:</b> To approve the additional vehicle lease provision and agree to the maximum costs contained in Table 2 (1 x replacement lease &amp; 1 x new lease), subject to exploration of an electric vehicle option (vehicle 2).</p>
<p><b>337</b></p>	<p><b>To Approve the amended Social Value Procurement Policy</b></p> <p>The report of the former Town Clerk had been previously circulated which recommended the following changes:</p> <ol style="list-style-type: none"> <li>1. Contractors continue to be required to pay the Real Living Wage as a minimum to all people working on all council contracts.</li> </ol>

2. The threshold for other social value questions be increased to contracts with a value of £25,000 (from £20,000).
3. Appendix A be adopted as the questions with questions 1, 8 and 15 as mandatory questions to be asked with other questions at the discretion by the procuring committee or officer.
4. The council's Procurement Guide be amended accordingly.

The Town Clerk informed that the report had not been amended since and reported that there has been issues with the tender process being too tough for local businesses to compete. It was requested that any changes to the current policy came into effect after 1<sup>st</sup> April 2024 and be applied to any new procurement undertaken ( it would not apply to current live procurements - as there were 3 large projects currently live which any change could cause complications and then need to restart the process).

Members were in full agreement that the current policy was not suitable, making it too difficult for local businesses to tender and requested that the the threshold for social value questions be increased to contracts with a value of £65,000 (from £25,000).

Discussion ensued regarding real living wage (RLW) and it was confirmed that the difference between national living wage (NLW) and RLW was now 50p. This was a government issue which was being addressed. However, as RLW employer, the council had an obligation to demonstrate this within its policies.

The changes to the policy would give officers the room to manoeuvre on the most relevant questions to apply, relevant to the tender.

**PROPOSED BY:** Councillor Hugh Malyan

**SECONDED BY:** Councillor Mark Canniford

A vote was taken and **carried**. Accordingly, it was:

**RESOLVED:** To approve the recommendations outlined within the former Town Clerk's report, with the amendment to point .2 increasing the threshold for social value questions to contracts with a value of £65,000 (from £25,000).

**338 Credit card limits**

The report of the Town Clerk had been previously circulated which requested to review recommendations for credit card limits as detailed within the report.

**PROPOSED BY:** Councillor Tim Taylor

**SECONDED BY:** Councillor Gill Bute

A vote was taken and **carried**. Accordingly, it was:

**RESOLVED:**

1. To note the cancellation of Credit Card to the former Town Clerk with effect from 31.01.24.
2. To approve the reviewed recommendations for credit card limits detailed in the report which include:
  - Increased credit limit to £2,000 for the Town Clerk

	<ul style="list-style-type: none"> <li>• Increased credit limit to £1,000 for the Assistant Town Clerk</li> <li>• Issue of new temporary card £500 to the Operational Support Manager until such time of the appointment (current vacancy) within SMT (then this should be reviewed).</li> <li>• Approval to pay both Agorapulse and Survey Monkey via credit card (for annual automated renewal – until service is cancelled / no longer required).</li> <li>• Approve the ability for recurring payments to be made via Credit Cards held by members of <b>SMT ONLY</b>. (should other similar needs occur for business operations. This would be only with advanced approval of the RFO and Town Clerk following confirmation that no other means of payment can be made.</li> </ul>
<p><b>339</b></p>	<p><b>Surrender of Lease for Grove House and Grove Lodge</b></p> <p>The Town Clerk verbally reported that the council had given notice to vacate Grove Lodge by 1<sup>st</sup> March and Grove House by 30<sup>th</sup> June, surrendering its leases with North Somerset Council.</p> <p>North Somerset Council up until very recently had been very keen to take back both buildings to utilise for themselves. However, contrary to various inspections and surveys undertaken, the council has been advised that there has been a change of feeling and NSC no longer require the buildings, advising that the town council were not at a point of break clause in its lease. Unfortunately, the lease agreement had not been able to be obtained yet and the break clause and remaining term on the lease was unknown. This was not so much a concern for Grove House as the council was on a 99-year peppercorn lease. However, Grove Lodge was a fixed term lease costing the council £5,000 rent per year, with the addition of rates and insurances to consider.</p> <p>Therefore, Grove Lodge would be empty from 1<sup>ST</sup> March and so the council may want to consider gaining permission to subletting, if North Somerset Council are not willing to take on the building. There had been enquires from tenants for the new building at Waterloo Street that may be better placed at Grove Lodge.</p> <p>The Town Clerk would continue to obtain the current lease agreement to establish the break clause point, noting that it was believed the building was taken on by the town council in 2005.</p> <p>Members agreed that North Somerset Council needed to be pushed on the matter and that any further updates would be considered by Group Leaders.</p> <p><b>RESOLVED:</b> That the update be received and the matter be discussed by Group Leaders.</p>
	<p>There being no further business, the Chair closed the meeting at 8.16 pm</p> <p>Signed.....Dated.....</p> <p>Chair of the Policy &amp; Finance Committee</p>

**WESTON-SUPER- MARE TOWN COUNCIL  
NOTES OF CIVIC CONSULTATION GROUP  
HELD AT THE BLAKEHAY THEATRE ON  
TUESDAY 5<sup>TH</sup> MARCH 2024**

**Meeting Commenced:** 2.30 pm

**Meeting Concluded:** 3.33 pm

**PRESENT:** Councillors Ciaran Cronnelly (Town Mayor), John Crockford-Hawley (Deputy Mayor), Alan Peak (Leader) (AP) and Robert Payne (RP).

**IN ATTENDANCE:** Sarah Pearse (Town Clerk/RFO) (SP), Rebecca Saunders (Civic & Committee Officer) (RS), Samantha Bishop (Committee & Office Manager) (SB) and Fay Powell (Assistant Town Clerk-Operational Services) (FP).

1.	<b>Apologies for Absence and Notification of Substitutes</b>  There were no apologies for absence received.
2.	<b>Declarations of Interest</b>  There were no declarations of interest received.
3.	<b>To agree the accuracy of the minutes of the previous meeting held on the 28<sup>th</sup> November 2023</b>  The minutes had been previously circulated with the agenda.  <b>RESOLVED:</b> That the minutes be approved and signed by the Chair as a true record of the meeting.
4.	<b>The Civic Officer to report on the following items:</b>  <b>4.1 Civic Events held to date</b>  a. Christmas Lights  It was noted that the collaboration with EAT Festival had worked well with a very well attended switch on and a festival atmosphere for the whole day.  The next switch on, pending Community Services Committee approval would follow the same format and take place on 23 <sup>rd</sup> November 2024.  A discussion ensued regarding the re-procurement of the Christmas which would be approved via a Special Policy & Finance Committee in July. Elements of the contract such as the Christmas Tree would be considered by a working group appointed by the Community Services Committee.  It was noted that effective contract management was required.  <i>2.38pm Councillor Robert Payne joined the meeting.</i>

## 4.2 Upcoming Civic Events

### a) Mayors Marathon

It was reported that £2,00 had been raised on the crowd funding page and there had been lots of press coverage. The Mayor thanked all who had supported and organised the event.

The Mayor highlighted the opportunity for Mayors to be unique and demonstrate that funding could be raised in many other ways rather than a ball which he felt would not have been viable in the current cost of living crisis.

It was noted that raising money through traditional events was becoming more challenging.

The Mayor was congratulated on his achievement and it was agreed to send letters of thanks to the local sports groups who supported the Mayor with fitness training.

### b) RNLI Freedom

The Civic Officer relayed The RNLI's excitement for the upcoming celebrations.

The final walk through would take place the following day with the band to relieve any snagging.

The guestlist was at full capacity but all RNLI crew past and present had been accommodated. The weather forecast was favourable with good wind direction for the planned sail past.

The scrolls had arrived and The RNLI flag had been flown at The Town Hall to celebrate the 200<sup>th</sup> Anniversary of the organisation.

The Deputy Mayor had written an article for The Mercury to be published 3 days before to aid the build-up.

The Civic Officer would send a gentle reminder to members on the dress code and arrival time.

The Town Clerk/RFO gave her apologies for missing the event due to a long-standing holiday.

### c) 999/AFD day

Planning meetings had continued with all organisations engaged in the programme.

The Town Clerk reported the MOD grant had been approved.

The Deputy Mayor suggested finding out the availability of Weston Brass.

### d) Annual Town Council Meeting/ Mayor's Awards

The Town Clerk reported that this would take place on 29<sup>th</sup> April 2024 with a new format as per the council's resolution to include:

- Community group speakers
- Mayor's Awards
- Chair Presentations
- Q&A session

The Communications Officer would compare the evening to ensure it flowed and was kept to time.

Canapés and drinks would be served to entice community engagement and a marketing plan to advertise the evening was in place.

The Deputy Mayor requested a rehearsal to which would be scheduled.

e) Volunteer Thank you Reception

The reception was due to take place on 4<sup>th</sup> May, 7- 9pm at the Museum and would be the last reception the current Mayor would host, where he will present his charity with a cheque.

Invitations had been sent to both WTC volunteers and the Foodbank volunteers with the remaining places being managed by VANS, to include volunteering organisations from the whole of Weston-super-Mare.

f) Mayor making

To aid discussions, it was agreed to include event/meeting dates on future agendas.

Thursday 16<sup>th</sup> May the incoming Mayor would take office with the intention of asking Reverend Peter Ashman to return as Chaplin.

The celebration dinner would take place at The Grand Atlantic Hotel and invitations would be sent at the end of the month.

Discussion ensued regarding the reintroduction of prayers at meetings. This would be considered by the incoming Mayor and communicated diplomatically in due course.

The Mayor's cadet would receive the first Brigadier Lang award, to be presented by Mrs Amanda Lang.

There may be opportunity to streamline the ceremony in terms of the number of dignitaries leaving the chamber proceeded by the Macebearer and Officers would advise on this further with the incoming Mayor.

A rehearsal would take place and the new Macebearer would be accompanied by the past Macebearer to ensure smooth running.

### **4.3 Hildesheim Youth Exchange**

It was reported that despite problems securing host families the exchange would take place from 15<sup>th</sup>-26<sup>th</sup> March 2024.

It was noted that Officers had raised concerns over safe guarding and therefore, the Mayor had corresponded with Dr Ingo Meyer Lord Mayor of Hildesheim who had provided assurance that responsibility for all youth people laid with them. Therefore, the Town Council was supporting not facilitating the exchange.

The Town Clerk suggested an evaluation after the visit to improve organisation next year.

<b>5.</b>	<b>Portrait of The King</b>  It was reported that registration for a free portrait from The Palace had been placed and it was hoped the portrait would arrive by June.  The Town Clerk informed that a place in the new council chamber at Waterloo Street had been allocated for the portrait to be hung.  The Deputy Mayor committed to financing the framing of the portrait.
<b>6.</b>	<b>Jill Dando Request</b>  The Mayor informed the committee that he had received a request from The Jill Dando Journalist Group to rename part of the Mercury building to mark the 25 <sup>th</sup> Anniversary of her death.  The group did not feel they had the remit to grant this request and advised The Mayor to respond to let them know it would be kept in mind for the future.
	<b>Any Other Business</b>  There being no further business, the Chairman closed the meeting at 3.33 pm  Signed.....Dated..... Chair

Policy & Finance Committee

Schedule of unapproved expenditure – Report of the Finance Officer

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	General Account - (Direct Debits, Standing Orders)	General Account - (pymt run inv's (CHQS,BACS) and salary payments)	Imprest Account	Mayors Charity Fund	Totals
<b><u>SCHEDULE OF UNAPPROVED EXPENDITURE FOR ALL BANK ACCOUNTS</u></b>					
Apr-23	£ 8,883.98	£ 399,440.81	£ 22.80	£ 23.86	<b>£ 408,371.45</b>
May-23	£ 28,254.03	£ 342,430.48	£ 16.60	£ 17.15	<b>£ 370,718.26</b>
Jun-23	£ 26,009.35	£ 436,259.48	£ 18.72	£ 17.65	<b>£ 462,305.20</b>
Jul-23	£ 13,829.04	£ 354,750.18	£ 15.00	£ 15.37	<b>£ 368,609.59</b>
Aug-23	£ 14,461.74	£ 401,166.20	£ 22.64	£ 16.40	<b>£ 415,666.98</b>
Sep-23	£ 12,797.70	£ 219,071.82	£ 17.40	£ 15.00	<b>£ 231,901.92</b>
Oct-23	£ 18,635.06	£ 386,878.72	£ 21.81	£ 15.00	<b>£ 405,550.59</b>
Nov-23	£ 30,141.06	£ 254,133.49	£ 16.60	£ 15.00	<b>£ 284,306.15</b>
Dec-23	£ 27,695.78	£ 453,536.21	£ 18.66	£ 15.00	<b>£ 481,265.65</b>

Policy & Finance Committee  
Bank Reconciliation Statements – Report of the Finance Officer

**BANK RECONCILIATIONS**

	Agenda Item				Bank Accounts sub-total	ADD		Petty Cash & floats held:					Monthly totals
	Lloyds Current Account	Lloyds Imprest Account	Lloyds Mayor's Charity Fund	NatWest Liquidity Manager		CCLA Investment	Sanatnder Investment	Petty Cash Grove Lodge	Groundsman Petty Cash	Museum Petty Cash & Floats	VIC Petty Cash & Floats	Blakehay Floats	
	£	£	£	£		£	£	£	£	£	£	£	
<b>Summary of reconciliations attached</b>													
<b>30th April 2023</b>													
Account Balance	2,432,325.39	23,807.10	9,653.88	30,264.34									
Less: Unpresented cheques and BACS (p/l & imprest trs)	176,378.80	0.00	0.00	0.00									
plus: receipts not banked	16,908.63	0.00	0.00	0.00									
	2,272,855.22	23,807.10	9,653.88	30,264.34	<b>2,336,580.54</b>	100,000.00	420,000.00	250.00	50.00	540.00	150.00	320.00	<b>2,857,890.54</b>
<b>31st May 2023</b>													
Account Balance	2,060,808.34	23,790.50	9,986.73	30,264.34									
Less: Unpresented cheques and BACS (p/l & imprest trs)	237,196.04	0.00	0.00	0.00									
plus: receipts not banked	1,462.95	0.00	0.00	0.00									
	1,825,075.25	23,790.50	9,986.73	30,264.34	<b>1,889,116.82</b>	100,000.00	420,000.00	250.00	50.00	540.00	150.00	320.00	<b>2,410,426.82</b>
<b>30th June 2023</b>													
Account Balance	1,731,223.62	23,308.83	6,014.60	30,264.34									
Less: Unpresented cheques and BACS (p/l & imprest trs)	323,550.41	202.20	0.00	0.00									
plus: receipts not banked	1,391.84	0.00	0.00	0.00									
	1,409,065.05	23,106.63	6,014.60	30,264.34	<b>1,468,450.62</b>	100,000.00	420,000.00	250.00	50.00	540.00	150.00	320.00	<b>1,989,760.62</b>
<b>31st July 2023</b>													
Account Balance	1,446,733.62	23,031.63	6,244.07	30,346.05									
Less: Unpresented cheques and BACS (p/l & imprest trs)	238,963.42	90.00	0.00	0.00									
plus: receipts not banked	9,795.18	0.00	0.00	0.00									
	1,217,565.38	22,941.63	6,244.07	30,346.05	<b>1,277,097.13</b>	100,000.00	420,000.00	250.00	50.00	540.00	150.00	320.00	<b>1,798,407.13</b>
<b>31st August 2023</b>													
Account Balance	1,133,245.69	22,492.71	6,227.67	30,346.05									
Less: Unpresented cheques and BACS (p/l & imprest trs)	289,669.97	0.00	0.00	0.00									
plus: receipts not banked	1,419.66	0.00	0.00	0.00									
	844,995.38	22,492.71	6,227.67	30,346.05	<b>904,061.81</b>	100,000.00	420,000.00	250.00	50.00	540.00	150.00	320.00	<b>1,425,371.81</b>
<b>30th September 2023</b>													
Account Balance	2,222,629.70	22,426.78	6,212.67	30,451.38									
Less: Unpresented cheques and BACS (p/l & imprest trs)	106,316.83	0.00	0.00	0.00									
plus: receipts not banked	1,612.29	0.00	0.00	0.00									
	2,117,925.16	22,426.78	6,212.67	30,451.38	<b>2,177,015.99</b>	100,000.00	420,000.00	250.00	50.00	540.00	150.00	320.00	<b>2,698,325.99</b>
<b>31st October 2023</b>													
Account Balance	2,068,029.00	22,404.97	6,197.67	30,451.38									
Less: Unpresented cheques and BACS (p/l & imprest trs)	284,118.56	0.00	0.00	0.00									
plus: receipts not banked	532.14	0.00	0.00	0.00									
	1,784,442.58	22,404.97	6,197.67	30,451.38	<b>1,843,496.60</b>	100,000.00	420,000.00	250.00	50.00	540.00	150.00	320.00	<b>2,364,806.60</b>
<b>30th November 2023</b>													
Account Balance	1,956,640.94	22,106.80	6,282.67	30,451.38									
Less: Unpresented cheques and BACS (p/l & imprest trs)	122,591.99	178.64	0.00	0.00									
plus: receipts not banked	1,897.81	0.00	0.00	0.00									
	1,835,946.76	21,928.16	6,282.67	30,451.38	<b>1,894,608.97</b>	100,000.00	420,000.00	250.00	50.00	540.00	150.00	320.00	<b>2,415,918.97</b>
<b>31st December 2023</b>													
Account Balance	1,606,393.44	21,909.50	12,267.67	30,526.43									
Less: Unpresented cheques and BACS (p/l & imprest trs)	197,870.43	101.41	0.00	0.00									
plus: receipts not banked	1,501.61	0.00	0.00	0.00									
	1,410,024.62	21,808.09	12,267.67	30,526.43	<b>1,474,626.81</b>	100,000.00	420,000.00	250.00	50.00	540.00	150.00	320.00	<b>1,995,936.81</b>
<b>31st January 2024</b>													
Account Balance	1,397,005.55	21,684.89	12,558.23	30,526.43									
Less: Unpresented cheques and BACS (p/l & imprest trs)	234,882.53	0.00	0.00	0.00									
plus: receipts not banked	3,844.24	0.00	0.00	0.00									
	1,165,967.26	21,684.89	12,558.23	30,526.43	<b>1,230,736.81</b>	100,000.00	420,000.00	250.00	50.00	540.00	150.00	320.00	<b>1,752,046.81</b>
<b>29th February 2024</b>													
Account Balance	1,048,011.57	21,669.89	12,581.63	30,601.66									
Less: Unpresented cheques and BACS (p/l & imprest trs)	311,212.40	148.82	0.00	0.00									
plus: receipts not banked	5,706.49	0.00	0.00	0.00									
	742,505.66	21,521.07	12,581.63	30,601.66	<b>807,210.02</b>	100,000.00	420,000.00	250.00	50.00	540.00	150.00	320.00	<b>1,328,520.02</b>

## Detailed Income &amp; Expenditure by Budget Heading 29/02/2024

Month No: 11

## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
<b>102 Central Administration</b>							
4000 Staffing Costs	25,731	329,332	386,251	56,919		56,919	85.3%
4006 Moorepay/IT payroll HR softwar	76	3,032	3,087	55		55	98.2%
4007 Personnel Consultants	355	3,551	4,415	864		864	80.4%
4008 CRB Checks/staff services	0	396	1,000	604		604	39.6%
4009 Health & Safety Consultant	292	4,062	3,500	(562)		(562)	116.0%
4012 Travel & Subsistence Expenses	0	218	250	32		32	87.3%
4013 Training	100	2,059	5,000	2,941		2,941	41.2%
4019 Website Costs-TC	0	179	650	471		471	27.5%
4030 Equipment Purchase	105	367	500	133		133	73.4%
4031 Equipment - Rental	27	6,622	8,456	1,834		1,834	78.3%
4034 Equipment Repairs	0	52	250	198		198	20.8%
4035 Telephone	535	6,281	5,879	(402)		(402)	106.8%
4036 Stationery	176	1,483	1,750	267		267	84.8%
4038 Recruitment / Advertising	49	1,863	3,000	1,137		1,137	62.1%
4040 Audit & Accountancy	750	5,461	6,000	539		539	91.0%
4041 Fees, Subs and Conferences	40	5,336	3,545	(1,791)		(1,791)	150.5%
4042 Postages	1	1,501	3,857	2,356		2,356	38.9%
4043 Ink Cartridges/printing	226	2,110	1,399	(711)		(711)	150.8%
4044 Insurance	377	8,160	13,363	5,203		5,203	61.1%
4049 Legal fees	70	1,430	2,000	570		570	71.5%
4107 IT Support & Upgrade	1,042	14,975	22,165	7,190		7,190	67.6%
4136 Credit Card Chgs	138	500	450	(50)		(50)	111.1%
4151 Catering	333	1,511	1,500	(11)		(11)	100.7%
4260 MHR People First Setup Costs	188	15,908	16,485	577		577	96.5%
6020 Allocation to Cost Centres	(30,611)	(416,387)	(453,451)	(37,064)		(37,064)	91.8%
6030 Operational Staffing Recharge	0	0	1,315	1,315		1,315	0.0%
Central Administration :- Indirect Expenditure	<b>2</b>	<b>2</b>	<b>42,616</b>	<b>42,614</b>	<b>0</b>	<b>42,614</b>	<b>0.0%</b>
<b>Net Expenditure</b>	<b>(2)</b>	<b>(2)</b>	<b>(42,616)</b>	<b>(42,614)</b>			
<b>103 Grove House</b>							
4102 NNDR	0	5,364	1,341	(4,023)		(4,023)	400.0%
4104 Utilities - Water	0	421	310	(111)		(111)	135.7%
4105 Utilities - Heat & Light	399	3,143	575	(2,568)		(2,568)	546.6%
4109 Alarm system	49	337	139	(198)		(198)	242.6%
4110 Cleaning	303	4,093	937	(3,156)		(3,156)	436.8%
4111 Window Cleaning	13	138	17	(121)		(121)	808.8%
4114 Refuse Removal	0	994	718	(276)		(276)	138.5%
Grove House :- Indirect Expenditure	<b>764</b>	<b>14,490</b>	<b>4,037</b>	<b>(10,453)</b>	<b>0</b>	<b>(10,453)</b>	<b>358.9%</b>
<b>Net Expenditure</b>	<b>(764)</b>	<b>(14,490)</b>	<b>(4,037)</b>	<b>10,453</b>			

## Detailed Income &amp; Expenditure by Budget Heading 29/02/2024

Month No: 11

## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
<b>104 Grove Lodge</b>							
4030 Equipment Purchase	0	0	9	9		9	0.0%
4102 NNDR	0	2,519	675	(1,844)		(1,844)	373.2%
4104 Utilities - Water	23	224	624	400		400	36.0%
4105 Utilities - Heat & Light	363	2,555	656	(1,899)		(1,899)	389.6%
4109 Alarm system	0	33	15	(18)		(18)	216.7%
4110 Cleaning	303	2,498	762	(1,736)		(1,736)	327.8%
4111 Window Cleaning	13	138	21	(117)		(117)	654.8%
4132 Rent	417	5,417	1,250	(4,167)		(4,167)	433.3%
Grove Lodge :- Indirect Expenditure	<b>1,118</b>	<b>13,384</b>	<b>4,012</b>	<b>(9,372)</b>	<b>0</b>	<b>(9,372)</b>	<b>333.6%</b>
<b>Net Expenditure</b>	<b>(1,118)</b>	<b>(13,384)</b>	<b>(4,012)</b>	<b>9,372</b>			
<b>105 Community Services</b>							
4158 Weston in Bloom	0	10,362	12,000	1,638		1,638	86.4%
4200 Small grants to Voluntary Orgs	700	5,200	12,500	7,300		7,300	41.6%
4204 VANS	0	3,000	3,000	0		0	100.0%
4208 Christmas Lights - SLA	92	36,197	39,996	3,799		3,799	90.5%
4210 Weston Town Centre Co SLA	0	19,398	19,398	0		0	100.0%
4212 CCTV (NSC)	0	82,290	81,600	(690)		(690)	100.8%
4218 Flower Beds	0	4,250	5,000	750		750	85.0%
4221 Citizens Advice Bureau	0	25,000	25,000	0		0	100.0%
4223 Community Events	93	2,006	6,000	3,994		3,994	33.4%
4228 Blue Plaques	0	(45)	1,000	1,045		1,045	(4.5%)
4229 Armed Forces Celebrations	0	7,889	9,500	1,611		1,611	83.0%
4250 Community Events Grants	(1,550)	51,600	60,000	8,400		8,400	86.0%
4252 Crime & Disorder	0	40,751	50,000	9,249		9,249	81.5%
4864 Homeless Support Fund	25,000	50,000	50,000	0		0	100.0%
6000 Admin Salaries Recharge	2,174	27,820	29,920	2,100		2,100	93.0%
6005 Admin Overhead Recharge	412	7,655	8,397	742		742	91.2%
6009 HQ recharges	97	3,069	5,214	2,145		2,145	58.9%
6010 Grounds Salaries Recharge	3,656	48,607	55,275	6,668		6,668	87.9%
6015 Grounds Overhead Recharge	789	10,504	13,530	3,026		3,026	77.6%
6030 Operational Staffing Recharge	1,237	13,883	13,150	(733)		(733)	105.6%
6035 Operational Overhead Recharge	157	2,458	1,749	(709)		(709)	140.5%
Community Services :- Indirect Expenditure	<b>32,857</b>	<b>451,894</b>	<b>502,229</b>	<b>50,335</b>	<b>0</b>	<b>50,335</b>	<b>90.0%</b>
<b>Net Expenditure</b>	<b>(32,857)</b>	<b>(451,894)</b>	<b>(502,229)</b>	<b>(50,335)</b>			

## Detailed Income &amp; Expenditure by Budget Heading 29/02/2024

Month No: 11

## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
<b>107 Civic Support</b>							
4000 Staffing Costs	179	30,294	25,059	(5,235)		(5,235)	120.9%
4036 Stationery	0	108	200	92		92	54.2%
4044 Insurance	526	3,613	8,022	4,409		4,409	45.0%
4050 Printing	0	987	1,450	463		463	68.1%
4150 Chauffeur/travel costs	0	3,652	4,800	1,148		1,148	76.1%
4151 Catering	1,548	7,420	10,500	3,080		3,080	70.7%
4152 Civic Miscellaneous	819	5,394	4,994	(400)		(400)	108.0%
4153 Chairman's Allowance	0	3,524	4,496	972		972	78.4%
4154 Civic Regalia	1,757	2,653	2,700	47		47	98.3%
4163 Hildesheim Anniversary	0	1,799	0	(1,799)		(1,799)	0.0%
6000 Admin Salaries Recharge	3,695	47,279	50,842	3,563		3,563	93.0%
6005 Admin Overhead Recharge	701	13,010	14,267	1,257		1,257	91.2%
6009 HQ recharges	165	5,216	9,350	4,134		4,134	55.8%
6010 Grounds Salaries Recharge	937	12,473	14,179	1,706		1,706	88.0%
6015 Grounds Overhead Recharge	202	2,695	3,476	781		781	77.5%
6030 Operational Staffing Recharge	124	1,391	1,452	61		61	95.8%
6035 Operational Overhead Recharge	16	248	176	(72)		(72)	140.9%
<b>Civic Support :- Indirect Expenditure</b>	<b>10,669</b>	<b>141,757</b>	<b>155,963</b>	<b>14,206</b>	<b>0</b>	<b>14,206</b>	<b>90.9%</b>
<b>Net Expenditure</b>	<b>(10,669)</b>	<b>(141,757)</b>	<b>(155,963)</b>	<b>(14,206)</b>			
<b>108 Democratic Representation</b>							
1100 Miscellaneous Income	0	19	0	(19)			0.0%
<b>Democratic Representation :- Income</b>	<b>0</b>	<b>19</b>	<b>0</b>	<b>(19)</b>			
4013 Training	(40)	1,130	1,945	815		815	58.1%
4018 Election Costs	0	19,766	15,000	(4,766)		(4,766)	131.8%
4024 Internal Meeting Provision	331	4,539	3,413	(1,126)		(1,126)	133.0%
4107 IT Support & Upgrade	166	1,819	1,958	139		139	92.9%
6000 Admin Salaries Recharge	7,416	94,885	102,036	7,151		7,151	93.0%
6005 Admin Overhead Recharge	1,407	26,112	28,643	2,531		2,531	91.2%
6009 HQ recharges	330	10,464	18,062	7,598		7,598	57.9%
6030 Operational Staffing Recharge	50	560	583	23		23	96.1%
6035 Operational Overhead Recharge	6	98	66	(32)		(32)	148.5%
<b>Democratic Representation :- Indirect Expenditure</b>	<b>9,665</b>	<b>159,373</b>	<b>171,706</b>	<b>12,333</b>	<b>0</b>	<b>12,333</b>	<b>92.8%</b>
<b>Net Income over Expenditure</b>	<b>(9,665)</b>	<b>(159,354)</b>	<b>(171,706)</b>	<b>(12,352)</b>			
<b>110 Other Costs &amp; Income</b>							
1100 Miscellaneous Income	0	8,853	0	(8,853)			0.0%

## Detailed Income &amp; Expenditure by Budget Heading 29/02/2024

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## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
1176 Precept	0	2,936,238	0	(2,936,238			0.0%
1190 Bank Interest	458	11,770	6,000	(5,770)			196.2%
Other Costs & Income :- Income	<b>458</b>	<b>2,956,861</b>	<b>6,000</b>	<b>(2,950,861</b>			<b>49281.0</b>
4051 Bank Charges	165	3,193	4,000	807		807	79.8%
4060 PWLB Interest repaid-Blakehay	0	3,975	4,611	636		636	86.2%
4061 PWLB Capital repaid-Blakehay	0	12,000	12,000	0		0	100.0%
4068 PWLB Interest repaid-Water Pk	0	8,455	8,986	531		531	94.1%
4069 PWLB Capital repaid-Water Pk	0	11,905	1,373	(10,532)		(10,532)	867.0%
4080 PWLB Capital HQ Loan	0	10,000	9,394	(606)		(606)	106.5%
4081 PWLB Interest HQ Loan	0	8,789	9,394	605		605	93.6%
4999 General Reserve	0	(229,753)	0	229,753		229,753	0.0%
Other Costs & Income :- Indirect Expenditure	<b>165</b>	<b>(171,437)</b>	<b>49,758</b>	<b>221,195</b>	<b>0</b>	<b>221,195</b>	<b>(344.5%)</b>
<b>Net Income over Expenditure</b>	<b>293</b>	<b>3,128,298</b>	<b>(43,758)</b>	<b>(3,172,056</b>			
<u>111 Strategic Planning/Projects</u>							
4049 Legal fees	2,687	21,714	10,000	(11,714)		(11,714)	217.1%
4213 Development budget	10	835	1,000	165		165	83.5%
6000 Admin Salaries Recharge	2,270	29,039	31,229	2,190		2,190	93.0%
6005 Admin Overhead Recharge	431	7,992	8,760	768		768	91.2%
6009 HQ recharges	101	3,203	2,739	(464)		(464)	116.9%
6030 Operational Staffing Recharge	124	1,391	1,441	50		50	96.5%
6035 Operational Overhead Recharge	16	247	176	(71)		(71)	140.3%
Strategic Planning/Projects :- Indirect Expenditure	<b>5,640</b>	<b>64,422</b>	<b>55,345</b>	<b>(9,077)</b>	<b>0</b>	<b>(9,077)</b>	<b>116.4%</b>
<b>Net Expenditure</b>	<b>(5,640)</b>	<b>(64,422)</b>	<b>(55,345)</b>	<b>9,077</b>			
<u>112 Environmental</u>							
4076 Environmental / Climate	780	23,092	25,000	1,908		1,908	92.4%
6000 Admin Salaries Recharge	582	7,469	8,030	561		561	93.0%
6005 Admin Overhead Recharge	111	(1,389)	2,242	3,631		3,631	(62.0%)
6009 HQ recharges	26	822	2,299	1,477		1,477	35.8%
6030 Operational Staffing Recharge	247	2,776	2,893	117		117	96.0%
6035 Operational Overhead Recharge	31	490	352	(138)		(138)	139.2%
Environmental :- Indirect Expenditure	<b>1,777</b>	<b>33,260</b>	<b>40,816</b>	<b>7,556</b>	<b>0</b>	<b>7,556</b>	<b>81.5%</b>
<b>Net Expenditure</b>	<b>(1,777)</b>	<b>(33,260)</b>	<b>(40,816)</b>	<b>(7,556)</b>			
<u>113 Operational Services</u>							
4000 Staffing Costs	9,771	109,677	124,645	14,968		14,968	88.0%

## Detailed Income &amp; Expenditure by Budget Heading 29/02/2024

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## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
4012 Travel & Subsistence Expenses	171	476	500	24		24	95.2%
4013 Training	0	1,712	6,772	5,060		5,060	25.3%
4014 P P E / Health & Safety	0	199	1,000	801		801	19.9%
4030 Equipment Purchase	0	79	200	121		121	39.4%
4035 Telephone	38	376	268	(108)		(108)	140.2%
4041 Fees, Subs and Conferences	29	(37)	400	437		437	(9.3%)
4107 IT Support & Upgrade	1,006	4,335	4,684	349		349	92.5%
4151 Catering	0	353	500	147		147	70.7%
4253 Volunteer Events	0	150	750	600		600	20.0%
6020 Allocation to Cost Centres	1,725	(104,581)	(128,073)	(23,492)		(23,492)	81.7%
<b>Operational Services :- Indirect Expenditure</b>	<b>12,740</b>	<b>12,740</b>	<b>11,646</b>	<b>(1,094)</b>	<b>0</b>	<b>(1,094)</b>	<b>109.4%</b>
<b>Net Expenditure</b>	<b>(12,740)</b>	<b>(12,740)</b>	<b>(11,646)</b>	<b>1,094</b>			
<b>114 Old Town Quarry</b>							
1300 Licence Income	0	0	10,000	10,000			0.0%
<b>Old Town Quarry :- Income</b>	<b>0</b>	<b>0</b>	<b>10,000</b>	<b>10,000</b>			<b>0.0%</b>
4014 P P E / Health & Safety	0	388	500	112		112	77.6%
4030 Equipment Purchase	0	0	1,000	1,000		1,000	0.0%
4102 NNDR	0	0	3,000	3,000		3,000	0.0%
4104 Utilities - Water	0	0	1,000	1,000		1,000	0.0%
4105 Utilities - Heat & Light	0	0	7,500	7,500		7,500	0.0%
4109 Alarm system	0	0	1,000	1,000		1,000	0.0%
4110 Cleaning	0	0	1,000	1,000		1,000	0.0%
4114 Refuse Removal	0	0	500	500		500	0.0%
<b>Old Town Quarry :- Indirect Expenditure</b>	<b>0</b>	<b>388</b>	<b>15,500</b>	<b>15,112</b>	<b>0</b>	<b>15,112</b>	<b>2.5%</b>
<b>Net Income over Expenditure</b>	<b>0</b>	<b>(388)</b>	<b>(5,500)</b>	<b>(5,112)</b>			
<b>115 HQ</b>							
1100 Miscellaneous Income	0	0	5,000	5,000			0.0%
<b>HQ :- Income</b>	<b>0</b>	<b>0</b>	<b>5,000</b>	<b>5,000</b>			<b>0.0%</b>
4014 P P E / Health & Safety	0	0	4,000	4,000		4,000	0.0%
4030 Equipment Purchase	0	0	10,000	10,000		10,000	0.0%
4044 Insurance	0	19,811	11,606	(8,205)		(8,205)	170.7%
4102 NNDR	0	611	15,594	14,983		14,983	3.9%
4104 Utilities - Water	29	260	1,000	740		740	26.0%
4105 Utilities - Heat & Light	1,109	3,787	7,500	3,713		3,713	50.5%
4109 Alarm system	7	207	1,320	1,113		1,113	15.6%
4110 Cleaning	0	0	10,000	10,000		10,000	0.0%

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## Detailed Income &amp; Expenditure by Budget Heading 29/02/2024

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## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
4111 Window Cleaning	0	54	384	330		330	14.1%
4114 Refuse Removal	0	0	2,362	2,362		2,362	0.0%
4132 Rent	0	625	0	(625)		(625)	0.0%
4171 Parking	0	10,950	9,500	(1,450)		(1,450)	115.3%
4213 Development budget	0	0	12,210	12,210		12,210	0.0%
6020 Allocation to Cost Centres	(1,145)	(36,304)	(69,960)	(33,656)		(33,656)	51.9%
HQ :- Indirect Expenditure	<b>0</b>	<b>1</b>	<b>15,516</b>	<b>15,515</b>	<b>0</b>	<b>15,515</b>	<b>0.0%</b>
<b>Net Income over Expenditure</b>	<b>(0)</b>	<b>(1)</b>	<b>(10,516)</b>	<b>(10,515)</b>			
<b>120 Blakehay Central Costs</b>							
1105 Blakehay Box office income	(2,754)	(2,735)	4,000	6,735			(68.4%)
Blakehay Central Costs :- Income	<b>(2,754)</b>	<b>(2,735)</b>	<b>4,000</b>	<b>6,735</b>			<b>(68.4%)</b>
4000 Staffing Costs	5,402	61,538	68,254	6,716		6,716	90.2%
4013 Training	0	739	1,050	311		311	70.4%
4014 P P E / Health & Safety	0	306	500	194		194	61.2%
4019 Website Costs-TC	0	0	500	500		500	0.0%
4030 Equipment Purchase	0	3,516	5,000	1,484		1,484	70.3%
4031 Equipment - Rental	47	458	139	(319)		(319)	329.5%
4034 Equipment Repairs	0	1,834	2,000	166		166	91.7%
4035 Telephone	134	1,502	1,344	(158)		(158)	111.7%
4036 Stationery	0	220	500	280		280	44.1%
4043 Ink Cartridges/printing	0	199	350	151		151	56.9%
4044 Insurance	377	10,842	10,363	(479)		(479)	104.6%
4102 NNDR	0	3,144	3,226	82		82	97.4%
4104 Utilities - Water	56	551	624	73		73	88.3%
4105 Utilities - Heat & Light	1,605	19,973	21,017	1,044		1,044	95.0%
4107 IT Support & Upgrade	226	2,989	3,500	511		511	85.4%
4109 Alarm system	0	63	641	579		579	9.8%
4110 Cleaning	1,577	17,751	19,766	2,015		2,015	89.8%
4111 Window Cleaning	75	225	308	83		83	73.1%
4114 Refuse Removal	16	1,594	2,029	435		435	78.5%
4131 Licenses	411	730	1,200	470		470	60.8%
4136 Credit Card Chgs	0	407	450	43		43	90.4%
6000 Admin Salaries Recharge	1,402	17,944	19,294	1,350		1,350	93.0%
6005 Admin Overhead Recharge	266	4,938	5,419	481		481	91.1%
6009 HQ recharges	51	1,615	3,113	1,498		1,498	51.9%
6010 Grounds Salaries Recharge	453	6,029	6,853	824		824	88.0%
6015 Grounds Overhead Recharge	98	1,303	1,683	380		380	77.4%
6030 Operational Staffing Recharge	1,388	15,575	16,225	650		650	96.0%

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## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
6035 Operational Overhead Recharge	177	2,757	1,958	(799)		(799)	140.8%
Blakehay Central Costs :- Indirect Expenditure	<b>13,761</b>	<b>178,740</b>	<b>197,306</b>	<b>18,566</b>	<b>0</b>	<b>18,566</b>	<b>90.6%</b>
<b>Net Income over Expenditure</b>	<b>(16,515)</b>	<b>(181,475)</b>	<b>(193,306)</b>	<b>(11,831)</b>			
<b>121 Blakehay -Auditorium</b>							
1090 Bookings	0	22,126	38,089	15,963			58.1%
Blakehay -Auditorium :- Income	<b>0</b>	<b>22,126</b>	<b>38,089</b>	<b>15,963</b>			<b>58.1%</b>
4000 Staffing Costs	3,876	39,960	47,725	7,765		7,765	83.7%
4039 Advertising & Marketing	0	1,749	3,500	1,751		1,751	50.0%
4224 Blakehay Performing Rights	0	0	1,000	1,000		1,000	0.0%
Blakehay -Auditorium :- Indirect Expenditure	<b>3,876</b>	<b>41,709</b>	<b>52,225</b>	<b>10,516</b>	<b>0</b>	<b>10,516</b>	<b>79.9%</b>
<b>Net Income over Expenditure</b>	<b>(3,876)</b>	<b>(19,583)</b>	<b>(14,136)</b>	<b>5,447</b>			
<b>122 Blakehay - Upper Studio</b>							
1014 BH evening classes income	0	175	660	485			26.5%
1090 Bookings	231	5,108	6,621	1,513			77.1%
Blakehay - Upper Studio :- Income	<b>231</b>	<b>5,283</b>	<b>7,281</b>	<b>1,998</b>			<b>72.6%</b>
4141 BH evening classes expenditure	0	125	551	426		426	22.7%
4405 Blakehay Bar Expenditure	0	12	0	(12)		(12)	0.0%
Blakehay - Upper Studio :- Indirect Expenditure	<b>0</b>	<b>137</b>	<b>551</b>	<b>414</b>	<b>0</b>	<b>414</b>	<b>24.8%</b>
<b>Net Income over Expenditure</b>	<b>231</b>	<b>5,146</b>	<b>6,730</b>	<b>1,584</b>			
<b>123 Blakehay Bar</b>							
1015 Internal Bookings (Council)	198	3,787	0	(3,787)			0.0%
1193 Blakehay Bar Events Hire	0	125	1,000	875			12.5%
1194 Bar Income	772	14,598	15,000	402			97.3%
Blakehay Bar :- Income	<b>970</b>	<b>18,510</b>	<b>16,000</b>	<b>(2,510)</b>			<b>115.7%</b>
4000 Staffing Costs	(222)	17,985	20,967	2,982		2,982	85.8%
4031 Equipment - Rental	23	505	528	23		23	95.6%
4405 Blakehay Bar Expenditure	142	6,560	7,000	440		440	93.7%
Blakehay Bar :- Indirect Expenditure	<b>(57)</b>	<b>25,050</b>	<b>28,495</b>	<b>3,445</b>	<b>0</b>	<b>3,445</b>	<b>87.9%</b>
<b>Net Income over Expenditure</b>	<b>1,027</b>	<b>(6,539)</b>	<b>(12,495)</b>	<b>(5,956)</b>			
<b>125 Blakehay -Live Shows</b>							
1106 Blakehay events income	2,071	32,259	48,000	15,741			67.2%
Blakehay -Live Shows :- Income	<b>2,071</b>	<b>32,259</b>	<b>48,000</b>	<b>15,741</b>			<b>67.2%</b>

## Detailed Income &amp; Expenditure by Budget Heading 29/02/2024

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## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
4016 Show costs	475	17,375	24,000	6,625		6,625	72.4%
4039 Advertising & Marketing	0	1,832	3,500	1,668		1,668	52.3%
Blakehay -Live Shows :- Indirect Expenditure	<b>475</b>	<b>19,207</b>	<b>27,500</b>	<b>8,293</b>	<b>0</b>	<b>8,293</b>	<b>69.8%</b>
<b>Net Income over Expenditure</b>	<b>1,596</b>	<b>13,052</b>	<b>20,500</b>	<b>7,448</b>			
<b>140 Museum Central Costs</b>							
1034 Grant funding	597	2,300	0	(2,300)			0.0%
1100 Miscellaneous Income	322	5,108	5,000	(108)			102.2%
Museum Central Costs :- Income	<b>919</b>	<b>7,408</b>	<b>5,000</b>	<b>(2,408)</b>			<b>148.2%</b>
4000 Staffing Costs	9,772	109,278	123,542	14,264		14,264	88.5%
4012 Travel & Subsistence Expenses	0	61	50	(11)		(11)	122.9%
4013 Training	0	2,812	3,806	994		994	73.9%
4014 P P E / Health & Safety	16	423	500	78		78	84.5%
4019 Website Costs-TC	156	276	350	74		74	78.9%
4030 Equipment Purchase	50	1,180	1,000	(180)		(180)	118.0%
4031 Equipment - Rental	23	180	403	223		223	44.6%
4034 Equipment Repairs	0	553	1,000	447		447	55.3%
4035 Telephone	290	2,988	2,950	(38)		(38)	101.3%
4036 Stationery	0	374	500	126		126	74.8%
4039 Advertising & Marketing	100	2,031	4,000	1,969		1,969	50.8%
4041 Fees, Subs and Conferences	9	277	100	(177)		(177)	276.7%
4044 Insurance	377	12,279	10,363	(1,916)		(1,916)	118.5%
4102 NNDR	0	(17,738)	213	17,951		17,951	(8327.8)
4104 Utilities - Water	16	335	257	(78)		(78)	130.5%
4105 Utilities - Heat & Light	2,854	15,028	12,953	(2,075)		(2,075)	116.0%
4107 IT Support & Upgrade	517	6,084	5,348	(736)		(736)	113.8%
4109 Alarm system	0	393	1,060	667		667	37.1%
4110 Cleaning	1,312	14,041	14,492	451		451	96.9%
4111 Window Cleaning	50	350	616	266		266	56.8%
4114 Refuse Removal	18	1,713	2,068	355		355	82.8%
4131 Licenses	0	3,045	1,907	(1,138)		(1,138)	159.7%
4214 Somerset County Council - SLA	0	0	72,260	72,260		72,260	0.0%
6000 Admin Salaries Recharge	1,171	14,980	16,115	1,135		1,135	93.0%
6005 Admin Overhead Recharge	222	4,122	4,517	395		395	91.3%
6009 HQ recharges	52	1,653	4,202	2,549		2,549	39.3%
6010 Grounds Salaries Recharge	751	9,980	11,352	1,372		1,372	87.9%
6015 Grounds Overhead Recharge	162	2,157	2,783	626		626	77.5%
6030 Operational Staffing Recharge	2,226	24,987	10,032	(14,955)		(14,955)	249.1%
6035 Operational Overhead Recharge	283	4,419	1,210	(3,209)		(3,209)	365.2%
Museum Central Costs :- Indirect Expenditure	<b>20,427</b>	<b>218,259</b>	<b>309,949</b>	<b>91,690</b>	<b>0</b>	<b>91,690</b>	<b>70.4%</b>
<b>Net Income over Expenditure</b>	<b>(19,508)</b>	<b>(210,851)</b>	<b>(304,949)</b>	<b>(94,098)</b>			

## Detailed Income &amp; Expenditure by Budget Heading 29/02/2024

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## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
<b>141 Museum Learning and Events</b>							
1006 Learning Income	1,239	8,967	11,653	2,686			77.0%
1008 Museum handling box hire	160	1,320	2,404	1,084			54.9%
Museum Learning and Events :- Income	<b>1,399</b>	<b>10,287</b>	<b>14,057</b>	<b>3,770</b>			<b>73.2%</b>
4000 Staffing Costs	1,023	31,083	36,849	5,766		5,766	84.4%
4012 Travel & Subsistence Expenses	0	0	100	100		100	0.0%
4020 Learning/Event education equip	0	713	1,200	487		487	59.5%
4030 Equipment Purchase	1,200	1,704	2,500	796		796	68.2%
Museum Learning and Events :- Indirect Expenditure	<b>2,223</b>	<b>33,501</b>	<b>40,649</b>	<b>7,149</b>	<b>0</b>	<b>7,149</b>	<b>82.4%</b>
<b>Net Income over Expenditure</b>	<b>(825)</b>	<b>(23,213)</b>	<b>(26,592)</b>	<b>(3,379)</b>			
<b>142 Museum Cafe</b>							
1004 Cafe Sales	7,049	65,937	66,000	63			99.9%
1194 Bar Income	159	1,585	10,000	8,415			15.9%
1197 Function food income	1,258	14,531	0	(14,531)			0.0%
Museum Cafe :- Income	<b>8,466</b>	<b>82,053</b>	<b>76,000</b>	<b>(6,053)</b>			<b>108.0%</b>
4000 Staffing Costs	4,141	48,775	46,746	(2,029)		(2,029)	104.3%
4014 P P E / Health & Safety	113	855	1,500	645		645	57.0%
4030 Equipment Purchase	134	2,948	2,500	(448)		(448)	117.9%
4031 Equipment - Rental	179	1,857	1,980	123		123	93.8%
4110 Cleaning	0	728	1,000	272		272	72.8%
4114 Refuse Removal	0	2,091	2,280	189		189	91.7%
4406 Bar Stock	68	2,347	5,000	2,653		2,653	46.9%
4407 Museum cafe stock	2,329	24,332	16,500	(7,832)		(7,832)	147.5%
4511 Function food costs	0	3,884	0	(3,884)		(3,884)	0.0%
Museum Cafe :- Indirect Expenditure	<b>6,964</b>	<b>87,817</b>	<b>77,506</b>	<b>(10,311)</b>	<b>0</b>	<b>(10,311)</b>	<b>113.3%</b>
<b>Net Income over Expenditure</b>	<b>1,502</b>	<b>(5,763)</b>	<b>(1,506)</b>	<b>4,257</b>			
<b>143 Museum shop/retail</b>							
1005 Museum Shop Sales	829	12,829	13,500	671			95.0%
1009 Museum sale or return comm	(670)	192	1,500	1,308			12.8%
Museum shop/retail :- Income	<b>159</b>	<b>13,021</b>	<b>15,000</b>	<b>1,979</b>			<b>86.8%</b>
4030 Equipment Purchase	34	378	300	(78)		(78)	126.1%
4031 Equipment - Rental	27	335	156	(179)		(179)	214.9%
4136 Credit Card Chgs	0	407	450	43		43	90.4%
4408 Museum shop stock	865	7,948	8,250	302		302	96.3%
Museum shop/retail :- Indirect Expenditure	<b>925</b>	<b>9,068</b>	<b>9,156</b>	<b>88</b>	<b>0</b>	<b>88</b>	<b>99.0%</b>
<b>Net Income over Expenditure</b>	<b>(767)</b>	<b>3,953</b>	<b>5,844</b>	<b>1,891</b>			

## Detailed Income &amp; Expenditure by Budget Heading 29/02/2024

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## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
<b>145 Museum Function</b>							
1019 Internal Bookings (Council)	0	(193)	1,500	1,693			(12.8%)
1103 Other event misc income	0	0	6,000	6,000			0.0%
1104 Function Income	1,472	26,461	16,000	(10,461)			165.4%
<b>Museum Function :- Income</b>	<b>1,472</b>	<b>26,269</b>	<b>23,500</b>	<b>(2,769)</b>			<b>111.8%</b>
4400 Museum Function Expenditure	0	273	0	(273)		(273)	0.0%
<b>Museum Function :- Direct Expenditure</b>	<b>0</b>	<b>273</b>	<b>0</b>	<b>(273)</b>	<b>0</b>	<b>(273)</b>	
4000 Staffing Costs	2,325	16,174	18,361	2,187		2,187	88.1%
4030 Equipment Purchase	0	4,393	5,000	607		607	87.9%
4420 Function Expenditure (1104)	540	5,086	0	(5,086)		(5,086)	0.0%
<b>Museum Function :- Indirect Expenditure</b>	<b>2,865</b>	<b>25,653</b>	<b>23,361</b>	<b>(2,292)</b>	<b>0</b>	<b>(2,292)</b>	<b>109.8%</b>
<b>Net Income over Expenditure</b>	<b>(1,392)</b>	<b>343</b>	<b>139</b>	<b>(204)</b>			
<b>300 Planning</b>							
6000 Admin Salaries Recharge	983	12,577	13,530	953		953	93.0%
6005 Admin Overhead Recharge	186	3,462	3,792	330		330	91.3%
6009 HQ recharges	44	1,387	6,171	4,784		4,784	22.5%
<b>Planning :- Indirect Expenditure</b>	<b>1,213</b>	<b>17,426</b>	<b>23,493</b>	<b>6,067</b>	<b>0</b>	<b>6,067</b>	<b>74.2%</b>
<b>Net Expenditure</b>	<b>(1,213)</b>	<b>(17,426)</b>	<b>(23,493)</b>	<b>(6,067)</b>			
<b>400 Central Grounds Maintenance</b>							
4000 Staffing Costs	20,332	273,959	340,070	66,111		66,111	80.6%
4013 Training	0	8,157	6,887	(1,270)		(1,270)	118.4%
4014 P P E / Health & Safety	86	1,969	3,000	1,031		1,031	65.6%
4015 SLA Somerset	0	(223)	0	223		223	0.0%
4025 Vehicle Maintenance	293	6,227	5,550	(677)		(677)	112.2%
4026 Petrol / Diesel	282	6,316	9,585	3,269		3,269	65.9%
4030 Equipment Purchase	591	8,572	7,000	(1,572)		(1,572)	122.5%
4031 Equipment - Rental	1,121	9,501	16,960	7,459		7,459	56.0%
4034 Equipment Repairs	78	2,371	2,500	129		129	94.8%
4035 Telephone	221	2,760	2,153	(607)		(607)	128.2%
4041 Fees, Subs and Conferences	0	0	95	95		95	0.0%
4044 Insurance	377	(188)	8,004	8,192		8,192	(2.4%)
4107 IT Support & Upgrade	1,664	12,321	8,751	(3,570)		(3,570)	140.8%
4114 Refuse Removal	0	1,094	12,765	11,671		11,671	8.6%
4151 Catering	26	553	0	(553)		(553)	0.0%
6020 Allocation to Cost Centres	(25,071)	(333,386)	(388,047)	(54,661)		(54,661)	85.9%
<b>Central Grounds Maintenance :- Indirect Expenditure</b>	<b>0</b>	<b>1</b>	<b>35,273</b>	<b>35,272</b>	<b>0</b>	<b>35,272</b>	<b>0.0%</b>
<b>Net Expenditure</b>	<b>(0)</b>	<b>(1)</b>	<b>(35,273)</b>	<b>(35,272)</b>			

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## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
<b>403 Allotments</b>							
1100 Miscellaneous Income	0	0	400	400			0.0%
Allotments :- Income	<b>0</b>	<b>0</b>	<b>400</b>	<b>400</b>			<b>0.0%</b>
4105 Utilities - Heat & Light	74	480	3,000	2,520	2,520		16.0%
4108 Building / Maintenance	1,205	1,254	1,444	190	190		86.8%
6000 Admin Salaries Recharge	116	1,484	1,595	111	111		93.0%
6005 Admin Overhead Recharge	22	407	451	44	44		90.2%
6009 HQ recharges	5	164	1,012	848	848		16.2%
6010 Grounds Salaries Recharge	1,312	17,434	19,822	2,388	2,388		88.0%
6015 Grounds Overhead Recharge	283	3,767	4,851	1,084	1,084		77.7%
6030 Operational Staffing Recharge	49	549	572	23	23		96.0%
6035 Operational Overhead Recharge	6	98	66	(32)	(32)		148.5%
Allotments :- Indirect Expenditure	<b>3,072</b>	<b>25,637</b>	<b>32,813</b>	<b>7,176</b>	<b>0</b>	<b>7,176</b>	<b>78.1%</b>
<b>Net Income over Expenditure</b>	<b>(3,072)</b>	<b>(25,637)</b>	<b>(32,413)</b>	<b>(6,776)</b>			
<b>420 Milton Road Cemetery</b>							
1010 Interments	600	27,380	49,500	22,120			55.3%
1011 Memorials	106	3,678	5,804	2,126			63.4%
1100 Miscellaneous Income	1,173	5,064	2,721	(2,343)			186.1%
Milton Road Cemetery :- Income	<b>1,879</b>	<b>36,122</b>	<b>58,025</b>	<b>21,903</b>			<b>62.3%</b>
4034 Equipment Repairs	50	1,251	2,000	749	749		62.6%
4054 Grave Digging	0	5,592	10,000	4,408	4,408		55.9%
4055 Memorials	0	4,024	7,000	2,976	2,976		57.5%
4102 NNDR	0	0	3,636	3,636	3,636		0.0%
4104 Utilities - Water	937	1,478	1,813	335	335		81.5%
4105 Utilities - Heat & Light	0	188	168	(20)	(20)		111.8%
4109 Alarm system	0	0	310	310	310		0.0%
4110 Cleaning	0	90	2,000	1,910	1,910		4.5%
6000 Admin Salaries Recharge	1,287	16,461	17,699	1,238	1,238		93.0%
6005 Admin Overhead Recharge	244	4,530	4,968	438	438		91.2%
6009 HQ recharges	57	1,815	2,354	539	539		77.1%
6010 Grounds Salaries Recharge	6,843	90,963	103,433	12,470	12,470		87.9%
6015 Grounds Overhead Recharge	1,476	19,656	25,322	5,666	5,666		77.6%
6030 Operational Staffing Recharge	371	4,168	20,339	16,171	16,171		20.5%
6035 Operational Overhead Recharge	47	736	2,178	1,442	1,442		33.8%
Milton Road Cemetery :- Indirect Expenditure	<b>11,312</b>	<b>150,953</b>	<b>203,220</b>	<b>52,267</b>	<b>0</b>	<b>52,267</b>	<b>74.3%</b>
<b>Net Income over Expenditure</b>	<b>(9,433)</b>	<b>(114,830)</b>	<b>(145,195)</b>	<b>(30,365)</b>			

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	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
<b>451 Youth Activities</b>							
4057 Youth Council Budget	0	0	500	500		500	0.0%
4142 YMCA SLA	0	73,941	74,613	672		672	99.1%
4219 Youth Grants	0	0	3,000	3,000		3,000	0.0%
6000 Admin Salaries Recharge	257	3,292	3,542	250		250	92.9%
6005 Admin Overhead Recharge	49	906	989	83		83	91.6%
6009 HQ recharges	11	363	3,190	2,827		2,827	11.4%
Youth Activities :- Indirect Expenditure	<b>317</b>	<b>78,502</b>	<b>85,834</b>	<b>7,332</b>	<b>0</b>	<b>7,332</b>	<b>91.5%</b>
<b>Net Expenditure</b>	<b>(317)</b>	<b>(78,502)</b>	<b>(85,834)</b>	<b>(7,332)</b>			
<b>460 Street Furniture</b>							
1112 Dog Bin Emptying	1,196	13,158	14,538	1,380			90.5%
Street Furniture :- Income	<b>1,196</b>	<b>13,158</b>	<b>14,538</b>	<b>1,380</b>			<b>90.5%</b>
4105 Utilities - Heat & Light	126	1,608	1,400	(208)		(208)	114.9%
4115 Dogbin purchase	0	0	780	780		780	0.0%
4116 Dogbin Emptying	1,364	15,533	20,297	4,764		4,764	76.5%
4119 Notice Boards	130	403	1,500	1,097		1,097	26.9%
4120 Bus Shelter Cleaning / Graffit	(175)	660	500	(160)		(160)	132.0%
4133 Bus Shelter - Repairs	0	353	500	147		147	70.6%
4157 Prince Wales Clock/welcome sig	100	406	550	144		144	73.7%
6000 Admin Salaries Recharge	749	9,584	10,307	723		723	93.0%
6005 Admin Overhead Recharge	142	2,636	2,891	255		255	91.2%
6009 HQ recharges	33	1,055	2,178	1,123		1,123	48.4%
6010 Grounds Salaries Recharge	1,968	26,155	29,744	3,589		3,589	87.9%
6015 Grounds Overhead Recharge	424	5,651	7,282	1,631		1,631	77.6%
6030 Operational Staffing Recharge	50	559	2,871	2,312		2,312	19.5%
6035 Operational Overhead Recharge	6	99	352	253		253	28.1%
Street Furniture :- Indirect Expenditure	<b>4,918</b>	<b>64,702</b>	<b>81,152</b>	<b>16,450</b>	<b>0</b>	<b>16,450</b>	<b>79.7%</b>
<b>Net Income over Expenditure</b>	<b>(3,722)</b>	<b>(51,545)</b>	<b>(66,614)</b>	<b>(15,069)</b>			
<b>470 Parks &amp; Play Areas</b>							
1076 Water Play Area Kiosk Income	0	3,850	7,000	3,150			55.0%
1077 Water Park Admissions	0	18,381	45,000	26,619			40.8%
Parks & Play Areas :- Income	<b>0</b>	<b>22,231</b>	<b>52,000</b>	<b>29,769</b>			<b>42.8%</b>
4102 NNDR	0	0	449	449		449	0.0%
4104 Utilities - Water	182	1,075	3,004	1,929		1,929	35.8%
4105 Utilities - Heat & Light	(961)	17,712	11,500	(6,212)		(6,212)	154.0%
4109 Alarm system	0	398	500	102		102	79.6%

## Detailed Income &amp; Expenditure by Budget Heading 29/02/2024

Month No: 11

## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
4114 Refuse Removal	0	0	500	500		500	0.0%
4138 Water Play Area Rent	989	11,765	10,242	(1,523)		(1,523)	114.9%
4140 Recreation Grounds	0	78,060	86,725	8,665		8,665	90.0%
4300 Parks&Play Area EMRRP Holding	2,241	2,241	(20,725)	(22,966)		(22,966)	(10.8%)
4301 Ashcombe Park Lower	358	3,095	3,094	(1)		(1)	100.0%
4302 Ashcombe Park Upper	358	1,243	1,242	(1)		(1)	100.1%
4303 Broadway Play	358	2,191	2,190	(1)		(1)	100.0%
4304 Broadway Skate Park	358	1,243	1,242	(1)		(1)	100.1%
4305 Byron Rec	358	1,243	1,242	(1)		(1)	100.1%
4306 Castle Batch Lower	790	14,100	14,100	0		0	100.0%
4307 Canberra Road	2,006	3,089	3,089	(0)		(0)	100.0%
4308 Clarence Park	358	1,816	1,814	(2)		(2)	100.1%
4309 Conniston Green	358	1,243	1,242	(1)		(1)	100.1%
4310 Ellenborough Park East	523	1,849	1,847	(2)		(2)	100.1%
4311 Grove Park	358	1,243	1,243	(0)		(0)	100.0%
4312 Hutton Moor Skate Park	358	1,926	1,927	1		1	99.9%
4313 Jubilee Park	358	1,588	1,590	2		2	99.9%
4314 Locking Castle (Maltlands)	358	1,243	1,243	(0)		(0)	100.0%
4315 Lynch Farm	358	1,243	1,244	1		1	99.9%
4316 Millennium Green	358	2,005	2,006	1		1	100.0%
4317 Uphill Junior Play Area	388	5,400	5,402	2		2	100.0%
4318 Uphill Toddler Play Area	395	4,332	4,333	1		1	100.0%
4319 Water Adventure Play Park	23,937	87,349	87,349	(0)		(0)	100.0%
4320 Worle Recreation Ground	358	1,672	1,672	0		0	100.0%
4321 Wyvern Close	358	1,470	1,472	2		2	99.9%
4322 Ellenborough Park West	358	1,243	1,243	(0)		(0)	100.0%
4324 Dartmouth Close	1,553	1,669	1,668	(1)		(1)	100.0%
6000 Admin Salaries Recharge	865	11,063	11,902	839		839	93.0%
6005 Admin Overhead Recharge	164	3,043	3,341	298		298	91.1%
6009 HQ recharges	38	1,220	3,377	2,157		2,157	36.1%
6010 Grounds Salaries Recharge	4,218	56,063	63,745	7,682		7,682	87.9%
6015 Grounds Overhead Recharge	910	12,116	15,609	3,493		3,493	77.6%
6030 Operational Staffing Recharge	494	5,549	3,498	(2,051)		(2,051)	158.6%
6035 Operational Overhead Recharge	63	981	704	(277)		(277)	139.3%
<b>Parks &amp; Play Areas :- Indirect Expenditure</b>	<b>44,529</b>	<b>344,779</b>	<b>337,865</b>	<b>(6,914)</b>	<b>0</b>	<b>(6,914)</b>	<b>102.0%</b>
<b>Net Income over Expenditure</b>	<b>(44,529)</b>	<b>(322,549)</b>	<b>(285,865)</b>	<b>36,684</b>			
<u>475 Planned maintenance</u>							
4231 Planned maint holding budget	0	0	(18,784)	(18,784)		(18,784)	0.0%
4232 Allotments PPM	635	870	870	(0)		(0)	100.0%

## Detailed Income &amp; Expenditure by Budget Heading 29/02/2024

Month No: 11

## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
4233 Blakehay PPM	1,621	21,751	21,752	1		1	100.0%
4234 Museum PPM	15,104	47,492	47,490	(2)		(2)	100.0%
4235 Cemetery PPM	1,335	6,146	6,148	2		2	100.0%
4236 Parks & play areas PPM	11,184	14,168	14,168	(0)		(0)	100.0%
4237 Grove House PPM	796	4,348	4,348	(0)		(0)	100.0%
4238 Grove Lodge PPM	635	2,942	2,942	(0)		(0)	100.0%
4239 Chapel/hut/toilets/shed PPM	635	1,008	1,007	(1)		(1)	100.1%
4240 Public toilets	879	8,315	8,314	(1)		(1)	100.0%
4241 VIC PPM	635	645	645	0		0	99.9%
4242 HQ PPM	2,501	24,229	24,231	2		2	100.0%
4243 Quarry PPM	1,271	1,271	1,271	(0)		(0)	100.0%
6000 Admin Salaries Recharge	983	12,575	13,530	955		955	92.9%
6005 Admin Overhead Recharge	151	2,808	3,077	269		269	91.3%
6009 HQ recharges	55	1,749	2,673	924		924	65.4%
6010 Grounds Salaries Recharge	297	3,947	4,488	541		541	87.9%
6015 Grounds Overhead Recharge	64	853	1,089	236		236	78.3%
6030 Operational Staffing Recharge	319	3,575	3,729	154		154	95.9%
6035 Operational Overhead Recharge	41	632	451	(181)		(181)	140.1%
Planned maintenance :- Indirect Expenditure	<b>39,141</b>	<b>159,325</b>	<b>143,439</b>	<b>(15,886)</b>	<b>0</b>	<b>(15,886)</b>	<b>111.1%</b>
<b>Net Expenditure</b>	<b>(39,141)</b>	<b>(159,325)</b>	<b>(143,439)</b>	<b>15,886</b>			
<b>480 Tourism &amp; Marketing</b>							
4031 Equipment - Rental	0	13	0	(13)		(13)	0.0%
Tourism & Marketing :- Indirect Expenditure	<b>0</b>	<b>13</b>	<b>0</b>	<b>(13)</b>	<b>0</b>	<b>(13)</b>	
<b>Net Expenditure</b>	<b>0</b>	<b>(13)</b>	<b>0</b>	<b>13</b>			
<b>481 Tourism Love Weston / Dest Mar</b>							
1040 VIC Advertising Income	792	11,064	15,000	3,936			73.8%
Tourism Love Weston / Dest Mar :- Income	<b>792</b>	<b>11,064</b>	<b>15,000</b>	<b>3,936</b>			<b>73.8%</b>
4000 Staffing Costs	4,366	56,995	53,427	(3,568)		(3,568)	106.7%
4030 Equipment Purchase	0	34	64	30		30	52.9%
4039 Advertising & Marketing	742	3,491	9,000	5,509		5,509	38.8%
4041 Fees, Subs and Conferences	0	45	250	205		205	18.0%
4062 Tourism-Love Weston website	892	7,797	11,500	3,703		3,703	67.8%
4107 IT Support & Upgrade	180	2,227	1,003	(1,224)		(1,224)	222.0%
6000 Admin Salaries Recharge	798	10,207	10,978	771		771	93.0%
6005 Admin Overhead Recharge	186	3,460	3,782	322		322	91.5%
6009 HQ recharges	36	1,124	1,408	284		284	79.8%
Tourism Love Weston / Dest Mar :- Indirect Expenditure	<b>7,200</b>	<b>85,379</b>	<b>91,412</b>	<b>6,033</b>	<b>0</b>	<b>6,033</b>	<b>93.4%</b>
<b>Net Income over Expenditure</b>	<b>(6,408)</b>	<b>(74,315)</b>	<b>(76,412)</b>	<b>(2,097)</b>			

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## Detailed Income &amp; Expenditure by Budget Heading 29/02/2024

Month No: 11

## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
<b>482 Tourism VIC costs</b>							
1040 VIC Advertising Income	0	99	1,500	1,401			6.6%
1043 VIC Retail/Shop Income	0	5,207	3,000	(2,207)			173.6%
<b>Tourism VIC costs :- Income</b>	<b>0</b>	<b>5,306</b>	<b>4,500</b>	<b>(806)</b>			<b>117.9%</b>
4000 Staffing Costs	0	48,047	61,137	13,090		13,090	78.6%
4013 Training	0	136	1,865	1,729		1,729	7.3%
4014 P P E / Health & Safety	0	51	1,000	949		949	5.1%
4031 Equipment - Rental	37	280	1,000	720		720	28.0%
4034 Equipment Repairs	0	71	1,000	929		929	7.1%
4035 Telephone	121	1,666	792	(874)		(874)	210.4%
4036 Stationery	0	179	200	21		21	89.7%
4039 Advertising & Marketing	0	213	1,000	787		787	21.3%
4119 Notice Boards	0	186	1,500	1,314		1,314	12.4%
4136 Credit Card Chgs	0	427	450	23		23	94.8%
4151 Catering	0	89	75	(14)		(14)	118.7%
4225 VIC Stock	0	1,165	2,000	835		835	58.3%
6030 Operational Staffing Recharge	(9,771)	8,820	34,705	25,885		25,885	25.4%
6035 Operational Overhead Recharge	378	5,897	4,202	(1,695)		(1,695)	140.3%
<b>Tourism VIC costs :- Indirect Expenditure</b>	<b>(9,235)</b>	<b>67,226</b>	<b>110,926</b>	<b>43,700</b>	<b>0</b>	<b>43,700</b>	<b>60.6%</b>
<b>Net Income over Expenditure</b>	<b>9,235</b>	<b>(61,921)</b>	<b>(106,426)</b>	<b>(44,505)</b>			
<b>484 Waterpark Kiosk and Admissions</b>							
4030 Equipment Purchase	10,000	10,000	0	(10,000)		(10,000)	0.0%
<b>Waterpark Kiosk and Admissions :- Indirect Expenditure</b>	<b>10,000</b>	<b>10,000</b>	<b>0</b>	<b>(10,000)</b>	<b>0</b>	<b>(10,000)</b>	
<b>Net Expenditure</b>	<b>(10,000)</b>	<b>(10,000)</b>	<b>0</b>	<b>10,000</b>			
<b>485 PublicToilets</b>							
4044 Insurance	(3,340)	565	9,640	9,075		9,075	5.9%
4104 Utilities - Water	155	1,795	2,200	405		405	81.6%
4105 Utilities - Heat & Light	299	4,120	3,550	(570)		(570)	116.1%
4110 Cleaning	3,000	33,000	36,000	3,000		3,000	91.7%
6000 Admin Salaries Recharge	983	12,577	13,519	942		942	93.0%
6005 Admin Overhead Recharge	186	3,459	3,781	322		322	91.5%
6009 HQ recharges	44	1,385	2,684	1,299		1,299	51.6%
6010 Grounds Salaries Recharge	188	2,497	2,838	341		341	88.0%
6015 Grounds Overhead Recharge	40	536	693	157		157	77.3%
6030 Operational Staffing Recharge	124	1,391	1,452	61		61	95.8%

## Detailed Income &amp; Expenditure by Budget Heading 29/02/2024

Month No: 11

## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
6035 Operational Overhead Recharge	16	247	176	(71)		(71)	140.3%
PublicToilets :- Indirect Expenditure	<b>1,695</b>	<b>61,572</b>	<b>76,533</b>	<b>14,961</b>	<b>0</b>	<b>14,961</b>	<b>80.5%</b>
<b>Net Expenditure</b>	<b>(1,695)</b>	<b>(61,572)</b>	<b>(76,533)</b>	<b>(14,961)</b>			
<b>801 Earmarked Reserves</b>							
1113 Misc Income	4,737	5,237	0	(5,237)			0.0%
Earmarked Reserves :- Income	<b>4,737</b>	<b>5,237</b>	<b>0</b>	<b>(5,237)</b>			
8000 EMR Allotments General	0	0	3,500	3,500		3,500	0.0%
8001 EMR Armed forces affiliation	0	8,404	9,000	596		596	93.4%
8003 EMR Elections	0	41,535	41,535	0		0	100.0%
8004 EMR Blakehay Live Shows	0	0	6,625	6,625		6,625	0.0%
8008 EMR Milton Road Cemetery	0	0	2,016	2,016		2,016	0.0%
8009 EMR Buy a block phase 2	688	1,798	3,002	1,205		1,205	59.9%
8011 EMR Blakehay Vols Fundraising	29	1,300	1,345	45		45	96.7%
8014 EMR Mus phase 2/HLF	0	5,000	5,452	452		452	91.7%
8018 CAPITAL RESERVE	0	0	15,000	15,000		15,000	0.0%
8019 EMR Old Mill Way	0	625	20,818	20,193		20,193	3.0%
8022 Civic Events	0	0	1,700	1,700		1,700	0.0%
8023 Cil Monies Received	0	0	217,585	217,585		217,585	0.0%
8024 Environmental Climate Change	0	1,150	8,810	7,660		7,660	13.1%
8025 Blakehay CRF Grant Award	0	75	2,587	2,512		2,512	2.9%
8026 Com Res - Food Proj / Climate	(2,119)	12,726	28,571	15,845		15,845	44.5%
8027 Cllrs Email / Tablet Provision	0	0	225	225		225	0.0%
8028 Town Council Community Project	0	2,237	2,800	563		563	79.9%
8033 MUS - Wild Escape Grant	811	1,126	1,047	(79)		(79)	107.6%
8035 MUS - Understanding Hert Grant	1,863	2,021	2,025	4		4	99.8%
8036 Com Res - Wellbeing	(970)	6,540	5,489	(1,051)		(1,051)	119.1%
8040 Wellbeing staff grant	2,412	20,015	38,270	18,255		18,255	52.3%
Earmarked Reserves :- Indirect Expenditure	<b>2,714</b>	<b>104,552</b>	<b>417,402</b>	<b>312,850</b>	<b>0</b>	<b>312,850</b>	<b>25.0%</b>
<b>Net Income over Expenditure</b>	<b>2,023</b>	<b>(99,316)</b>	<b>(417,402)</b>	<b>(318,086)</b>			
<b>901 Capital Works Reserves</b>							
9001 Castlebatch Play Refurbishment	0	273,149	273,149	(0)		(0)	100.0%
9002 HQ Refurbishment Works	127,539	536,932	747,366	210,434		210,434	71.8%
Capital Works Reserves :- Direct Expenditure	<b>127,539</b>	<b>810,081</b>	<b>1,020,515</b>	<b>210,434</b>	<b>0</b>	<b>210,434</b>	<b>79.4%</b>
<b>Net Expenditure</b>	<b>(127,539)</b>	<b>(810,081)</b>	<b>(1,020,515)</b>	<b>(210,434)</b>			

## Detailed Income &amp; Expenditure by Budget Heading 29/02/2024

Month No: 11

## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
Grand Totals:- Income	21,994	3,264,479	412,390	(2,852,089)			791.6%
Expenditure	371,274	3,339,833	4,495,719	1,155,886	0	1,155,886	74.3%
<b>Net Income over Expenditure</b>	<u>(349,280)</u>	<u>(75,355)</u>	<u>(4,083,329)</u>	<u>(4,007,974)</u>			
<b>Movement to/(from) Gen Reserve</b>	<u>(349,280)</u>	<u>(75,355)</u>					

## Detailed Income &amp; Expenditure by Budget Heading 31/01/2024

Month No: 10

## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
<b>102 Central Administration</b>							
4000 Staffing Costs	30,441	303,601	386,251	82,650		82,650	78.6%
4006 Moorepay/IT payroll HR softwar	0	2,956	3,087	131		131	95.8%
4007 Personnel Consultants	355	3,196	4,415	1,219		1,219	72.4%
4008 CRB Checks/staff services	175	396	1,000	604		604	39.6%
4009 Health & Safety Consultant	1,262	3,770	3,500	(270)		(270)	107.7%
4012 Travel & Subsistence Expenses	162	218	250	32		32	87.3%
4013 Training	345	1,959	5,000	3,041		3,041	39.2%
4019 Website Costs-TC	0	179	650	471		471	27.5%
4030 Equipment Purchase	66	262	500	238		238	52.3%
4031 Equipment - Rental	912	6,595	8,456	1,861		1,861	78.0%
4034 Equipment Repairs	0	52	250	198		198	20.8%
4035 Telephone	514	5,746	5,879	133		133	97.7%
4036 Stationery	133	1,307	1,750	443		443	74.7%
4038 Recruitment / Advertising	1,528	1,814	3,000	1,186		1,186	60.5%
4040 Audit & Accountancy	(137)	4,711	6,000	1,289		1,289	78.5%
4041 Fees, Subs and Conferences	274	5,295	3,545	(1,750)		(1,750)	149.4%
4042 Postages	12	1,500	3,857	2,357		2,357	38.9%
4043 Ink Cartridges/printing	7	1,884	1,399	(485)		(485)	134.7%
4044 Insurance	377	7,783	13,363	5,580		5,580	58.2%
4049 Legal fees	0	1,360	2,000	640		640	68.0%
4107 IT Support & Upgrade	1,165	13,933	22,165	8,232		8,232	62.9%
4136 Credit Card Chgs	53	362	450	88		88	80.5%
4151 Catering	37	1,178	1,500	322		322	78.5%
4260 MHR People First Setup Costs	1,585	15,720	16,485	765		765	95.4%
6020 Allocation to Cost Centres	(39,345)	(385,776)	(412,221)	(26,445)		(26,445)	93.6%
Central Administration :- Indirect Expenditure	<b>(80)</b>	<b>0</b>	<b>82,531</b>	<b>82,531</b>	<b>0</b>	<b>82,531</b>	<b>0.0%</b>
<b>Net Expenditure</b>	<b>80</b>	<b>(0)</b>	<b>(82,531)</b>	<b>(82,531)</b>			
<b>103 Grove House</b>							
4102 NNDR	536	5,364	1,341	(4,023)		(4,023)	400.0%
4104 Utilities - Water	0	421	310	(111)		(111)	135.7%
4105 Utilities - Heat & Light	548	2,744	575	(2,169)		(2,169)	477.3%
4109 Alarm system	49	288	139	(149)		(149)	207.1%
4110 Cleaning	316	3,790	937	(2,853)		(2,853)	404.4%
4111 Window Cleaning	13	125	17	(108)		(108)	735.3%
4114 Refuse Removal	320	994	718	(276)		(276)	138.5%
Grove House :- Indirect Expenditure	<b>1,782</b>	<b>13,726</b>	<b>4,037</b>	<b>(9,689)</b>	<b>0</b>	<b>(9,689)</b>	<b>340.0%</b>
<b>Net Expenditure</b>	<b>(1,782)</b>	<b>(13,726)</b>	<b>(4,037)</b>	<b>9,689</b>			

## Detailed Income &amp; Expenditure by Budget Heading 31/01/2024

Month No: 10

## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
<b>104 Grove Lodge</b>							
4030 Equipment Purchase	0	0	9	9		9	0.0%
4102 NNDR	1,180	2,519	675	(1,844)		(1,844)	373.2%
4104 Utilities - Water	23	202	624	422		422	32.3%
4105 Utilities - Heat & Light	80	2,192	656	(1,536)		(1,536)	334.2%
4109 Alarm system	0	33	15	(18)		(18)	216.7%
4110 Cleaning	316	2,195	762	(1,433)		(1,433)	288.0%
4111 Window Cleaning	13	125	21	(104)		(104)	595.2%
4132 Rent	417	5,000	1,250	(3,750)		(3,750)	400.0%
Grove Lodge :- Indirect Expenditure	<b>2,028</b>	<b>12,265</b>	<b>4,012</b>	<b>(8,253)</b>	<b>0</b>	<b>(8,253)</b>	<b>305.7%</b>
<b>Net Expenditure</b>	<b>(2,028)</b>	<b>(12,265)</b>	<b>(4,012)</b>	<b>8,253</b>			
<b>105 Community Services</b>							
4158 Weston in Bloom	42	10,362	12,000	1,638		1,638	86.4%
4200 Small grants to Voluntary Orgs	2,000	4,500	12,500	8,000		8,000	36.0%
4204 VANS	0	3,000	3,000	0		0	100.0%
4208 Christmas Lights - SLA	35,860	36,105	39,996	3,891		3,891	90.3%
4210 Weston Town Centre Co SLA	0	19,398	19,398	0		0	100.0%
4212 CCTV (NSC)	0	82,290	81,600	(690)		(690)	100.8%
4218 Flower Beds	0	4,250	5,000	750		750	85.0%
4221 Citizens Advice Bureau	0	25,000	25,000	0		0	100.0%
4223 Community Events	578	1,913	6,000	4,087		4,087	31.9%
4228 Blue Plaques	0	(45)	1,000	1,045		1,045	(4.5%)
4229 Armed Forces Celebrations	0	7,889	9,500	1,611		1,611	83.0%
4250 Community Events Grants	0	53,150	60,000	6,850		6,850	88.6%
4252 Crime & Disorder	10,449	40,751	50,000	9,249		9,249	81.5%
4864 Homeless Support Fund	0	25,000	50,000	25,000		25,000	50.0%
6000 Admin Salaries Recharge	2,572	25,646	27,200	1,554		1,554	94.3%
6005 Admin Overhead Recharge	752	7,243	7,633	390		390	94.9%
6009 HQ recharges	56	2,972	4,740	1,768		1,768	62.7%
6010 Grounds Salaries Recharge	3,773	44,951	50,250	5,299		5,299	89.5%
6015 Grounds Overhead Recharge	1,877	9,715	12,300	2,585		2,585	79.0%
6030 Operational Staffing Recharge	1,250	12,646	13,150	504		504	96.2%
6035 Operational Overhead Recharge	48	2,301	1,590	(711)		(711)	144.7%
Community Services :- Indirect Expenditure	<b>59,257</b>	<b>419,037</b>	<b>491,857</b>	<b>72,820</b>	<b>0</b>	<b>72,820</b>	<b>85.2%</b>
<b>Net Expenditure</b>	<b>(59,257)</b>	<b>(419,037)</b>	<b>(491,857)</b>	<b>(72,820)</b>			

## Detailed Income &amp; Expenditure by Budget Heading 31/01/2024

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## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
<u>107 Civic Support</u>							
4000 Staffing Costs	2,764	30,115	25,059	(5,056)		(5,056)	120.2%
4036 Stationery	98	108	200	92		92	54.2%
4044 Insurance	526	3,087	8,022	4,935		4,935	38.5%
4050 Printing	15	987	1,450	463		463	68.1%
4150 Chauffeur/travel costs	177	3,652	4,800	1,148		1,148	76.1%
4151 Catering	586	5,872	10,500	4,628		4,628	55.9%
4152 Civic Miscellaneous	53	4,575	4,994	419		419	91.6%
4153 Chairman's Allowance	0	3,524	4,496	972		972	78.4%
4154 Clvic Regalia	74	896	2,700	1,804		1,804	33.2%
4163 Hildesheim Anniversary	0	1,799	0	(1,799)		(1,799)	0.0%
6000 Admin Salaries Recharge	4,371	43,584	46,220	2,636		2,636	94.3%
6005 Admin Overhead Recharge	1,279	12,309	12,969	660		660	94.9%
6009 HQ recharges	95	5,051	8,500	3,449		3,449	59.4%
6010 Grounds Salaries Recharge	968	11,536	12,890	1,354		1,354	89.5%
6015 Grounds Overhead Recharge	482	2,493	3,160	667		667	78.9%
6030 Operational Staffing Recharge	125	1,267	1,320	53		53	96.0%
6035 Operational Overhead Recharge	5	232	160	(72)		(72)	145.0%
Civic Support :- Indirect Expenditure	<b>11,619</b>	<b>131,088</b>	<b>147,440</b>	<b>16,352</b>	<b>0</b>	<b>16,352</b>	<b>88.9%</b>
<b>Net Expenditure</b>	<b>(11,619)</b>	<b>(131,088)</b>	<b>(147,440)</b>	<b>(16,352)</b>			
<u>108 Democratic Representation</u>							
1100 Miscellaneous Income	0	19	0	(19)			0.0%
Democratic Representation :- Income	<b>0</b>	<b>19</b>	<b>0</b>	<b>(19)</b>			
4013 Training	0	1,170	1,945	775		775	60.2%
4018 Election Costs	0	19,766	15,000	(4,766)		(4,766)	131.8%
4024 Internal Meeting Provision	944	4,208	3,413	(795)		(795)	123.3%
4107 IT Support & Upgrade	166	1,653	1,958	305		305	84.4%
6000 Admin Salaries Recharge	8,773	87,469	92,760	5,291		5,291	94.3%
6005 Admin Overhead Recharge	2,566	24,705	26,037	1,332		1,332	94.9%
6009 HQ recharges	190	10,134	16,420	6,286		6,286	61.7%
6030 Operational Staffing Recharge	50	510	530	20		20	96.2%
6035 Operational Overhead Recharge	1	92	60	(32)		(32)	153.3%
Democratic Representation :- Indirect Expenditure	<b>12,690</b>	<b>149,707</b>	<b>158,123</b>	<b>8,416</b>	<b>0</b>	<b>8,416</b>	<b>94.7%</b>
<b>Net Income over Expenditure</b>	<b>(12,690)</b>	<b>(149,688)</b>	<b>(158,123)</b>	<b>(8,435)</b>			
<u>110 Other Costs &amp; Income</u>							
1100 Miscellaneous Income	0	8,853	0	(8,853)			0.0%

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## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
1176 Precept	0	2,936,238	0	(2,936,238			0.0%
1190 Bank Interest	458	11,312	6,000	(5,312)			188.5%
Other Costs & Income :- Income	<b>458</b>	<b>2,956,403</b>	<b>6,000</b>	<b>(2,950,403)</b>			<b>49273.4</b>
4051 Bank Charges	392	3,028	4,000	972		972	75.7%
4060 PWLB Interest repaid-Blakehay	0	3,975	4,611	636		636	86.2%
4061 PWLB Capital repaid-Blakehay	0	12,000	12,000	0		0	100.0%
4068 PWLB Interest repaid-Water Pk	0	8,455	8,986	531		531	94.1%
4069 PWLB Capital repaid-Water Pk	0	11,905	1,373	(10,532)		(10,532)	867.0%
4080 PWLB Capital HQ Loan	0	10,000	9,394	(606)		(606)	106.5%
4081 PWLB Interest HQ Loan	0	8,789	9,394	605		605	93.6%
4999 General Reserve	0	(229,753)	0	229,753		229,753	0.0%
Other Costs & Income :- Indirect Expenditure	<b>392</b>	<b>(171,602)</b>	<b>49,758</b>	<b>221,360</b>	<b>0</b>	<b>221,360</b>	<b>(344.9%)</b>
<b>Net Income over Expenditure</b>	<b>66</b>	<b>3,128,005</b>	<b>(43,758)</b>	<b>(3,171,763)</b>			
<u>111 Strategic Planning/Projects</u>							
4049 Legal fees	1,615	19,027	10,000	(9,027)		(9,027)	190.3%
4213 Development budget	10	825	1,000	175		175	82.5%
6000 Admin Salaries Recharge	2,685	26,769	28,390	1,621		1,621	94.3%
6005 Admin Overhead Recharge	785	7,561	7,963	402		402	95.0%
6009 HQ recharges	58	3,102	2,490	(612)		(612)	124.6%
6030 Operational Staffing Recharge	125	1,267	1,310	43		43	96.7%
6035 Operational Overhead Recharge	5	231	160	(71)		(71)	144.4%
Strategic Planning/Projects :- Indirect Expenditure	<b>5,283</b>	<b>58,782</b>	<b>51,313</b>	<b>(7,469)</b>	<b>0</b>	<b>(7,469)</b>	<b>114.6%</b>
<b>Net Expenditure</b>	<b>(5,283)</b>	<b>(58,782)</b>	<b>(51,313)</b>	<b>7,469</b>			
<u>112 Environmental</u>							
4076 Environmental / Climate	0	22,312	25,000	2,688		2,688	89.2%
6000 Admin Salaries Recharge	691	6,887	7,300	413		413	94.3%
6005 Admin Overhead Recharge	203	(1,500)	2,038	3,538		3,538	(73.6%)
6009 HQ recharges	15	796	2,090	1,294		1,294	38.1%
6030 Operational Staffing Recharge	250	2,529	2,630	101		101	96.2%
6035 Operational Overhead Recharge	10	459	320	(139)		(139)	143.4%
Environmental :- Indirect Expenditure	<b>1,169</b>	<b>31,483</b>	<b>39,378</b>	<b>7,895</b>	<b>0</b>	<b>7,895</b>	<b>80.0%</b>
<b>Net Expenditure</b>	<b>(1,169)</b>	<b>(31,483)</b>	<b>(39,378)</b>	<b>(7,895)</b>			
<u>113 Operational Services</u>							
4000 Staffing Costs	9,877	99,906	124,645	24,739		24,739	80.2%

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## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
4012 Travel & Subsistence Expenses	0	305	500	195		195	61.0%
4013 Training	0	1,712	6,772	5,060		5,060	25.3%
4014 P P E / Health & Safety	0	199	1,000	801		801	19.9%
4030 Equipment Purchase	0	79	200	121		121	39.4%
4035 Telephone	38	338	268	(70)		(70)	126.1%
4041 Fees, Subs and Conferences	29	(66)	400	466		466	(16.5%)
4107 IT Support & Upgrade	311	3,329	4,684	1,355		1,355	71.1%
4151 Catering	0	353	500	147		147	70.7%
4253 Volunteer Events	0	150	750	600		600	20.0%
6020 Allocation to Cost Centres	(10,255)	(106,306)	(116,430)	(10,124)		(10,124)	91.3%
<b>Operational Services :- Indirect Expenditure</b>	<b>0</b>	<b>(0)</b>	<b>23,289</b>	<b>23,289</b>	<b>0</b>	<b>23,289</b>	<b>0.0%</b>
<b>Net Expenditure</b>	<b>0</b>	<b>0</b>	<b>(23,289)</b>	<b>(23,289)</b>			
<b>114 Old Town Quarry</b>							
1300 Licence Income	0	0	10,000	10,000			0.0%
<b>Old Town Quarry :- Income</b>	<b>0</b>	<b>0</b>	<b>10,000</b>	<b>10,000</b>			<b>0.0%</b>
4014 P P E / Health & Safety	0	388	500	112		112	77.6%
4030 Equipment Purchase	0	0	1,000	1,000		1,000	0.0%
4102 NNDR	0	0	3,000	3,000		3,000	0.0%
4104 Utilities - Water	0	0	1,000	1,000		1,000	0.0%
4105 Utilities - Heat & Light	0	0	7,500	7,500		7,500	0.0%
4109 Alarm system	0	0	1,000	1,000		1,000	0.0%
4110 Cleaning	0	0	1,000	1,000		1,000	0.0%
4114 Refuse Removal	0	0	500	500		500	0.0%
<b>Old Town Quarry :- Indirect Expenditure</b>	<b>0</b>	<b>388</b>	<b>15,500</b>	<b>15,112</b>	<b>0</b>	<b>15,112</b>	<b>2.5%</b>
<b>Net Income over Expenditure</b>	<b>0</b>	<b>(388)</b>	<b>(5,500)</b>	<b>(5,112)</b>			
<b>115 HQ</b>							
1100 Miscellaneous Income	0	0	5,000	5,000			0.0%
<b>HQ :- Income</b>	<b>0</b>	<b>0</b>	<b>5,000</b>	<b>5,000</b>			<b>0.0%</b>
4014 P P E / Health & Safety	0	0	4,000	4,000		4,000	0.0%
4030 Equipment Purchase	0	0	10,000	10,000		10,000	0.0%
4044 Insurance	(1,446)	19,811	11,606	(8,205)		(8,205)	170.7%
4102 NNDR	0	611	15,594	14,983		14,983	3.9%
4104 Utilities - Water	70	231	1,000	769		769	23.1%
4105 Utilities - Heat & Light	2,029	2,677	7,500	4,823		4,823	35.7%
4109 Alarm system	7	200	1,320	1,120		1,120	15.1%
4110 Cleaning	0	0	10,000	10,000		10,000	0.0%

## Detailed Income &amp; Expenditure by Budget Heading 31/01/2024

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## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
4111 Window Cleaning	0	54	384	330		330	14.1%
4114 Refuse Removal	0	0	2,362	2,362		2,362	0.0%
4132 Rent	0	625	0	(625)		(625)	0.0%
4171 Parking	0	10,950	9,500	(1,450)		(1,450)	115.3%
4213 Development budget	0	0	12,210	12,210		12,210	0.0%
6020 Allocation to Cost Centres	(659)	(35,159)	(63,600)	(28,441)		(28,441)	55.3%
HQ :- Indirect Expenditure	<b>0</b>	<b>0</b>	<b>21,876</b>	<b>21,876</b>	<b>0</b>	<b>21,876</b>	<b>0.0%</b>
<b>Net Income over Expenditure</b>	<b>(0)</b>	<b>(0)</b>	<b>(16,876)</b>	<b>(16,876)</b>			
<b>120 Blakehay Central Costs</b>							
1105 Blakehay Box office income	3,913	19	4,000	3,981			0.5%
Blakehay Central Costs :- Income	<b>3,913</b>	<b>19</b>	<b>4,000</b>	<b>3,981</b>			<b>0.5%</b>
4000 Staffing Costs	5,507	56,136	68,254	12,118		12,118	82.2%
4013 Training	345	739	1,050	311		311	70.4%
4014 P P E / Health & Safety	0	306	500	194		194	61.2%
4019 Website Costs-TC	0	0	500	500		500	0.0%
4030 Equipment Purchase	92	3,516	5,000	1,484		1,484	70.3%
4031 Equipment - Rental	70	411	139	(272)		(272)	295.9%
4034 Equipment Repairs	136	1,834	2,000	166		166	91.7%
4035 Telephone	134	1,367	1,344	(23)		(23)	101.7%
4036 Stationery	106	220	500	280		280	44.1%
4043 Ink Cartridges/printing	78	199	350	151		151	56.9%
4044 Insurance	377	10,465	10,363	(102)		(102)	101.0%
4102 NNDR	314	3,144	3,226	82		82	97.4%
4104 Utilities - Water	56	495	624	129		129	79.3%
4105 Utilities - Heat & Light	1,906	18,368	21,017	2,649		2,649	87.4%
4107 IT Support & Upgrade	0	2,763	3,500	737		737	78.9%
4109 Alarm system	0	63	641	579		579	9.8%
4110 Cleaning	1,639	16,173	19,766	3,593		3,593	81.8%
4111 Window Cleaning	0	150	308	158		158	48.7%
4114 Refuse Removal	22	1,578	2,029	451		451	77.8%
4131 Licenses	0	319	1,200	881		881	26.6%
4136 Credit Card Chgs	51	407	450	43		43	90.4%
6000 Admin Salaries Recharge	1,659	16,542	17,540	998		998	94.3%
6005 Admin Overhead Recharge	485	4,672	4,926	254		254	94.8%
6009 HQ recharges	29	1,564	2,830	1,266		1,266	55.3%
6010 Grounds Salaries Recharge	468	5,576	6,230	654		654	89.5%
6015 Grounds Overhead Recharge	233	1,205	1,530	325		325	78.8%
6030 Operational Staffing Recharge	1,402	14,187	14,750	563		563	96.2%

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	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
6035 Operational Overhead Recharge	54	2,580	1,780	(800)		(800)	144.9%
Blakehay Central Costs :- Indirect Expenditure	<b>15,164</b>	<b>164,979</b>	<b>192,347</b>	<b>27,368</b>	<b>0</b>	<b>27,368</b>	<b>85.8%</b>
<b>Net Income over Expenditure</b>	<b>(11,251)</b>	<b>(164,960)</b>	<b>(188,347)</b>	<b>(23,387)</b>			
<b>121 Blakehay -Auditorium</b>							
1090 Bookings	1,426	22,126	38,089	15,963			58.1%
Blakehay -Auditorium :- Income	<b>1,426</b>	<b>22,126</b>	<b>38,089</b>	<b>15,963</b>			<b>58.1%</b>
4000 Staffing Costs	3,876	36,084	47,725	11,641		11,641	75.6%
4039 Advertising & Marketing	0	1,749	3,500	1,751		1,751	50.0%
4224 Blakehay Performing Rights	0	0	1,000	1,000		1,000	0.0%
Blakehay -Auditorium :- Indirect Expenditure	<b>3,876</b>	<b>37,833</b>	<b>52,225</b>	<b>14,392</b>	<b>0</b>	<b>14,392</b>	<b>72.4%</b>
<b>Net Income over Expenditure</b>	<b>(2,450)</b>	<b>(15,707)</b>	<b>(14,136)</b>	<b>1,571</b>			
<b>122 Blakehay - Upper Studio</b>							
1014 BH evening classes income	0	175	660	485			26.5%
1090 Bookings	314	4,876	6,621	1,745			73.6%
Blakehay - Upper Studio :- Income	<b>314</b>	<b>5,051</b>	<b>7,281</b>	<b>2,230</b>			<b>69.4%</b>
4141 BH evening classes expenditure	0	125	551	426		426	22.7%
4405 Blakehay Bar Expenditure	0	12	0	(12)		(12)	0.0%
Blakehay - Upper Studio :- Indirect Expenditure	<b>0</b>	<b>137</b>	<b>551</b>	<b>414</b>	<b>0</b>	<b>414</b>	<b>24.8%</b>
<b>Net Income over Expenditure</b>	<b>314</b>	<b>4,915</b>	<b>6,730</b>	<b>1,815</b>			
<b>123 Blakehay Bar</b>							
1015 Internal Bookings (Council)	1,956	3,589	0	(3,589)			0.0%
1193 Blakehay Bar Events Hire	0	125	1,000	875			12.5%
1194 Bar Income	905	13,826	15,000	1,174			92.2%
Blakehay Bar :- Income	<b>2,861</b>	<b>17,540</b>	<b>16,000</b>	<b>(1,540)</b>			<b>109.6%</b>
4000 Staffing Costs	5,652	18,207	20,967	2,760		2,760	86.8%
4031 Equipment - Rental	47	482	528	46		46	91.2%
4405 Blakehay Bar Expenditure	1,060	6,418	7,000	582		582	91.7%
Blakehay Bar :- Indirect Expenditure	<b>6,759</b>	<b>25,106</b>	<b>28,495</b>	<b>3,389</b>	<b>0</b>	<b>3,389</b>	<b>88.1%</b>
<b>Net Income over Expenditure</b>	<b>(3,898)</b>	<b>(7,566)</b>	<b>(12,495)</b>	<b>(4,929)</b>			
<b>125 Blakehay -Live Shows</b>							
1106 Blakehay events income	(3,527)	30,188	48,000	17,812			62.9%
Blakehay -Live Shows :- Income	<b>(3,527)</b>	<b>30,188</b>	<b>48,000</b>	<b>17,812</b>			<b>62.9%</b>

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4016 Show costs	10,600	16,900	24,000	7,100		7,100	70.4%
4039 Advertising & Marketing	0	1,832	3,500	1,668		1,668	52.3%
Blakehay -Live Shows :- Indirect Expenditure	<b>10,600</b>	<b>18,732</b>	<b>27,500</b>	<b>8,768</b>	<b>0</b>	<b>8,768</b>	<b>68.1%</b>
<b>Net Income over Expenditure</b>	<b>(14,127)</b>	<b>11,456</b>	<b>20,500</b>	<b>9,044</b>			
<b>140 Museum Central Costs</b>							
1034 Grant funding	0	1,703	0	(1,703)			0.0%
1100 Miscellaneous Income	417	4,785	5,000	215			95.7%
Museum Central Costs :- Income	<b>417</b>	<b>6,489</b>	<b>5,000</b>	<b>(1,489)</b>			<b>129.8%</b>
4000 Staffing Costs	9,825	99,506	123,542	24,036		24,036	80.5%
4012 Travel & Subsistence Expenses	0	61	50	(11)		(11)	122.9%
4013 Training	345	2,812	3,806	994		994	73.9%
4014 P P E / Health & Safety	0	407	500	93		93	81.3%
4019 Website Costs-TC	6	120	350	230		230	34.3%
4030 Equipment Purchase	510	1,130	1,000	(130)		(130)	113.0%
4031 Equipment - Rental	(281)	157	403	246		246	38.9%
4034 Equipment Repairs	530	553	1,000	447		447	55.3%
4035 Telephone	267	2,697	2,950	253		253	91.4%
4036 Stationery	163	374	500	126		126	74.8%
4039 Advertising & Marketing	0	1,931	4,000	2,069		2,069	48.3%
4041 Fees, Subs and Conferences	9	268	100	(168)		(168)	267.5%
4044 Insurance	377	11,902	10,363	(1,539)		(1,539)	114.9%
4102 NNDR	0	(17,738)	213	17,951		17,951	(8327.8)
4104 Utilities - Water	16	320	257	(63)		(63)	124.4%
4105 Utilities - Heat & Light	715	12,173	12,953	780		780	94.0%
4107 IT Support & Upgrade	517	5,566	5,348	(218)		(218)	104.1%
4109 Alarm system	80	393	1,060	667		667	37.1%
4110 Cleaning	1,315	12,729	14,492	1,763		1,763	87.8%
4111 Window Cleaning	50	300	616	316		316	48.7%
4114 Refuse Removal	(501)	1,695	2,068	373		373	82.0%
4131 Licenses	0	3,045	1,907	(1,138)		(1,138)	159.7%
4214 Somerset County Council - SLA	0	0	72,260	72,260		72,260	0.0%
6000 Admin Salaries Recharge	1,385	13,809	14,650	841		841	94.3%
6005 Admin Overhead Recharge	405	3,900	4,106	206		206	95.0%
6009 HQ recharges	30	1,601	3,820	2,219		2,219	41.9%
6010 Grounds Salaries Recharge	775	9,229	10,320	1,091		1,091	89.4%
6015 Grounds Overhead Recharge	385	1,995	2,530	535		535	78.9%
6030 Operational Staffing Recharge	2,250	22,761	9,120	(13,641)		(13,641)	249.6%
6035 Operational Overhead Recharge	86	4,136	1,100	(3,036)		(3,036)	376.0%
Museum Central Costs :- Indirect Expenditure	<b>19,258</b>	<b>197,832</b>	<b>305,384</b>	<b>107,552</b>	<b>0</b>	<b>107,552</b>	<b>64.8%</b>
<b>Net Income over Expenditure</b>	<b>(18,841)</b>	<b>(191,343)</b>	<b>(300,384)</b>	<b>(109,041)</b>			

## Detailed Income &amp; Expenditure by Budget Heading 31/01/2024

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## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
<b>141 Museum Learning and Events</b>							
1006 Learning Income	1,129	7,729	11,653	3,924			66.3%
1008 Museum handling box hire	200	1,160	2,404	1,244			48.3%
Museum Learning and Events :- Income	<b>1,329</b>	<b>8,889</b>	<b>14,057</b>	<b>5,168</b>			<b>63.2%</b>
4000 Staffing Costs	2,760	30,060	36,849	6,789		6,789	81.6%
4012 Travel & Subsistence Expenses	0	0	100	100		100	0.0%
4020 Learning/Event education equip	21	713	1,200	487		487	59.5%
4030 Equipment Purchase	324	504	2,500	1,996		1,996	20.2%
Museum Learning and Events :- Indirect Expenditure	<b>3,105</b>	<b>31,277</b>	<b>40,649</b>	<b>9,372</b>	<b>0</b>	<b>9,372</b>	<b>76.9%</b>
<b>Net Income over Expenditure</b>	<b>(1,776)</b>	<b>(22,389)</b>	<b>(26,592)</b>	<b>(4,203)</b>			
<b>142 Museum Cafe</b>							
1004 Cafe Sales	5,926	58,889	66,000	7,111			89.2%
1194 Bar Income	209	1,426	10,000	8,574			14.3%
1197 Function food income	900	13,272	0	(13,272)			0.0%
Museum Cafe :- Income	<b>7,035</b>	<b>73,587</b>	<b>76,000</b>	<b>2,413</b>			<b>96.8%</b>
4000 Staffing Costs	1,242	44,633	46,746	2,113		2,113	95.5%
4014 P P E / Health & Safety	77	743	1,500	757		757	49.5%
4030 Equipment Purchase	332	2,814	2,500	(314)		(314)	112.5%
4031 Equipment - Rental	332	1,678	1,980	302		302	84.8%
4110 Cleaning	391	728	1,000	272		272	72.8%
4114 Refuse Removal	1,038	2,091	2,280	189		189	91.7%
4406 Bar Stock	134	2,278	5,000	2,722		2,722	45.6%
4407 Museum cafe stock	2,577	22,003	16,500	(5,503)		(5,503)	133.4%
4511 Function food costs	196	3,884	0	(3,884)		(3,884)	0.0%
Museum Cafe :- Indirect Expenditure	<b>6,318</b>	<b>80,853</b>	<b>77,506</b>	<b>(3,347)</b>	<b>0</b>	<b>(3,347)</b>	<b>104.3%</b>
<b>Net Income over Expenditure</b>	<b>716</b>	<b>(7,265)</b>	<b>(1,506)</b>	<b>5,759</b>			
<b>143 Museum shop/retail</b>							
1005 Museum Shop Sales	896	12,000	13,500	1,500			88.9%
1009 Museum sale or return comm	(1,195)	862	1,500	638			57.5%
Museum shop/retail :- Income	<b>(299)</b>	<b>12,863</b>	<b>15,000</b>	<b>2,137</b>			<b>85.8%</b>
4030 Equipment Purchase	0	345	300	(45)		(45)	114.9%
4031 Equipment - Rental	180	308	156	(152)		(152)	197.8%
4136 Credit Card Chgs	51	407	450	43		43	90.4%
4408 Museum shop stock	361	7,083	8,250	1,167		1,167	85.9%
Museum shop/retail :- Indirect Expenditure	<b>592</b>	<b>8,143</b>	<b>9,156</b>	<b>1,013</b>	<b>0</b>	<b>1,013</b>	<b>88.9%</b>
<b>Net Income over Expenditure</b>	<b>(891)</b>	<b>4,720</b>	<b>5,844</b>	<b>1,124</b>			

## Detailed Income &amp; Expenditure by Budget Heading 31/01/2024

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## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
<b>145 Museum Function</b>							
1019 Internal Bookings (Council)	0	(193)	1,500	1,693			(12.8%)
1103 Other event misc income	0	0	6,000	6,000			0.0%
1104 Function Income	1,212	24,989	16,000	(8,989)			156.2%
<b>Museum Function :- Income</b>	<b>1,212</b>	<b>24,796</b>	<b>23,500</b>	<b>(1,296)</b>			<b>105.5%</b>
4400 Museum Function Expenditure	0	273	0	(273)		(273)	0.0%
<b>Museum Function :- Direct Expenditure</b>	<b>0</b>	<b>273</b>	<b>0</b>	<b>(273)</b>	<b>0</b>	<b>(273)</b>	
4000 Staffing Costs	6,698	13,849	18,361	4,512		4,512	75.4%
4030 Equipment Purchase	2,177	4,393	5,000	607		607	87.9%
4420 Function Expenditure (1104)	393	4,547	0	(4,547)		(4,547)	0.0%
<b>Museum Function :- Indirect Expenditure</b>	<b>9,268</b>	<b>22,788</b>	<b>23,361</b>	<b>573</b>	<b>0</b>	<b>573</b>	<b>97.5%</b>
<b>Net Income over Expenditure</b>	<b>(8,057)</b>	<b>1,735</b>	<b>139</b>	<b>(1,596)</b>			
<b>300 Planning</b>							
6000 Admin Salaries Recharge	1,163	11,594	12,300	706		706	94.3%
6005 Admin Overhead Recharge	340	3,276	3,447	171		171	95.0%
6009 HQ recharges	25	1,343	5,610	4,267		4,267	23.9%
<b>Planning :- Indirect Expenditure</b>	<b>1,528</b>	<b>16,213</b>	<b>21,357</b>	<b>5,144</b>	<b>0</b>	<b>5,144</b>	<b>75.9%</b>
<b>Net Expenditure</b>	<b>(1,528)</b>	<b>(16,213)</b>	<b>(21,357)</b>	<b>(5,144)</b>			
<b>400 Central Grounds Maintenance</b>							
4000 Staffing Costs	21,279	253,627	340,070	86,443		86,443	74.6%
4013 Training	3,999	8,157	6,887	(1,270)		(1,270)	118.4%
4014 P P E / Health & Safety	1,018	1,883	3,000	1,117		1,117	62.8%
4015 SLA Somerset	0	(223)	0	223		223	0.0%
4025 Vehicle Maintenance	74	5,934	5,550	(384)		(384)	106.9%
4026 Petrol / Diesel	685	6,034	9,585	3,551		3,551	63.0%
4030 Equipment Purchase	821	7,981	7,000	(981)		(981)	114.0%
4031 Equipment - Rental	1,241	8,380	16,960	8,580		8,580	49.4%
4034 Equipment Repairs	0	2,293	2,500	207		207	91.7%
4035 Telephone	245	2,540	2,153	(387)		(387)	118.0%
4041 Fees, Subs and Conferences	0	0	95	95		95	0.0%
4044 Insurance	377	(565)	8,004	8,569		8,569	(7.1%)
4107 IT Support & Upgrade	1,819	10,656	8,751	(1,905)		(1,905)	121.8%
4114 Refuse Removal	240	1,094	12,765	11,671		11,671	8.6%
4151 Catering	69	527	0	(527)		(527)	0.0%
6020 Allocation to Cost Centres	(31,864)	(308,315)	(352,770)	(44,455)		(44,455)	87.4%
<b>Central Grounds Maintenance :- Indirect Expenditure</b>	<b>1</b>	<b>1</b>	<b>70,550</b>	<b>70,549</b>	<b>0</b>	<b>70,549</b>	<b>0.0%</b>
<b>Net Expenditure</b>	<b>(1)</b>	<b>(1)</b>	<b>(70,550)</b>	<b>(70,549)</b>			

## Detailed Income &amp; Expenditure by Budget Heading 31/01/2024

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## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
<b>403 Allotments</b>							
1100 Miscellaneous Income	0	0	400	400			0.0%
Allotments :- Income	<b>0</b>	<b>0</b>	<b>400</b>	<b>400</b>			<b>0.0%</b>
4105 Utilities - Heat & Light	49	406	3,000	2,594	2,594	2,594	13.5%
4108 Building / Maintenance	0	49	1,444	1,395	1,395	1,395	3.4%
6000 Admin Salaries Recharge	137	1,368	1,450	82	82	82	94.3%
6005 Admin Overhead Recharge	40	385	410	25	25	25	93.9%
6009 HQ recharges	3	159	920	761	761	761	17.3%
6010 Grounds Salaries Recharge	1,353	16,122	18,020	1,898	1,898	1,898	89.5%
6015 Grounds Overhead Recharge	673	3,484	4,410	926	926	926	79.0%
6030 Operational Staffing Recharge	50	500	520	20	20	20	96.2%
6035 Operational Overhead Recharge	2	92	60	(32)	(32)	(32)	153.3%
Allotments :- Indirect Expenditure	<b>2,307</b>	<b>22,565</b>	<b>30,234</b>	<b>7,669</b>	<b>0</b>	<b>7,669</b>	<b>74.6%</b>
<b>Net Income over Expenditure</b>	<b>(2,307)</b>	<b>(22,565)</b>	<b>(29,834)</b>	<b>(7,269)</b>			
<b>420 Milton Road Cemetery</b>							
1010 Interments	2,450	26,780	49,500	22,720			54.1%
1011 Memorials	350	3,572	5,804	2,232			61.5%
1100 Miscellaneous Income	270	3,892	2,721	(1,171)			143.0%
Milton Road Cemetery :- Income	<b>3,070</b>	<b>34,243</b>	<b>58,025</b>	<b>23,782</b>			<b>59.0%</b>
4034 Equipment Repairs	49	1,201	2,000	799	799	799	60.1%
4054 Grave Digging	475	5,592	10,000	4,408	4,408	4,408	55.9%
4055 Memorials	451	4,024	7,000	2,976	2,976	2,976	57.5%
4102 NNDR	0	0	3,636	3,636	3,636	3,636	0.0%
4104 Utilities - Water	29	540	1,813	1,273	1,273	1,273	29.8%
4105 Utilities - Heat & Light	18	188	168	(20)	(20)	(20)	111.8%
4109 Alarm system	0	0	310	310	310	310	0.0%
4110 Cleaning	0	90	2,000	1,910	1,910	1,910	4.5%
6000 Admin Salaries Recharge	1,522	15,174	16,090	916	916	916	94.3%
6005 Admin Overhead Recharge	445	4,286	4,516	230	230	230	94.9%
6009 HQ recharges	33	1,758	2,140	382	382	382	82.1%
6010 Grounds Salaries Recharge	7,060	84,120	94,030	9,910	9,910	9,910	89.5%
6015 Grounds Overhead Recharge	3,513	18,180	23,020	4,840	4,840	4,840	79.0%
6030 Operational Staffing Recharge	375	3,797	18,490	14,693	14,693	14,693	20.5%
6035 Operational Overhead Recharge	14	689	1,980	1,291	1,291	1,291	34.8%
Milton Road Cemetery :- Indirect Expenditure	<b>13,985</b>	<b>139,640</b>	<b>187,193</b>	<b>47,553</b>	<b>0</b>	<b>47,553</b>	<b>74.6%</b>
<b>Net Income over Expenditure</b>	<b>(10,915)</b>	<b>(105,397)</b>	<b>(129,168)</b>	<b>(23,771)</b>			

## Detailed Income &amp; Expenditure by Budget Heading 31/01/2024

Month No: 10

## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
<b>451 Youth Activities</b>							
4057 Youth Council Budget	0	0	500	500		500	0.0%
4142 YMCA SLA	0	73,941	74,613	672		672	99.1%
4219 Youth Grants	0	0	3,000	3,000		3,000	0.0%
6000 Admin Salaries Recharge	304	3,035	3,220	185		185	94.3%
6005 Admin Overhead Recharge	90	857	899	42		42	95.3%
6009 HQ recharges	7	352	2,900	2,548		2,548	12.1%
Youth Activities :- Indirect Expenditure	<b>401</b>	<b>78,185</b>	<b>85,132</b>	<b>6,947</b>	<b>0</b>	<b>6,947</b>	<b>91.8%</b>
<b>Net Expenditure</b>	<b>(401)</b>	<b>(78,185)</b>	<b>(85,132)</b>	<b>(6,947)</b>			
<b>460 Street Furniture</b>							
1112 Dog Bin Emptying	1,196	11,962	14,538	2,576			82.3%
Street Furniture :- Income	<b>1,196</b>	<b>11,962</b>	<b>14,538</b>	<b>2,576</b>			<b>82.3%</b>
4105 Utilities - Heat & Light	121	1,482	1,400	(82)		(82)	105.9%
4115 Dogbin purchase	0	0	780	780		780	0.0%
4116 Dogbin Emptying	1,063	14,169	20,297	6,128		6,128	69.8%
4119 Notice Boards	0	273	1,500	1,227		1,227	18.2%
4120 Bus Shelter Cleaning / Graffit	75	835	500	(335)		(335)	166.9%
4133 Bus Shelter - Repairs	128	353	500	147		147	70.6%
4157 Prince Wales Clock/welcome sig	22	305	550	245		245	55.5%
6000 Admin Salaries Recharge	886	8,835	9,370	535		535	94.3%
6005 Admin Overhead Recharge	259	2,494	2,628	134		134	94.9%
6009 HQ recharges	19	1,022	1,980	958		958	51.6%
6010 Grounds Salaries Recharge	2,030	24,187	27,040	2,853		2,853	89.4%
6015 Grounds Overhead Recharge	1,010	5,227	6,620	1,393		1,393	79.0%
6030 Operational Staffing Recharge	50	509	2,610	2,101		2,101	19.5%
6035 Operational Overhead Recharge	2	93	320	227		227	29.1%
Street Furniture :- Indirect Expenditure	<b>5,665</b>	<b>59,784</b>	<b>76,095</b>	<b>16,311</b>	<b>0</b>	<b>16,311</b>	<b>78.6%</b>
<b>Net Income over Expenditure</b>	<b>(4,469)</b>	<b>(47,822)</b>	<b>(61,557)</b>	<b>(13,735)</b>			
<b>470 Parks &amp; Play Areas</b>							
1076 Water Play Area Kiosk Income	0	3,850	7,000	3,150			55.0%
1077 Water Park Admissions	0	18,381	45,000	26,619			40.8%
Parks & Play Areas :- Income	<b>0</b>	<b>22,231</b>	<b>52,000</b>	<b>29,769</b>			<b>42.8%</b>
4102 NNDR	0	0	449	449		449	0.0%
4104 Utilities - Water	182	893	3,004	2,111		2,111	29.7%
4105 Utilities - Heat & Light	114	18,673	11,500	(7,173)		(7,173)	162.4%
4109 Alarm system	0	398	500	102		102	79.6%

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## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
4114 Refuse Removal	0	0	500	500		500	0.0%
4138 Water Play Area Rent	989	10,776	10,242	(534)		(534)	105.2%
4140 Recreation Grounds	0	78,060	86,725	8,665		8,665	90.0%
4300 Parks&Play Area EMRRP Holding	0	0	51,833	51,833		51,833	0.0%
4301 Ashcombe Park Lower	0	2,736	2,736	(0)		(0)	100.0%
4302 Ashcombe Park Upper	0	885	884	(1)		(1)	100.1%
4303 Broadway Play	814	1,832	1,832	(0)		(0)	100.0%
4304 Broadway Skate Park	0	885	884	(1)		(1)	100.1%
4305 Byron Rec	0	885	884	(1)		(1)	100.1%
4306 Castle Batch Lower	36	13,310	13,310	0		0	100.0%
4307 Canberra Road	0	1,083	1,083	(0)		(0)	100.0%
4308 Clarence Park	0	1,457	1,456	(1)		(1)	100.1%
4309 Conniston Green	0	885	884	(1)		(1)	100.1%
4310 Ellenborough Park East	0	1,325	1,324	(1)		(1)	100.1%
4311 Grove Park	0	885	885	0		0	100.0%
4312 Hutton Moor Skate Park	0	1,568	1,568	0		0	100.0%
4313 Jubilee Park	0	1,230	1,231	1		1	99.9%
4314 Locking Castle (Maltlands)	0	885	885	0		0	100.0%
4315 Lynch Farm	0	885	885	0		0	100.0%
4316 Millennium Green	0	1,647	1,647	0		0	100.0%
4317 Uphill Junior Play Area	0	5,011	5,013	2		2	100.0%
4318 Uphill Toddler Play Area	0	3,937	3,938	1		1	100.0%
4319 Water Adventure Play Park	(832)	63,412	63,412	(0)		(0)	100.0%
4320 Worle Recreation Ground	0	1,313	1,314	1		1	100.0%
4321 Wyvern Close	0	1,112	1,113	1		1	99.9%
4322 Ellenborough Park West	0	885	884	(1)		(1)	100.1%
4324 Dartmouth Close	0	116	115	(1)		(1)	100.6%
6000 Admin Salaries Recharge	1,023	10,198	10,820	622		622	94.3%
6005 Admin Overhead Recharge	299	2,879	3,037	158		158	94.8%
6009 HQ recharges	22	1,182	3,070	1,888		1,888	38.5%
6010 Grounds Salaries Recharge	4,351	51,845	57,950	6,105		6,105	89.5%
6015 Grounds Overhead Recharge	2,165	11,206	14,190	2,984		2,984	79.0%
6030 Operational Staffing Recharge	500	5,055	3,180	(1,875)		(1,875)	159.0%
6035 Operational Overhead Recharge	19	918	640	(278)		(278)	143.4%
<b>Parks &amp; Play Areas :- Indirect Expenditure</b>	<b>9,681</b>	<b>300,250</b>	<b>365,807</b>	<b>65,557</b>	<b>0</b>	<b>65,557</b>	<b>82.1%</b>
<b>Net Income over Expenditure</b>	<b>(9,681)</b>	<b>(278,019)</b>	<b>(313,807)</b>	<b>(35,788)</b>			
<u>475 Planned maintenance</u>							
4231 Planned maint holding budget	0	0	(18,784)	(18,784)		(18,784)	0.0%
4232 Allotments PPM	0	235	235	(0)		(0)	100.1%

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4233 Blakehay PPM	851	20,130	20,131	1		1	100.0%
4234 Museum PPM	1,988	32,388	32,386	(2)		(2)	100.0%
4235 Cemetery PPM	2,081	4,811	4,813	2		2	100.0%
4236 Parks & play areas PPM	0	2,985	2,984	(1)		(1)	100.0%
4237 Grove House PPM	444	3,552	3,552	(0)		(0)	100.0%
4238 Grove Lodge PPM	0	2,307	2,307	(0)		(0)	100.0%
4239 Chapel/hut/toilets/shed PPM	0	373	372	(1)		(1)	100.2%
4240 Public toilets	2,952	7,436	7,435	(1)		(1)	100.0%
4241 VIC PPM	0	10	10	0		0	96.5%
4242 HQ PPM	625	21,728	21,730	2		2	100.0%
6000 Admin Salaries Recharge	1,163	11,592	12,300	708		708	94.2%
6005 Admin Overhead Recharge	276	2,657	2,797	140		140	95.0%
6009 HQ recharges	32	1,694	2,430	736		736	69.7%
6010 Grounds Salaries Recharge	306	3,650	4,080	430		430	89.5%
6015 Grounds Overhead Recharge	152	789	990	201		201	79.7%
6030 Operational Staffing Recharge	322	3,256	3,390	134		134	96.0%
6035 Operational Overhead Recharge	12	591	410	(181)		(181)	144.1%
<b>Planned maintenance :- Indirect Expenditure</b>	<b>11,204</b>	<b>120,184</b>	<b>103,568</b>	<b>(16,616)</b>	<b>0</b>	<b>(16,616)</b>	<b>116.0%</b>
<b>Net Expenditure</b>	<b>(11,204)</b>	<b>(120,184)</b>	<b>(103,568)</b>	<b>16,616</b>			
<b>480 Tourism &amp; Marketing</b>							
4031 Equipment - Rental	0	13	0	(13)		(13)	0.0%
<b>Tourism &amp; Marketing :- Indirect Expenditure</b>	<b>0</b>	<b>13</b>	<b>0</b>	<b>(13)</b>	<b>0</b>	<b>(13)</b>	
<b>Net Expenditure</b>	<b>0</b>	<b>(13)</b>	<b>0</b>	<b>13</b>			
<b>481 Tourism Love Weston / Dest Mar</b>							
1040 VIC Advertising Income	(3)	10,272	15,000	4,728			68.5%
<b>Tourism Love Weston / Dest Mar :- Income</b>	<b>(3)</b>	<b>10,272</b>	<b>15,000</b>	<b>4,728</b>			<b>68.5%</b>
4000 Staffing Costs	4,471	52,629	53,427	798		798	98.5%
4030 Equipment Purchase	0	34	64	30		30	52.9%
4039 Advertising & Marketing	2,169	2,749	9,000	6,251		6,251	30.5%
4041 Fees, Subs and Conferences	45	45	250	205		205	18.0%
4062 Tourism-Love Weston website	1,831	6,905	11,500	4,595		4,595	60.0%
4107 IT Support & Upgrade	180	2,047	1,003	(1,044)		(1,044)	204.1%
6000 Admin Salaries Recharge	944	9,409	9,980	571		571	94.3%
6005 Admin Overhead Recharge	340	3,274	3,438	164		164	95.2%
6009 HQ recharges	20	1,088	1,280	192		192	85.0%
<b>Tourism Love Weston / Dest Mar :- Indirect Expenditure</b>	<b>10,000</b>	<b>78,179</b>	<b>89,942</b>	<b>11,763</b>	<b>0</b>	<b>11,763</b>	<b>86.9%</b>
<b>Net Income over Expenditure</b>	<b>(10,003)</b>	<b>(67,907)</b>	<b>(74,942)</b>	<b>(7,035)</b>			

11:13

## Detailed Income &amp; Expenditure by Budget Heading 31/01/2024

Month No: 10

## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
<b>482 Tourism VIC costs</b>							
1040 VIC Advertising Income	0	99	1,500	1,401			6.6%
1043 VIC Retail/Shop Income	0	5,207	3,000	(2,207)			173.6%
<b>Tourism VIC costs :- Income</b>	<b>0</b>	<b>5,306</b>	<b>4,500</b>	<b>(806)</b>			<b>117.9%</b>
4000 Staffing Costs	0	48,047	61,137	13,090		13,090	78.6%
4013 Training	0	136	1,865	1,729		1,729	7.3%
4014 P P E / Health & Safety	0	51	1,000	949		949	5.1%
4031 Equipment - Rental	38	243	1,000	757		757	24.3%
4034 Equipment Repairs	0	71	1,000	929		929	7.1%
4035 Telephone	191	1,545	792	(753)		(753)	195.1%
4036 Stationery	0	179	200	21		21	89.7%
4039 Advertising & Marketing	0	213	1,000	787		787	21.3%
4119 Notice Boards	0	186	1,500	1,314		1,314	12.4%
4136 Credit Card Chgs	51	427	450	23		23	94.8%
4151 Catering	0	89	75	(14)		(14)	118.7%
4225 VIC Stock	0	1,165	2,000	835		835	58.3%
6030 Operational Staffing Recharge	3,003	18,591	31,550	12,959		12,959	58.9%
6035 Operational Overhead Recharge	115	5,519	3,820	(1,699)		(1,699)	144.5%
<b>Tourism VIC costs :- Indirect Expenditure</b>	<b>3,398</b>	<b>76,461</b>	<b>107,389</b>	<b>30,928</b>	<b>0</b>	<b>30,928</b>	<b>71.2%</b>
<b>Net Income over Expenditure</b>	<b>(3,398)</b>	<b>(71,155)</b>	<b>(102,889)</b>	<b>(31,734)</b>			
<b>485 PublicToilets</b>							
4044 Insurance	1,643	3,905	9,640	5,735		5,735	40.5%
4104 Utilities - Water	155	1,640	2,200	560		560	74.6%
4105 Utilities - Heat & Light	680	3,820	3,550	(270)		(270)	107.6%
4110 Cleaning	3,000	30,000	36,000	6,000		6,000	83.3%
6000 Admin Salaries Recharge	1,163	11,594	12,290	696		696	94.3%
6005 Admin Overhead Recharge	340	3,273	3,437	164		164	95.2%
6009 HQ recharges	25	1,341	2,440	1,099		1,099	55.0%
6010 Grounds Salaries Recharge	194	2,309	2,580	271		271	89.5%
6015 Grounds Overhead Recharge	96	496	630	134		134	78.7%
6030 Operational Staffing Recharge	125	1,267	1,320	53		53	96.0%
6035 Operational Overhead Recharge	5	231	160	(71)		(71)	144.4%
<b>PublicToilets :- Indirect Expenditure</b>	<b>7,427</b>	<b>59,877</b>	<b>74,247</b>	<b>14,370</b>	<b>0</b>	<b>14,370</b>	<b>80.6%</b>
<b>Net Expenditure</b>	<b>(7,427)</b>	<b>(59,877)</b>	<b>(74,247)</b>	<b>(14,370)</b>			
<b>801 Earmarked Reserves</b>							
1113 Misc Income	500	500	0	(500)			0.0%
<b>Earmarked Reserves :- Income</b>	<b>500</b>	<b>500</b>	<b>0</b>	<b>(500)</b>			

## Detailed Income &amp; Expenditure by Budget Heading 31/01/2024

Month No: 10

## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
8000 EMR Allotments General	0	0	3,500	3,500		3,500	0.0%
8001 EMR Armed forces affiliation	0	8,404	9,000	596		596	93.4%
8003 EMR Elections	0	41,535	41,535	0		0	100.0%
8004 EMR Blakehay Live Shows	0	0	6,625	6,625		6,625	0.0%
8008 EMR Milton Road Cemetery	0	0	2,016	2,016		2,016	0.0%
8009 EMR Buy a block phase 2	(25)	1,109	3,002	1,893		1,893	36.9%
8011 EMR Blakehay Vols Fundraising	0	1,271	1,345	74		74	94.5%
8014 EMR Mus phase 2/HLF	0	5,000	5,452	452		452	91.7%
8018 CAPITAL RESERVE	0	0	15,000	15,000		15,000	0.0%
8019 EMR Old Mill Way	0	625	20,818	20,193		20,193	3.0%
8022 Civic Events	0	0	1,700	1,700		1,700	0.0%
8023 Cil Monies Received	0	0	217,585	217,585		217,585	0.0%
8024 Environmental Climate Change	0	1,150	8,810	7,660		7,660	13.1%
8025 Blakehay CRF Grant Award	0	75	2,587	2,512		2,512	2.9%
8026 Com Res - Food Proj / Climate	707	14,845	28,571	13,726		13,726	52.0%
8027 Cllrs Email / Tablet Provision	0	0	225	225		225	0.0%
8028 Town Council Community Project	0	2,237	2,800	563		563	79.9%
8033 MUS - Wild Escape Grant	0	316	1,047	731		731	30.2%
8035 MUS - Understanding Hert Grant	143	158	2,025	1,867		1,867	7.8%
8036 Com Res - Wellbeing	0	7,510	5,489	(2,021)		(2,021)	136.8%
8040 Wellbeing staff grant	2,316	17,603	38,270	20,667		20,667	46.0%
<b>Earmarked Reserves :- Indirect Expenditure</b>	<b>3,141</b>	<b>101,838</b>	<b>417,402</b>	<b>315,564</b>	<b>0</b>	<b>315,564</b>	<b>24.4%</b>
<b>Net Income over Expenditure</b>	<b>(2,641)</b>	<b>(101,338)</b>	<b>(417,402)</b>	<b>(316,064)</b>			
<u>901 Capital Works Reserves</u>							
9001 Castlebatch Play Refurbishment	0	273,149	273,149	(0)		(0)	100.0%
9002 HQ Refurbishment Wokrs	119,033	409,393	747,366	337,973		337,973	54.8%
<b>Capital Works Reserves :- Direct Expenditure</b>	<b>119,033</b>	<b>682,542</b>	<b>1,020,515</b>	<b>337,973</b>	<b>0</b>	<b>337,973</b>	<b>66.9%</b>
<b>Net Expenditure</b>	<b>(119,033)</b>	<b>(682,542)</b>	<b>(1,020,515)</b>	<b>(337,973)</b>			
<b>Grand Totals:- Income</b>	<b>19,899</b>	<b>3,242,485</b>	<b>412,390</b>	<b>(2,830,095)</b>			<b>786.3%</b>
<b>Expenditure</b>	<b>356,850</b>	<b>2,968,559</b>	<b>4,495,719</b>	<b>1,527,160</b>	<b>0</b>	<b>1,527,160</b>	<b>66.0%</b>
<b>Net Income over Expenditure</b>	<b>(336,951)</b>	<b>273,925</b>	<b>(4,083,329)</b>	<b>(4,357,254)</b>			
<b>Movement to/(from) Gen Reserve</b>	<b>(336,951)</b>	<b>273,925</b>					

**Bank Interest Report:**

- for April'23 to March 2024 (2023/2024).

Interest earned on the investment of **£420,000** into a 90-day Notice Account at a rate of 0.85% with **Santander**;

Year 2023/2024

- To the value of £1273.00 on the 3<sup>rd</sup> April 2023.
- To the value of £1301.42 on the 2<sup>nd</sup> May 2023.
- To the value of £1344.81 on the 2<sup>nd</sup> June 2023.
- To the value of £1370.47 on the 3<sup>rd</sup> July 2023.
- To the value of £1558.83 on the 2<sup>nd</sup> August 2023.

Santander Actual Cash Received 1<sup>st</sup> April 2022 to 31<sup>st</sup> March 2023 = £6848.53

Interest earned on the investment of **£100,000** in the **CCLA** (Public Sector Deposit Fund);

Year 2023/2024

- To the value of £338.30 on the 5<sup>th</sup> April 2023.
- To the value of £320.70 on the 3<sup>rd</sup> May 2023.
- To the value of £394.60 on the 2<sup>nd</sup> June 2023.
- To the value of £375.30 on the 4<sup>th</sup> July 2023.
- To the value of £414.16 on the 2<sup>nd</sup> August 2023.
- To the value of £433.19 on the 4<sup>th</sup> September 2023.
- To the value of £409.35 on the 3<sup>rd</sup> October 2023.
- To the value of £457.49 on the 2<sup>nd</sup> November 2023
- To the value of £432.56 on the 4<sup>th</sup> December 2023.

CCLA Actual Cash Received 1<sup>st</sup> April 2023 to 31<sup>st</sup> March 2024 = £3575.65

Policy & Finance Committee

Schedule of receipts – Report of the Finance Officer

<b><u>SCHEDULE OF RECEIPTS</u></b> <b><u>FOR:</u></b>	Current Account (Lloyds) Not including TRO Settlement or Inter a/c trs	Imprest Account (Lloyds) Not including Reimbursement or Cashbook Transfer	Mayor's Charity Fund (Lloyds)	Liquidity Manager Acc (Natwest)	<b>Total Gross Income</b>
	£	£	£	£	£
Apr-23	£ 1,633,051.80	£ -	£ 110.00	£ -	£ 1,633,161.80
May-23	£ 41,467.31	£ -	£ 350.00	£ -	£ 41,817.31
Jun-23	£ 46,255.63	£ -	£ -	£ -	£ 46,255.63
Jul-23	£ 177,055.50	£ -	£ 244.84	£ 81.71	£ 177,382.05
Aug-23	£ 43,082.44	£ 24.50	£ -	£ -	£ 43,106.94
Sep-23	£ 1,502,149.82	£ -	£ -	£ -	£ 1,502,149.82
Oct-23	£ 74,680.68	£ -	£ -	£ 105.33	£ 74,786.01
Nov-23	£ 38,097.92	£ -	£ 100.00	£ -	£ 38,197.92
Dec-23	£ 55,249.85	£ -	£ 6,000.00	£ 75.05	£ 61,324.90
Jan-24	£ 129,774.06	£ -	£ 307.16	£ -	£ 130,081.22
Feb-24	£ 29,751.89	£ -	£ 40.00	£ 75.23	£ 29,867.12

## Outstanding Balances by Month as at 29/02/2024

A/C Code	Customer Name	Balance	Feb 2024	Jan 2024	Dec 2023	Prior Months	On A/c Pymnts
<b>Ledger No 1: Blakehay Sales Ledger</b>							
FLAXBOURT	FLAXBOURTON	59.40	59.40	0.00	0.00	0.00	0.00
INSPIRE	INSPIRE	495.00	99.00	297.00	0.00	99.00	0.00
PILATES	PILATES	118.80	59.40	59.40	0.00	0.00	0.00
PRODUCER	PRODUCER ENTERTAINMEN	3,000.00	0.00	0.00	0.00	3,000.00	0.00
THEATRE	THEATRE	59.40	59.40	0.00	0.00	0.00	0.00
UNISON	UNISON	862.75	0.00	862.75	0.00	0.00	0.00
<b>Total Sales Ledger No 1</b>		<b>4,595.35</b>	<b>277.20</b>	<b>1,219.15</b>	<b>0.00</b>	<b>3,099.00</b>	<b>0.00</b>
<b>Ledger No 2: Council Sales Ledger</b>							
ALLIANCE	ALLIANCE DOGBIN	755.04	377.52	377.52	0.00	0.00	0.00
BLEADONG	BLEADONG GOLF	792.00	792.00	0.00	0.00	0.00	0.00
BUSINESS	BUSINESS LO	115.50	0.00	115.50	0.00	0.00	0.00
CHURCHILL	CHURCHILL P	374.40	374.40	0.00	0.00	0.00	0.00
COO001	COOKSLEY & SON	150.00	0.00	0.00	0.00	150.00	0.00
COVE	COVE WEST	118.80	0.00	0.00	0.00	118.80	0.00
ELM001	ELMS	2,020.00	0.00	2,010.00	0.00	10.00	0.00
KEWSTOKE	KEWSTOKE DOGBIN	308.88	308.88	0.00	0.00	0.00	0.00
MENDIP	MENDIP MEMORIALS	-115.00	0.00	0.00	0.00	0.00	-115.00
NANDOS	NANDOS	198.00	0.00	0.00	0.00	198.00	0.00
PARKYOGA	PARKYOGA	140.00	140.00	0.00	0.00	0.00	0.00
PITMANS	PITMANS	150.00	150.00	0.00	0.00	0.00	0.00
REDMOND	REDMOND	-5.00	0.00	0.00	0.00	0.00	-5.00
SHOWTIME	SHOWTIME	700.00	0.00	0.00	0.00	700.00	0.00
SUPERCULT	SUPERCULTURE	462.00	0.00	0.00	0.00	462.00	0.00
WINSCOMB	WINSCOMBES	374.40	374.40	0.00	0.00	0.00	0.00
<b>Total Sales Ledger No 2</b>		<b>6,539.02</b>	<b>2,517.20</b>	<b>2,503.02</b>	<b>0.00</b>	<b>1,638.80</b>	<b>-120.00</b>
<b>Ledger No 4: Museum Sales Ledger</b>							
AGILISYS	AGILISYS	3,835.78	0.00	0.00	3,488.00	347.78	0.00
BURRINGTO	BURRINGTON	154.00	0.00	0.00	0.00	154.00	0.00
CHARFIELD	CHARFIELD	40.00	0.00	40.00	0.00	0.00	0.00
CIVIC	CIVIC	118.80	0.00	118.80	0.00	0.00	0.00
FRIENDSMUS	FRIENDSMUS	93.50	93.50	0.00	0.00	0.00	0.00
GREEN	GREEN	1,277.50	0.00	0.00	0.00	1,277.50	0.00
GROVE	GROVE LODGE	110.00	0.00	110.00	0.00	0.00	0.00
HAYWARDV	HAYWARDV	260.00	40.00	220.00	0.00	0.00	0.00
HSHAZ	HSHAZ	225.00	225.00	0.00	0.00	0.00	0.00
KEWSTOKE	KEWSTOKE	99.00	99.00	0.00	0.00	0.00	0.00
MILESJONES	MILESJONES	-2,670.00	0.00	0.00	0.00	0.00	-2,670.00
MULTI	MULTI	167.36	120.00	47.36	0.00	0.00	0.00
NSCOTHER	NSCOTHER	66.00	0.00	0.00	0.00	66.00	0.00
OLDMIXON	OLDMIXON	40.00	40.00	0.00	0.00	0.00	0.00
PAYNES	PAYNES	140.00	140.00	0.00	0.00	0.00	0.00
PEARSES	PEARSES	63.35	0.00	0.00	0.00	63.35	0.00
SANDFORD	SANDFORD	154.00	154.00	0.00	0.00	0.00	0.00
SANFORDS	SANFORDS	-598.00	0.00	0.00	0.00	0.00	-598.00
<b>Sub Total C/Fwd</b>		<b>14,710.66</b>	<b>3,705.90</b>	<b>4,258.33</b>	<b>3,488.00</b>	<b>6,646.43</b>	<b>-3,388.00</b>

Outstanding Balances by Month as at 29/02/2024

A/C Code	Customer Name	Balance	Feb 2024	Jan 2024	Dec 2023	Prior Months	On A/c Pymnts
	Sub Total B/Fwd	<b>14,710.66</b>	<b>3,705.90</b>	<b>4,258.33</b>	<b>3,488.00</b>	<b>6,646.43</b>	<b>-3,388.00</b>
<b>Ledger No 4: Museum Sales Ledger (Continued)</b>							
SAUNTERJ	SAUNTERJ	192.50	192.50	0.00	0.00	0.00	0.00
SOMERSET	SOMERSET	154.00	0.00	154.00	0.00	0.00	0.00
STANNES	STANNES	40.00	0.00	40.00	0.00	0.00	0.00
STMARKS	STMARKS	80.00	40.00	0.00	0.00	40.00	0.00
STOKELODG	STOKELODGEPRIMARY	40.00	40.00	0.00	0.00	0.00	0.00
STOKEST	STOKEST	49.50	49.50	0.00	0.00	0.00	0.00
UPHILL	UPHILL	40.00	0.00	40.00	0.00	0.00	0.00
WESTH	WESTH	533.00	533.00	0.00	0.00	0.00	0.00
WESTHAVE	WESTHAVEN	40.00	0.00	40.00	0.00	0.00	0.00
	<b>Total Sales Ledger No 4</b>	<b>745.29</b>	<b>1,766.50</b>	<b>810.16</b>	<b>3,488.00</b>	<b>1,948.63</b>	<b>-3,268.00</b>
	<b>TOTAL SALES LEDGER BALANCES</b>	<b>15,879.66</b>	<b>4,560.90</b>	<b>4,532.33</b>	<b>3,488.00</b>	<b>6,686.43</b>	<b>-3,388.00</b>

## Outstanding Balances by Month as at 31/01/2024

A/C Code	Customer Name	Balance	Jan 2024	Dec 2023	Nov 2023	Prior Months	On A/c Pymnts
<b>Ledger No 1: Blakehay Sales Ledger</b>							
GASPS	GASPS	862.50	862.50	0.00	0.00	0.00	0.00
INSPIRE	INSPIRE	396.00	297.00	0.00	0.00	99.00	0.00
MCCOURT	MCCOURTS	-0.17	0.00	35.83	0.00	0.00	-36.00
PILATES	PILATES	59.40	59.40	0.00	0.00	0.00	0.00
PRODUCER	PRODUCER ENTERTAINMEN	3,000.00	0.00	0.00	0.00	3,000.00	0.00
THEATRE	THEATRE	19.80	19.80	0.00	0.00	0.00	0.00
UNISON	UNISON	862.75	862.75	0.00	0.00	0.00	0.00
<b>Total Sales Ledger No 1</b>		<b>6,200.28</b>	<b>2,101.45</b>	<b>35.83</b>	<b>0.00</b>	<b>3,099.00</b>	<b>-36.00</b>
<b>Ledger No 2: Council Sales Ledger</b>							
ALLIANCEDB	ALLIANCEDOGBIN	755.04	377.52	377.52	0.00	0.00	0.00
BRIT	BRIT	-118.80	0.00	0.00	0.00	0.00	-118.80
BUSINESSLO	BUSINESSLO	115.50	115.50	0.00	0.00	0.00	0.00
CHURCHILLP	CHURCHILLP	374.40	374.40	0.00	0.00	0.00	0.00
COO001	COOKSLEY & SON	150.00	0.00	0.00	0.00	150.00	0.00
COVE	COVEWEST	118.80	0.00	0.00	118.80	0.00	0.00
ELM001	ELMS	2,020.00	2,010.00	0.00	0.00	10.00	0.00
FORKNALE	FORKNALE	-43.75	118.80	0.00	0.00	0.00	-162.55
FRIENDSMUS	FRIENDSMUS	507.00	507.00	0.00	0.00	0.00	0.00
JOHN	JOHN HODGE SOLICITOR	230.00	230.00	0.00	0.00	0.00	0.00
JUMP	JUMP	198.00	0.00	0.00	0.00	198.00	0.00
KEWSTOKE	KEWSTOKEDOGBIN	308.88	308.88	0.00	0.00	0.00	0.00
LUKINS	LUKINS	75.00	75.00	0.00	0.00	0.00	0.00
MASARIKF	MASARIKF	80.00	80.00	0.00	0.00	0.00	0.00
MENDIPMEM	MENDIP MEMORIALS	275.00	275.00	0.00	0.00	0.00	0.00
NANDOS	NANDOS	198.00	0.00	0.00	0.00	198.00	0.00
REDMOND	REDMOND	-5.00	0.00	0.00	0.00	0.00	-5.00
SHOWTIME	SHOWTIME	700.00	0.00	0.00	0.00	700.00	0.00
STELLANTIS	STELLANTIS	292.50	0.00	0.00	0.00	292.50	0.00
STREETS	STREETS	100.00	100.00	0.00	0.00	0.00	0.00
SUPERCULT	SUPERCULTURE	462.00	0.00	0.00	0.00	462.00	0.00
WARDS2	WARDSWORLE	150.00	150.00	0.00	0.00	0.00	0.00
WINSCOMBE	WINSCOMBES	374.40	374.40	0.00	0.00	0.00	0.00
WOOLPACK	WOOLPACK	118.80	0.00	0.00	118.80	0.00	0.00
<b>Total Sales Ledger No 2</b>		<b>7,235.77</b>	<b>5,096.50</b>	<b>377.52</b>	<b>237.60</b>	<b>2,010.50</b>	<b>-286.35</b>
<b>Ledger No 4: Museum Sales Ledger</b>							
AGILISYS	AGILISYS	3,835.78	0.00	3,488.00	0.00	579.64	-231.86
AXE	AXE	-83.20	0.00	0.00	0.00	0.00	-83.20
BURRINGTO	BURRINGTON	154.00	0.00	0.00	0.00	154.00	0.00
CASTLE	CASTLE	40.00	40.00	0.00	0.00	0.00	0.00
CHARFIELD	CHARFIELD	40.00	40.00	0.00	0.00	0.00	0.00
EDMONDSN	EDMONDSN	528.60	0.00	0.00	0.00	528.60	0.00
ENVIROA	ENVIROA	130.00	130.00	0.00	0.00	0.00	0.00
FRIENDSMUS	FRIENDSMUS	106.70	106.70	0.00	0.00	0.00	0.00
GIRLGUIDIN	GIRLGUIDING	258.74	0.00	0.00	0.00	258.74	0.00
<b>Sub Total C/Fwd</b>		<b>17,646.67</b>	<b>7,514.65</b>	<b>3,901.35</b>	<b>237.60</b>	<b>6,630.48</b>	<b>-637.41</b>

Outstanding Balances by Month as at 31/01/2024

A/C Code	Customer Name	Balance	Jan 2024	Dec 2023	Nov 2023	Prior Months	On A/c Pymnts
	Sub Total B/Fwd	<b>17,646.67</b>	<b>7,514.65</b>	<b>3,901.35</b>	<b>237.60</b>	<b>6,630.48</b>	<b>-637.41</b>
<b>Ledger No 4: Museum Sales Ledger (Continued)</b>							
GREEN	GREEN	1,277.50	0.00	0.00	0.00	1,277.50	0.00
GROVE	GROVE LODGE	110.00	110.00	0.00	0.00	0.00	0.00
HAYWARDV	HAYWARDV	220.00	220.00	0.00	0.00	0.00	0.00
KELSON	KELSONL	20.80	0.00	104.00	0.00	0.00	-83.20
MILESJONES	MILESJONES	-2,670.00	0.00	0.00	0.00	0.00	-2,670.00
MULTI	MULTI	95.36	224.00	0.00	63.36	0.00	-192.00
NICHOLSON	NICOLSONM	110.00	110.00	0.00	0.00	0.00	0.00
NSCOTHER	NSCOTHER	66.00	0.00	0.00	0.00	66.00	0.00
OLDMIXON	OLDMIXON	99.00	99.00	0.00	0.00	0.00	0.00
PARKLANDS	PARKLANDS	154.00	154.00	0.00	0.00	0.00	0.00
PEARSE	PEARSE	63.36	0.00	0.00	0.00	63.36	0.00
SANDFORD	SANDFORD	84.00	0.00	0.00	0.00	84.00	0.00
SANFORDS	SANFORDS	-598.00	0.00	0.00	0.00	0.00	-598.00
SOMERSET	SOMERSET	154.00	154.00	0.00	0.00	0.00	0.00
STANDREW	STANDREWS	84.00	0.00	0.00	0.00	84.00	0.00
STANNES	STANNES	40.00	40.00	0.00	0.00	0.00	0.00
STMARKS	STMARKS	40.00	0.00	0.00	0.00	40.00	0.00
STRINGER	STRINGER	-11.60	0.00	0.00	0.00	0.00	-11.60
UPHILL	UPHILL	40.00	40.00	0.00	0.00	0.00	0.00
WESTH	WESTH	-342.00	0.00	0.00	0.00	0.00	-342.00
WESTHAVE	WESTHAVEN	40.00	40.00	0.00	0.00	0.00	0.00
<b>Total Sales Ledger No 4</b>		<b>1,087.04</b>	<b>1,507.70</b>	<b>3,592.00</b>	<b>63.36</b>	<b>3,135.84</b>	<b>-4,211.86</b>
<b>TOTAL SALES LEDGER BALANCES</b>		<b>16,723.09</b>	<b>8,705.65</b>	<b>4,005.35</b>	<b>300.96</b>	<b>8,245.34</b>	<b>-4,534.21</b>

**Policy & Finance Committee**  
**Overspend report – Report of the Finance Officer**

Budget heading	code	YTD Spend	Budget 2023/2024	Overspend	Reason
<b>Central Administration</b>					
<b>Grove House</b>					
NNDR	103/4102	£5,364.00	£1,341.00	£4,023.00	Budget provision reallocated to HQ costs due to anticipated move
Utilities - heat & light	103/4105	£3,143.00	£575.00	£2,568.00	Budget provision reallocated to HQ costs due to anticipated move
Cleaning	103/4110	£4,093.00	£937.00	£3,156.00	Budget provision reallocated to HQ costs due to anticipated move
Window Cleaning	103/4111	£138.00	£17.00	£121.00	Budget provision reallocated to HQ costs due to anticipated move
<b>Grove Lodge</b>					
NNDR	104/4102	£2,519.00	£675.00	£1,844.00	Budget provision reallocated to HQ costs due to anticipated move
Utilities - heat & light	104/4105	£2,555.00	£656.00	£1,899.00	Budget provision reallocated to HQ costs due to anticipated move
Cleaning	104/4110	£2,498.00	£762.00	£1,736.00	Budget provision reallocated to HQ costs due to anticipated move
Window Cleaning	104/4111	£138.00	£21.00	£117.00	Budget provision reallocated to HQ costs due to anticipated move
Rent	104/4132	£5,417.00	£1,250.00	£4,167.00	Budget provision reallocated to HQ costs due to anticipated move
<b>HQ</b>					
Insurance	115/4044	£19,811.00	£11,606.00	£8,205.00	Insurance premiums higher due to the building being empty & no lightning protection at the moment
Parking	115/4171	£10,950.00	£9,500.00	£1,450.00	Increase in rent of parking spaces
<b>Blakehay Central costs</b>					
Equipment rental	120/4031	£458.00	£139.00	£319.00	Coffee machine rental increase
Insurance	120/4044	£10,842.00	£10,363.00	£479.00	Insurance premiums higher
<b>Museum Café</b>					
Café stock	142/4407	£24,332.00	£16,500.00	£7,832.00	Income total succeeds budgeted targets
Tourism VIC costs	485/4035	£1,666.00	£792.00	£874.00	Mobile phone SIM cards required

**EMR for the year 2024 2025**

**Final EMR requirements**

No	Description	Nominal Code	Balance @ 31.03.24	Added from Revenue Budget 2023 / 2024 Provision	Added from Receipted Income 2023 / 2024	Added from General Reserves 2023/ 2024	Returned to General Reserves	Virement approved/moved in year 2023/2024	Movement needed to Capital reserves @ 31.03.24	Spend in year 2023 / 2024 @ Month 12	Estimated Balance / Requirement - EMR 2024/2025
1	Armed Forces Affiliation	8001	£ 9,000	£ -	£ -	£ -	£ -	£ -	£ -	£ 8,404	£ 596
2	Election Costs	8003	£ 41,535	£ -	£ -	£ 15,000	£ -	£ -	£ -	£ 41,535	£ 15,000
3	Blakehay Live Shows	8004	£ 6,625	£ -	£ -	£ -	£ 1,550	£ -	£ -	£ -	£ 5,075
4	Milton Road Cemetery	8008	£ 2,016	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ 2,016
5	Buy A Block Fund raising campaign Phase 2	8009	£ 3,002	£ -	£ 448	£ -	£ -	£ -	£ -	£ 1,798	£ 1,652
6	Blakehay Theatre Vols Fundraising	8011	£ 1,345	£ -	£ 58	£ -	£ -	£ -	£ -	£ 1,300	£ 103
7	Museum Grants	8014	£ 5,452	£ -	£ -	£ 1,176	£ -	£ -	£ -	£ 5,000	£ 1,628
8	Grit Bins	8017	£ 3,735	£ -	£ -	£ -	£ -	£ 3,735	£ -	£ -	£ -
9	Capital Projects	8018	£ 15,000	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ 15,000
10	Old Mill Way Allotment (only)	8019	£ 20,818	£ -	£ -	£ -	£ -	£ -	£ -	£ 625	£ 20,193
11	PPM & EMRRP Works	8020	£ 51,102	£ -	£ -	£ -	£ -	£ 51,102	£ -	£ -	£ -
12	Civic Budget	8022	£ 1,700	£ -	£ -	£ -	£ 965	£ -	£ -	£ 735	£ -
13	CIL Receipts	8023	£ 217,585	£ -	£ -	£ -	£ -	£ -	£ -	£ 16,950	£ 200,635
14	Environmental Climate Change	8024	£ 8,810	£ -	£ -	£ -	£ -	£ -	£ -	£ 1,150	£ 7,660
15	Blakehay CRF Grant Award	8025	£ 2,587	£ -	£ -	£ -	£ 1,812	£ -	£ -	£ 75	£ 700
16	Com Res - Food Proj / Climate Grants	8026	£ 28,571	£ -	£ 3,427	£ -	£ -	£ -	£ -	£ 13,473	£ 18,525
17	Cllrs Email / Tablet Provision	8027	£ 225	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ 225
18	Town Council Community Projects	8028	£ 10,000	£ -	£ -	£ -	£ 563	£ 7,200	£ -	£ 2,237	£ -
19	WIB	8030	£ 5,000	£ -	£ -	£ -	£ -	£ 5,000	£ -	£ -	£ -
20	Allotments - Rectors Way	8000	£ 3,500	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ 3,500
21	HQ Equipment purchase	8032	£ -	£ 9,199	£ -	£ -	£ -	£ -	£ -	£ -	£ 9,199
22	Mus Grant - Wild Escape	8033	£ 1,047	£ -	£ -	£ 79	£ -	£ -	£ -	£ 1,126	£ -
23	Mus Understanding Heritage HAZ	8035	£ 2,025	£ -	£ 2,300	£ -	£ -	£ -	£ -	£ 2,021	£ 2,304
24	Com Res - Wellbeing Grants	8036	£ 5,489	£ -	£ 1,540	£ -	£ -	£ -	£ -	£ 6,540	£ 489
25	Wellbeing Grant	8040	£ 38,270	£ -	£ -	£ -	£ -	£ -	£ -	£ 20,015	£ 18,255
26	Tree planting - Fundraising	8041	£ -	£ -	£ 34	£ -	£ -	£ -	£ -	£ -	£ 34
			<b>£ 484,439</b>	<b>£ 9,199</b>	<b>£ 7,807</b>	<b>£ 16,255</b>	<b>£ 4,890</b>	<b>£ 67,037</b>	<b>£ -</b>	<b>£ 122,984</b>	<b>£ 322,755</b>

x

**Members are requested to**

- 1 Approve the recognised Final Earmarked Reserve requirements for the year 2024 / 2025  
Balance changes at the year end position have been updated and reflected in the above figures

**Recognised estimates for Earmarked Reserves for the year Ending 31.03.24 & identified requirements for 2024/2025**

No	Description	Nominal Code	Balance @ 31.03.24	Added from General Reserves / Budget / receipted Income 2023/2024	Movement in Year	Purpose / Description of EMR	EMR 2024/2025
1	Armed Forces Affiliation	8001	£ 9,000		-£ 8,404	Balance remaining for Affiliation purposes	£ 596
2	Election Costs	8003	£ 41,535	Increased from general reserves (due to election year)	-£ 26,535	Election costs provision	£ 15,000
3	Blakehay Live Shows	8004	£ 6,625	Increased from Revenue Provision 23/24 (balance of shows booked ) = £5075	-£ 1,550	Live Show Committed expenditure at 31.03.24	£ 5,075
4	Milton Road Cemetery	8008	£ 2,016	No movement in Year @ Month 12 2022/23	£ -	Remaining funds for childrens memorial area as donated -£16 £2000 for Childrens area memorial	£ 2,016
5	HLF Fundraising (Local / Buy a Block)	8009	£ 3,002	Increased from Revenue Sales £448 - Costs incurred £1798	-£1,350	Balance of monies raised in year for Phase 2 2023/2024	£ 1,652
6	Blakehay Theatre Vols Fundraising	8011	£ 1,345	Increased from Revenue Sales £32 - Costs incurred £1300	-£ 1,242	Spend for Equipmnt purchase as required / identified by Blakehay Theatre Staff	£ 103
7	Museum Grants	8014	£ 5,452	Remaining balance from Pinwheel installation £1176 less spend in year £5000	-£3824	Pinwheel provision - £1176 HLF Activity plan remaining balance - £452	£ 1,628
8	Grit Bins	8017	£ 3,735	Virement approved for HQ Project	-£ 3,735		£ -
9	Capital Projects	8018	£ 15,000	No movement in Year @ Month 12 23/24	£ -	Cemetery Wall 50%	£ 15,000
10	Old Mill Way Allotment (only)	8019	£ 20,818	Costs incurred £625	-£ 625	EMR for Old Mill Way Nature Reserve and Maintenance Prov	£ 20,193
11	PPM & EMRRP Works	8020	£ 51,102	Virement for HQ Project	-£ 51,102		£ -
12	Civic (Past Mayor Cllr Russe)	8022	£ 1,700	Provision from Mayors Civic Budget 22/23 ( Resolution)	-£ 1,700	Clock HQ £735.00	£ -
13	CIL Receipts	8023	£ 217,585		-£ 16,950	Allocation to Old Town Quarry (resolved) = £200,000, £635 unallocated	£ 200,635
14	Environmental / Climate change	8024	£ 8,810	Costs incurred £1150	-£ 1,150	Misc Provision for Solar and other Enviromental works	£ 7,660
15	Blakehay CRF Grant Award	8025	£ 2,587	Underspent budget -£1812	-£ 1,887		£ 700
16	Com Res - Food Proj - Climate	8026	£ 28,571	Grant Awards for Community Food Projects & Climate - movement in year	-£ 10,046	Comm Fridge £11303.96 Tree nursery project £59.33 Food works £757.08 Hub Zero £5904.02	£ 18,525
17	Cllrs Email / Tablet Provision	8027	£ 225	No movement in Year @ Month 12 23/24	£ -	Balance of Cllrs Tablets provision for future use as required	£ 225
18	Town Council Community Projects	8028	£ 10,000	Virement to HQ project -£7200 returned to General reserves £563 Cost of showers £2237	-£ 10,000		£ -
19	WIB	8030	£ 5,000	Virement for HQ Project	-£ 5,000		£ -
20	Allotments - Rectors Way	8000	£ 3,500	No movement in Year @ Month 12 23/24	£ -	Rhyne Clearance Rectors Way Due	£ 3,500
21	HQ Equipment purchase	8032	£ -	Increased from Revenue £10000	£ 9,199	Equipment for Council chamber plus IT	£ 9,199
22	Mus - Wild Escape Grant	8033	£ 1,047	Spend in the year -£1047	-£ 1,047	Wild Escape Grant	£ -
23	Mus - Understanding Heritate Grant	8035	£ 2,025	Haz Grant payable in year = £4600- spend = £2575	£ 279	Haz Understanding Heritage Grant	£ 2,304
24	Com Res - Wellbeing Grant	8036	£ 5,489	Naural England Grant monies Received = £1540- spend = £6540	-£ 5,000	Wellbeing projects grant funded	£ 489
25	Wellbeing Grant (NSC)	8040	£ 38,270	NSC Wellbeing Officer in year costs = £20,015	-£ 20,015	NSC wellbeing officer provision (August 24)	£ 18,255
26	Tree planting - fundraising	8041	£ -		£ 34	Beers to branches fundraising for tree planting	£ 34
<b>2023 /2024 Provision</b>			<b>£ 446,169</b>		<b>-£ 141,669</b>	<b>2024/2025 EMR Requirement</b>	<b>£ 322,755</b>