

**WESTON-SUPER- MARE TOWN COUNCIL
MINUTES OF THE TOWN COUNCIL MEETING
HELD AT THE TOWN HALL ON
MONDAY 22nd NOVEMBER 2021**

Meeting Commenced: 7.00 pm

Meeting Concluded: 7.53 pm

PRESENT: Councillors James Clayton (Town Mayor), Dot Agassiz, Ray Armstrong, Roger Bailey, Gillian Carpenter, Sarah Codling, Peter Crew, John Crockford-Hawley, David Dash, Peter Fox, Catherine Gibbons, David Hitchins, Jan Holloway, Pete McAleer, Robert Payne, Alan Peak, Ian Porter, Sonia Russe, Tim Taylor and Richard Tucker and Roz Willis.

ALSO IN ATTENDANCE: Malcolm Nicholson (Town Clerk), Sarah Pearse (Deputy Town Clerk), Samantha Bishop (Committee Officer), Rebecca Saunders (Mayors Civic Officer/Committee Officer), Becky Walsh (Communications Officer), Reverend Peter Ashman (Town Mayors Chaplin), and Mr John Christopher (Member of the Public).

The Town Mayor invited his Chaplain to say prayers.

The Town Mayor invited members of the public to address the meeting.

230	Apologies for Absence and Notification of Substitutions Apologies for absence were received from Councillors Mark Aplin, Mike Bell, Gill Bute, Mark Canniford, Ciaran Cronnelly, Marcia Pepperall, Lisa Pilgrim and Helen Thornton.
231	To receive Declarations of Interest The Town Mayor declared an interest in item 11: Weston BID – Ballot for Renewal as he was an employee of the BID and would leave the meeting, whilst the Deputy Mayor chaired the meeting.
232	To approve the accuracy of the Minutes of the Town Council Meeting held on the 20th September 2021 It was noted that the meeting had taken place at the Town Hall and the meeting conclusion time needed to be reflected. PROPOSED BY: Councillor Alan Peak SECONDED BY: Councillor Sonia Russe RESOLVED: That with the above amendments, the minutes be approved and signed by the Chairman as a true record of the meeting.
233	To receive announcements and communications from the Town Mayor The Mayor's announcements and communications were circulated prior to the meeting. There had been 109 engagements attended by the Mayor, 6 by the Deputy Mayor, which was a total of 116 to date.

	<p>Significant upcoming events reported were the:</p> <p>27th November Christmas Lights Switch On 5th December Weston Brass Concert 9th December Staff and Cllr Christmas Party 11th December Winter Pride 12th December Christmas Carol Service</p> <p>The Town Mayor was also due to visit Hildesheim on 19th – 23rd December but this was subject to COVID restrictions.</p> <p>Members were also asked to support the Christmas Shoe Box Appeal by either donating a box to be received or nominating local children to receive a shoe box.</p>
<p>234</p>	<p>To receive the Notes of the Youth Council Meetings held in September 2021</p> <p>The notes of the Youth Council meetings had been previously circulated with the agenda.</p> <p>In response to a query it was confirmed that the youth grant awarded was for a community group on Haywood Village for the purchase of Sports equipment which was recommended by the Community Services Committee.</p> <p>It was noted that a Chairman had been elected at the October Youth Council meeting and he had attended Remembrance Day and laid a wreath.</p> <p>RESOLVED: That the notes of the Youth Council meeting for September 2021 be received.</p>
<p>235</p>	<p>Town Council Vacancy</p> <p>The report of the Town Clerk had been previous circulated. The Town Clerk reported that the Statement of Candidates had been received and distributed that day.</p> <p>Members were requested to note that Cllr Ella Sayce had submitted her resignation from the council in the summer and following publication of Notice of Vacancy a by-election had been called in Central Ward.</p> <p>The by-election date had been arranged by North Somerset Council electoral services for Thursday 16th December.</p> <p>The Town Clerk in consultation with group leaders had requested polling cards to be printed and issued. The council is advised that the cost of the by-election is likely to be £10-12,000 and the cost of printing and delivering poll cards was around £500.</p> <p>As a result of the resignation, there were vacancies on the Community Services Committee and the Youth Council which the town council could fill temporarily. However, it has been normal practice over recent years for the town council not to review its political balance until a by-election has taken place, given that it would have to be recalculated again after only one cycle and could involve newly appointed members being removed after only two months. If there was a member who would like to go on the Community Services Committee or on the Youth Council for one meeting, then this was an opportunity to put a name forward. Otherwise, it was suggested that no new committee appointments be made until January when the outcome of the by election was known.</p>

	<p>RESOLVED: That the report be noted.</p>
236	<p>Reference from Planning Committee – Virtual Meetings</p> <p>The resolution from Planning Committee meeting held on 17th November 2021 was available at the meeting.</p> <p>The Chairman of the Planning Committee proposed the recommendation to Council asking for the Planning Committee to be made an exception to meeting face to face, to go back to operating as a Working Party until the end of March 2022. The reason was that the committee met very frequently and to prevent members and officers coming out in the evenings to Grove House during the dark winter months.</p> <p>PROPOSED BY: Councillor Jan Holloway SECONDED BY: Councillor Alan Peak</p> <p>A vote was taken and carried.</p> <p>RESOLVED: That the Planning Committee go back to operating as a Working Party until the end of March 2022 to enable meetings to be held virtually.</p>
237	<p>Year End Accounts for the year ending 31.03.21</p> <p>The External Audit report and sign off had been previously circulated.</p> <p>Members were requested to acknowledge receipt of the accounts and audit report.</p> <p>The Deputy Town Clerk informed that the report included a comment regarding missing information, which had all been received.</p> <p>A vote was taken and carried.</p> <p>RESOLVED: That the year end accounts and audit report be received and formally noted.</p>
238	<p>New Visit Weston Website</p> <p>The report of the Deputy Town Clerk had been previously circulated.</p> <p>Members were requested to approve funds to enable the purchase to go ahead in advance of new budget provision commencing on 1st April.2022.</p> <p>The Deputy Town Clerk advised that the necessary procurement had taken place and that authorisation to raise a purchase order was needed in advance.</p> <p>The Chairman of the Tourism & Leisure Committee informed that four companies had been interviewed and the contract needed to be awarded and budget approved before the next Tourism & Leisure Committee meeting which had been postponed until 14th December.</p> <p>PROPOSED BY: Councillor Peter Crew SECONDED BY: Councillor Alan Peak</p> <p>A vote was taken and carried.</p>

RESOLVED: To approve the necessary funds (£30k) to allow the procurement of the Visit Weston Website from the 2022 / 2023 budget provision to allow the design and build of the new website development ahead of the 1st April 2022 to ensure no disruption to the site.

239 Council HQ Premises Progress and PWLB Application for Loan

The report of the Town Clerk had been previously circulated.

The report outlined the background and progress since the September meeting and recommended that the full Building Survey and M&E reports which had been circulated to members be noted and approved and that the Policy and Finance Committee be authorised to make all further necessary decisions following exchange of contracts to conclude the acquisition.

The Town Clerk reported back the result of the negotiations authorised in September and the freehold purchase price (£450,000) and terms agreed. He said that the Town Council's Surveyor was in attendance to answer any questions regarding the surveys. He then passed the item over to the Deputy Town Clerk to speak to the Finance report.

PWLB Application for Loan

The report of the Deputy Town Clerk had been previously circulated.

The report outlined options for funding the purchase of the building utilising the use of General Reserves and the level of Public Works Loan Board (PWLB) loan required. The report also included any existing loans, other considerations and existing funding provisions for works required, environmental budgets, PPM budgets and grant opportunities for members' consideration.

The Deputy Town Clerk advised that there were sufficient monies' within the council's General Reserves to fund the purchase but that improvements would be needed over time and that members needed to decide on the value and term of the PWLB loan.

It was advised that the building was in relatively good condition and that the upgrading of heating/lighting could be funded from the environmental budget set aside for Grove House.

Surveys still to be undertaken were the Structural Engineer's, Asbestos and Fire Safety surveys.

Members should note that there was a small risk that if the PWLB loan failed then the council would be utilising a large percentage of its General Reserves.

Debate ensued. A member of the HQ working group reiterated the point that the building was in relatively good condition for its age and that in purchasing any building, there was always an element of risk.

The working group had cross party support and this was hoped to continue through the project.

The decision to purchase the building was to create more space for the Town Council's growing workforce and centralise its services and meetings thereby becoming more

efficient and this was the message that should be communicated to members of the public. The building also has the opportunity to provide community space for rent and it can be partly occupied whilst works are carried out.

Members were happy to utilise General Reserves to enable exchange of contracts ahead of receiving a PWLB loan and agreed that either the Policy & Finance Committee or full Council, depending on timings, could make all further necessary decisions following exchange of contracts to conclude the acquisition.

A member queried the legal minimum balance for General Reserves to which the Deputy Town Clerk clarified that there was no legal requirement, however best practice was 4 months' revenue which equated to (£600k) for the council and a replacement programme would be required.

A member alluded to some grant monies North Somerset Council had for external structural repairs to buildings and encouraged dual hatted members to investigate this.

It was asked if the subject of car parking had been explored further, to which a member of the working group clarified it had not.

PROPOSED BY: Councillor John Crockford-Hawley

SECONDED BY: Councillor Peter Crew

A vote was taken and unanimously **carried**.

RESOLVED:

- 1) That the Town Clerk's report, including the Survey and M&E reports, be noted and approved and Policy and Finance Committee be authorised to make all further necessary decisions following exchange of contracts to conclude the acquisition.
- 2) To approve the use of general reserves (cash flow) to allow the completion of the purchase (short term use) in the event the PWLB loan is not released in time (option 3.i of the DTC's report)

Discussion at the meeting then turned to the amount and term of a loan to be sought from the Public Works Loan Board.

PROPOSED BY: Councillor Peter Crew

SECONDED BY: Councillor Ian Porter

A vote was taken and unanimously **carried**.

RESOLVED: That a loan of £200,000 be sought from the PWLB and a 20 year PWLB loan term and following figures be approved:

(1.1 of the DTC's report)

Revised figures following confirmation of purchase price £450,000

Funds from 2021 / 2022 Revenue Funds (GH restoration)	£55,000
Funds to be allocated from 2022/ 2023 Revenue budgets	£145,000
Funds from General Reserves (replaced over 3 years)	£150,000

	PWLB Loan requirement	£200,000
	TOTAL Funding	<u>£550,000</u>
	<u>Purchase price -</u>	<u>£450,000</u>
	Balance (EMR) for immediate works on purchase	£100,000
240	<p><i>The Town Mayor left the meeting at 7.43 pm. The Deputy Town Mayor took over as Chairman of the meeting from his seat.</i></p> <p>Weston BID – Ballot for Renewal</p> <p>The report of the Town Clerk had been previously circulated.</p> <p>The report recommended that the Town Clerk be instructed to cast the town council's votes in favour of renewal of the Weston BID.</p> <p>Members spoke in favour of the Weston BID and would be extremely disappointed to lose it, especially the withdrawal of the Street Warden's services.</p> <p>PROPOSED BY: Councillor Roz Willis SECONDED BY: Councillor Ian Porter</p> <p>A member queried whether the council's contribution to the BID would change after its relocation to HQ.</p> <p>The Deputy Town Clerk advised that the cost was (£6,000) which was nominal in comparison to NNDR costs.</p> <p>A member commented on the area the BID covered and suggested that this would be a good time to review this to include Grove Park.</p> <p>The Town Clerk believed that the area excluded Grove Park, however the Street Wardens were very helpful and in practice covered Grove Park for any issues reported.</p> <p>A vote was taken and carried.</p> <p>RESOLVED: That the Town Clerk be instructed to cast the town council's votes in favour of renewal of the Weston BID.</p> <p><i>The Mayor re-joined the meeting and resumed his place as Chairman of the meeting at 7.48 pm.</i></p>	
241	<p>Twenty's Plenty Campaign - correspondence with North Somerset Council</p> <p>The report of the Town Clerk had been previously circulated.</p> <p>The Town Clerk reminded the Town Council that, at its last meeting in September, it had received a presentation from the Twenty's Plenty campaign group and had instructed the Town Clerk to write to North Somerset Council for their views on the topic.</p> <p>The report provided the reply from North Somerset Council which invited the town council to engage on a new policy and member's views were requested.</p>	

The Town Clerk advised that he would prefer members' involvement and recommended that he be instructed to arrange a meeting with North Somerset Council and suggested that three town councillors be invited to attend the meeting.

The Town Mayor informed that the campaign was gathering momentum and would become national policy for residential areas in the near future.

A dual hatted member reported that he had been involved with the North Somerset working party and would continue to do so.

PROPOSED BY: Councillor Alan Peak

SECONDED BY: Councillor Peter Crew

A vote was taken and **carried**.

RESOLVED: That the Town Clerk be instructed to arrange a meeting with North Somerset Council, and that interested town councillors contact the Town Clerk to attend the meeting.

The Town Mayor thanked everyone for attending the meeting.

There being no further business, the Town Mayor closed the meeting at 7.53 pm.

Signed:

Dated:

Town Mayor



REPORT TO WESTON-SUPER-MARE

TOWN COUNCIL

24th January 2022

MAYOR'S ENGAGEMENTS

22nd November 2021 – 24th January 2022

Town Mayor

Councillor James Clayton

ENGAGEMENTS SUMMARY

Council Representative	Number of Engagements
TOWN MAYOR Cllr James Clayton	32
DEPUTY MAYOR Cllr Roger Bailey	1
TOWN COUNCIL LEADER Name	0

TOTALS TO DATE

Council Representative	Number of Engagements
TOWN MAYOR Cllr James Clayton	141
DEPUTY MAYOR Cllr Roger Bailey	7
TOWN COUNCIL LEADER Cllr Alan Peak	1
TOTAL	149

SIGNIFICANT EVENTS:

23RD November-Early Years Hub Opening at Weston College
26th November-Every Child needs a Christmas Light Switch On
28th November-Humans of Weston Radio Interview
6th December-Weston Hospice Light Up
11th December-Hornets RFC Charity Meal
20th December-Christmas Shoe Box Handout
25th December-Some To Go Homeless Christmas Lunch
26th December-ROC Take Away Delivery Evening
15th January-Miniture Railway Visit

Significant Future Events

26th January-Judging Weston Hospice care Awards
6th February-Choral Evensong at Wells Cathedral
2nd March-Ashcombe Cub Group Visit

Weston-super-Mare Youth Council Meeting Notes

A.	Date of meeting: 21/09/21 (meeting deferred from 14-09-21)
B.	Meeting Start Time: 6 02pm
C.	Where is the meeting: YMCA Youth Café, 2 Bristol Road Lower
D.	Attendance – Faith (FH) Ryan (RP) Tanisha (TR) Charlie (CM) Alli Waller (AW)
F.	Welcome – New Member Charlie to the youth Council.
1.	Apologies for Absence – Councillor Sarah Codling (CSC) Councillor Ciaran Connelly (CC) Olivia (OF) Lauren Easterbrook (LE)
2.	Meeting notes accurate Yes Proposed -RP Second - TR
4	Grant Application-) As no agreement was met because three amounts were offered at the last meeting – TR , £500 – RP , £750 & FH , £1000. AW asked the members again who were present at this meeting. The YC members discussed the amount that had been offered again and their reasons. TR reminded the members that now restrictions were lifting the club would be able to start fundraising so by offering £500 now seemed a reasonable amount. CM said what about going halfway between £500 & £750. FH & RP agreed that £500 was a good amount to offer. CM then agreed with the majority. AW to notify the Town Council.
5.	Our Strategy for coming year- AW asked the Youth council members to put forward some ideas that they would like to explore and use for forthcoming projects. TR would like more for young people to do in Weston. There are no events like music festivals days out etc. She said it would be good to create a list of what is going on for young people in Weston. CM explained there were a few things like scouts, but some young people do not know how to find them. By creating a list, it would help other young people to get involved within their town. FH agreed that young people do not have much, and an event would be a great idea. AW asked the members to think about what they would like to change or feel passionate about in and around the town so we can add it to our list in the next meeting for the coming year.
5.	Recruitment - AW asked the youth council what attracted them to become youth council members and how they could encourage more members to join. CM said as he was studying Politics at College, he thought it would be good experience and he is sure some of his friends would like to join too. TR said she wanted to make a difference but some of her friends would need a bit more encouragement. What about offering an incentive to the meetings, like food as some young people come straight from school/college. FH said young people may not know what the youth council does and asked if we could attend school opening evenings. AW to enquire at the schools. CM suggested that we could we ask some of the colleges media students to put together a short video about joining the Youth council. We could then add that to

	<p>our Social media platforms. AW explained that to encourage more young people to join our social media platforms members would need to post more often, RP said they could take it in turns to post relevant subjects to boost traffic.</p> <p>AW suggested they look at Frome Town and Glastonbury youth council's social media to see what they have been up to and get ideas of posting content.</p> <p>AW informed the Youth council that as the Youth council begins to grow some of the main job roles will need to be filled including the role of Chair. If anyone is interested to email AW directly. RP said he would like to apply however he had just started an apprenticeship so would need to check with his employers to see if he was able to attend all our meetings before applying.</p> <p>CM said it would be a good idea to buddy up with younger members that were starting to join, and they could learn the roles so when the older members were leaving, the younger members would be confident enough to take over.</p>
6.	<p>Comms Update-</p> <p>FH told the youth council there had been no new progress with making the recruitment poster as she wasn't sure what to add to it. AW suggested that she took up CSC and CC's offer of a brainstorming session to give her support.</p> <p>AW to contact CSC & CC to organise a meeting.</p>
7.	<p>AOB- YMCA and the VRU are putting together a Forces Day in October and would like the Youth Council to attend. This would be another great opportunity for recruiting new members. More details to follow at next meeting.</p> <p>AW explained that members of the Youth Council had been invited to a Town council meeting if anyone would like to attend. CM & RP both said they would like to attend one. AW will organise a night that suited everyone that wanted to attend.</p> <p>Hoodies & Portfolio- All the members that had joined through Lockdown received their Youth Council hoodies and Portfolios.</p> <p>Youth Parliament- FH asked if she could have more information on becoming a member of the youth Parliament AW said she would investigate what was involved. AW also explained that it would be a great opportunity to go to London and visit the house of commons during Parliament week. More information to follow.</p>
8.	<p>Meeting ended – 7.02pm</p> <p>Date of Next Meeting Weston Youth Café 6pm – 7pm – 12th October 2021</p>

Weston-super-Mare Youth Council Meeting Notes

A.	Date of meeting: 12/10/21
B.	Meeting Start Time: 6 03pm
C.	Where is the meeting: YMCA Youth Café, 2 Bristol Road Lower
D.	Attendance – Faith (FH) Ryan (RP) Charlie (CM) Jack (JC) Luca (LC) Alli Waller (AW) Councillor Ciaran Cronnelly (CC)
F.	Welcome – New Members Jack & Luca to the youth Council.
1.	Apologies for Absence – Olivia (OF) Sean (SM) Taniesha (TD) Councillor Sonia Russe (CSR)
2.	Meeting notes accurate Yes Proposed -FH Second - RP
3	Grant Application – No grants applications Submitted
4	Social Media update – This has been very slow since the login details have been forgotten. AW said she would investigate how they could be located and if we can't find them by next meeting LE said that we can set up new accounts.
5.	<p>Ideas for future projects- At the last meeting it was agreed that there was not much information about events or groups for young people or how to find out about what is available. JC said it would be great to look into what would be involved in organising something like a sports or live music event just for young people. AW explained that they could invite Reaper events to a meeting to explain what would be involved. Both CM & RP said that would help them understand the process of organising an event.</p> <p>RP & FH said the idea making a list for young people to find youth organisations, events and clubs was something they wanted to do but wasn't sure how they could do that.</p> <p>AW offered a solution to split the Town into areas and the Youth councillors could take an area each to avoid having the same information repeated. All youth councillors agreed and after a discussion the areas are as follows-</p> <p>Worle- Jack Kewstoke & Worlebury- Charlie Central- Faith South Ward - Ryan Hayward Village – Luca</p> <p>If all youth councillors could make sure they have collated the information (see below) by next meeting, we can then begin to put a list together.</p> <ul style="list-style-type: none"> • What type of group • Contact name, number, and email • Age group • A brief sentence on what the group offers <p>AW explained that they could use this information in the next newsletter</p>
5.	Recruitment update- After the last meeting CM told us he had contacted some of

	<p>his college colleagues and promoted the Youth council to them. This resulted in receiving five enquires and 2 new members joining. AW invited the rest of the Youth Council to encourage one friend to attend the next meeting to see what the youth council do to build membership. RP explained that most of his friends lived in Bristol so that would be tricky, but he would help promote on social media when they had access. FH said she was hoping to bring a friend to a meeting.</p>
6.	<p>Appointment of Chair – AW informed members that the youth council received one application for Chairperson role. This was from RP. AW invited RP to read out his application statement and then the rest of the Youth forum voted as to whether they would like RP to have the position of Chairperson. RP received 4 votes (one from every member present) AW congratulated RP on his new position as Chairperson.</p>
7.	<p>Update on Forces Day – AW asked which members would like to attend the event. RP & CM said they would like to attend to represent the youth Council.</p>
8.	<p>AOB- Promoting Youth Council- CM told the youth council that he had been thinking about ways to promote the youth council. He had spoken with his Dean at college, and he is happy to distribute leaflets promoting the Youth council. CM explained that JC has links at Worle so could speak to Ms Scott and get them out to all the academy's. AW explained these would be beneficial links to help with distributing the newsletter and promoting the youth council. LE said that She would be happy to help with the newsletter.</p> <p>Youth Parliament- FH asked if there was any update on youth parliament CC explained that he would find out more about the requirements and if there was a Town Council member.</p> <p>Attending Events – Now the Youth Council is growing. AW explained that it would be great publicity for Youth Councillors to attend events in the Town. AW explained that they could take it in turns to do the events. FH said it would be tricky to attend all but if it was just a few it would be easier.</p>
9.	<p>Meeting ended – 6.47pm Date of Next Meeting Weston Youth Café 6pm – 7pm – 9th November 2021</p>

Weston-super-Mare Youth Council Meeting Notes

A.	Date of meeting: 09/11/21
B.	Meeting Start Time: 6 02pm
C.	Where is the meeting: YMCA Youth Café, 2 Bristol Road Lower
D.	Attendance – Faith (FH) Ryan (RP) Luca (LDC) Not enough members for a quorum Alli Waller (AW) Lauren Easterbrook (LE)
F.	Welcome – AW Welcomed RP as the new Chair and RP continued to Chair the meeting.
1.	Apologies for Absence – Councillor Sarah Codling (CSC) Councillor Ciaran Cronnelly (CC) Charlie Morris (CM) Tanisha Daniels (TD) Jack Clark (JC)
2.	Meeting notes accurate Yes Proposed -FH Second – LDC Not enough members present to confirm meeting notes.
3	Grant Application – No grants applications Submitted
4	Social Media update – RP asked if AW had found the login details for the instagram account. AW was unable to find them but said she was logged in on her phone so if someone could change the password via her phone then we would be able to access the account. LE was able to reset password and the Youth councillors can now make posts. RP to circulate to members. LE explained that the content needed to be around the youth councillors and what they have been attending or doing. LE suggested that social media posting be added to the next meeting agenda to enable Youth Councillors to learn how to make good posts.
5.	Events List- RP asked how everyone had got on with making a list in their area of things for young people to do. FH said she had made a list and showed it to the members present. AW said it was a good format so could she circulate it to the rest of the members, so they knew what was expected. FH said she would make a google document to share so everyone could add their own information. Areas are below for reference. Worle- Jack Kewstoke & Worlebury- Charlie Central- Faith - Completed South Ward - Ryan Hayward Village – Luca If all youth councillors could make sure they have collated the information and added it to the document by next meeting. <ul style="list-style-type: none"> • What type of group • Contact name, number, and email • Age group • A brief sentence on what the group offers

	AW explained that she had contacted Reaper regarding an event (see previous meeting notes) via email but had no response back.
5.	<p>Recruitment update- RP asked how we can continue to promote for new members as we need to have a quorum at every meeting. LDC asked if we could add an application form to the Instagram page to encourage others to join.</p> <p>LE suggested that the youth councillors could make a short post about what it is like being part of the youth council with a link to the form. FH said they could link it to the highlights on the Instagram page, so it was always easily seen by all.</p> <p>LE explained they could look at link tree to help with linking all accounts. RP said they would add it to the next agenda.</p>
6.	<p>Youth Parliament – Councillor Cronnelly was to find out more information on the youth parliament unfortunately he had to attend another meeting.</p> <p>Deferred to next meeting.</p>
7.	<p>Events attended- RP updated the Youth Councillors on his attendance at the forces evening. He explained that it was a great evening which was well attended by young people meeting all three of the armed forces and took part in activities such as the blip test, pool, and a basketball game. He explained that he and CM had also met the Mayor. AW also explained that CM had attend the breakfast morning at Priory Community school to promote the Youth Council.</p> <p>AW asked the Chair if he would like to lay a Wreath at the remembrance parade. He accepted and would represent the Youth Council.</p>
8.	<p>AOB-</p> <p>Mayor invitation- RP told the Youth Councillors that in his meeting with the Mayor he had asked if he could attend a Youth Council meeting. He explained he would send the Mayor a formal invite via email on behalf of the Youth council for the December meeting.</p> <p>National enquiries – LE explained that as YMCA Marketing officer she often gets national newspapers asking for quotes from young people. She asked if any of the youth council members would be happy to be contact for future conversations- RP, FH & LDC all said they would be happy to be contacted.</p> <p>Climate Change - RP mentioned that OF (Vice Chair) had been interviewed by BBC news regarding Cop 26. He said it was great to see a young person’s opinion being heard. LE said it is a very big topic now and would be a great time to add their own opinions on climate change in articles for the newsletter. RP asked that Climate change be added to the next meeting agenda. LE said the newsletter would need to be out by Christmas so if anyone wanted to do a short piece for the newsletter then it would need to be done quickly.</p> <p>Meeting date change – AW asked the youth councillors if they would like to have a Christmas party and they may need to change the meeting date to 7th December. AW said a decision needed to be made as they needed to inform the Mayor of the date in the invite. RP said he would send a message to the group chat. Date change confirmed by RP, FH, LDC & CM</p>
9.	<p>Meeting ended – 6.46pm</p> <p>Date of Next Meeting Weston Youth Café 6pm – 7pm – 7th December 2021</p>

Weston-super-Mare Youth Council Meeting Notes

A.	Date of meeting: 11/01/22
B.	Meeting Start Time: 6 03pm
C.	Where is the meeting: YMCA Youth Café, 2 Bristol Road Lower
D.	Attendance – Faith (FH) Ryan (RP) Luca (LDC) Jack (JC) Charlie (CM) Alli Waller (AW) Councillor Ciaran Cronnelly (CC) Councillor Sonia Russe (CSR)
F.	Welcome – RP welcomed everyone to the new year and introduced Councillor Sonia Russe to her first Youth Council meeting. The youth council members all introduced themselves to CSR with a brief background of what school/college they attend. CSR also gave the members a brief background of why she is interested in the youth council.
1.	Apologies for Absence – Councillor Sarah Codling (CSC) Lauren Easterbrook (LE)
2.	Meeting notes accurate Yes Proposed -FH Second – CM
3	Grant Application – No grants applications Submitted
4	Social Media Update - Due to LE not being able to attend the meeting this item has been deferred to next meeting.
5.	Events List- RP asked how everyone had got on with making a list in their area of things for young people to do. All member’s present have completed their list. FH asked for the members emails so she can circulate the document so everyone can add their part of the list. AW asked members if they were happy to share their email details. All members present confirmed they were happy for that to proceed. Areas are below for reference. Worle- Jack - Completed Kewstoke & Worlebury- Charlie - Completed Central- Faith - Completed South Ward – Ryan - Completed Hayward Village – Luca - Completed If all youth councillors could make sure they have collated the information and added it to the document by next meeting on March 8th. <ul style="list-style-type: none"> • What type of group • Contact name, number, and email • Age group • A brief sentence on what the group offers AW to send members details to FH
5.	Recruitment update- RP asked if there were any potential new members. CM said one of his friends had applied. AW said she would check and process the form when she was back into the office, ready for them to attend the next meeting. CCR added that a good way to encourage new members was to offer taster activity

	days like fishing or kite surfing. It was something she had done previously, and it had worked.				
6.	<p>Youth Parliament – CC updated the Youth Council on information he had been able to acquire.</p> <p>Nicola Holland is now responsible for the Youth Parliament. They are looking to set up a youth parliament group in the Town and all schools listed below have been contacted. Members were asked if their school/college has been missed off to notify CC so he can forward to Nicola. A meeting is being arranged for Tuesday February 1st at 4pm. AW was concerned that the time may not be suitable for young people to attend as some may not be out of school by 4pm. CC said he would pass on the feedback to Nicola Holland.</p> <p>Clevedon- Nailsea- Gordano - Ravenswood- Worle Also added – Priory – Backwell – Broadoak -Hans Price</p>				
8.	<p>AOB-</p> <p>Mayor invitation- RP told the Youth Councillors that due to the December meeting being cancelled that they would have to rearrange the Mayors visit to the February meeting as he is only in office for a few more months. We will need to confirm attendance before we invite him again.</p> <p>AW explained that communication was key. It was the Youth Council members responsibility to confirm if they will be able to make the meetings (dates below) if we do not have a quorum then the meeting cannot take place. Therefore, when the agenda goes out, please respond if you will be coming or with your apologies.</p> <p>Attending events- CCR mentioned that the Climate change group wanted young people to help with planting trees, and if the youth council members would like to get involved. RP agreed that this would be a great way for the youth council to help with Climate change.</p> <p>CCR mentioned that it would be a good opportunity for members to also attend a Town Council meeting. RP said that it had been discussed at previous meetings and was something that would be of interest. He explained that himself and AW would organise a date when members could attend.</p> <p>Sea Monster- AW asked the youth council if they would like to get involved with the sea monster project (SEE MONSTER is a decommissioned North Sea offshore platform. The retired industrial structure will be transformed into a large-scale public art installation) AW had been approached to encourage young people to get involved. CM said it sounded very interesting. AW will keep the youth council updated.</p> <p>Youth Council Workshop- AW informed the Youth council that there was an opportunity for the members to attend a workshop. The purpose of the workshop would be to complete the youth council newsletter and learn a bit more of the role of a youth councillor. A possible date and agenda to be agreed at the next meeting.</p> <p>2022 Youth Council Meeting Dates-</p> <table> <tr> <td>8th February</td> <td>9th August</td> </tr> <tr> <td>8th March</td> <td>13th September</td> </tr> </table>	8 th February	9 th August	8 th March	13 th September
8 th February	9 th August				
8 th March	13 th September				

	12 th April 11 th October 10 th May 8 th November 14 th June 13 th December 12 th July
9.	Meeting ended – 6.27pm Date of Next Meeting Weston Youth Café 6pm – 7pm – 8th February 2022

TOWN COUNCIL – 24TH JANUARY 2022

7. TOWN COUNCIL BY-ELECTION AND COMMITTEE ALLOCATIONS REPORT OF THE TOWN CLERK

Members will recall that Cllr Ella Sayce submitted her resignation from the council last year. As a result of Cllr Sayce's resignation there were vacancies on the Community Services Committee and the Youth Council which the council needs to fill.

Following publication of Notice of Vacancy a by-election was called in Central Ward. The by-election took place on Thursday 16th December, there were four candidates and the seat was won by Clare Morris who has made her declaration of acceptance of office as a town councillor.

Councillor Morris has confirmed that she is joining the Liberal Democrat group on the town council and, as this is the same group as former Cllr Sayce, there is no change to the council's political balance.

This agenda item is also an opportunity for groups to make any other changes desired to committee memberships ahead of the council's annual meeting in May.

Recommendation

1. That the election of Cllr Clare Morris be noted.
2. That the current vacancies on committees be filled.
3. To make any other changes to committee memberships as required.

Malcolm L Nicholson LL.B (Hons), DMS, PSLCC
Town Clerk
6th January 2022

TOWN COUNCIL – 24TH JANUARY 2022

8. VISIT SOMERSET – Minute extract from the Tourism & Leisure Committee held on the 7th December

250. Visit Somerset Membership Renewal

In the absence of The Tourism Manager the Deputy Town Clerk reported that the renewal would cost £1,500.

A concern was raised that Visit Somerset's director structure may be changing and this might adversely affect the service received.

The Acting Destination Manager had requested information and statistics to enable him to review if the service was giving Weston benefits but had been advised that North Somerset would be supplying these.

A member queried whether the service was aimed at overseas tourists which may not be the target audience for Weston.

Another member felt that maybe the council should save the money this year in the hope that it gets offered a better deal to return next year.

PURPOSED-Councillor Alan Peak

SECONDED- Councillor Peter McAleer

RESOLVED: To recommend to the Town Council that the council do not renew its Visit Somerset membership.

Town Council 24th January 2022

9. Town Council Budget and Precept for 2022 / 2023

Report of the Deputy Town Clerk / RFO

The budget requirements for 2022 / 2023 were considered by Policy and Finance committee at its meeting held 13th December 2021. Where at the end of the meeting the following was noted: -

Budget & precept requirement for 2022 / 2023 - **£2,632,195**

Estimated Band D costs -(based on 26099.4 properties 21/22) - **£100.20**

Band D Information

At the time of the P & F meeting we did not have the information confirming the Band D figures from North Somerset Council and as such estimates were made using last year's figures. We have now had confirmation for 2022 2023 as follows;

Band D Properties for Weston super Mare - **26269.2**

(increase of 169.8 properties)

P & F resolutions now included in the budget for approval

1. **Blakehay Cleaning – To review the cleaning arrangements to find a more cost effective solution.**

A cheaper contract has now been sourced to provide the cleaning at a cost of £17,801 per year which is £4,793 cheaper than the previous provision. The new figure is now comparable with a direct employed member of staff but allows a more effective way of cleaning at the Blakehay with more than 1 person assigned to the contract which can be delivered as required (over the 7 days a week period). The revised figure is included within the budget attached for approval.

2. **Civic Catering – That the Deputy Mayor work with the Civic Officer to reduce this budget within £7,000.**

The suggested budget at P & F was £10,250 and following discussions with the Civic Officer this has remained at this figure as it will require council consideration to reduce this back to an amount of £7,000.

The £10,250 is made up as follows:

Budget Heading	Amount
Mayor making	£5,500
Remembrance Event	£150
Civic Service	£650
Carol Service	£450
Town Council Meeting receptions	£500
Sub Total	£7,250
Mayors Formal Receptions x 4	£3,000
Held @ museum	£750 each
TOTAL	£10,250

If members would like to see the budget reduced down to near the £7,250 amount this would either mean the Mayor could not hold any receptions other than the annual ones current undertaken (within the sub total figure) or if there is a desire to do so they would need to review how the annual and additional events are undertaken to reduce costs to allow for further receptions (minimal) to occur.

Members will need to provide direction on how they wish to proceed with this budget code.

3. **Christmas Lights SLA – To work in conjunction with NSC and plant a tree that can be used every year at no cost.**
There are no changes to the budget required for this item.
4. **Homelessness Support Fund – Required more robust management as was affecting local businesses on an evening.**
This item is currently being reviewed via Expenditure and Governance Committee. There are no changes to the budget currently for this item.
5. **Prince of Wales Clock – To review the current arrangement and find a more cost effective solution.**
This item is currently being reviewed via Expenditure and Governance Committee. There are no changes to the budget currently for this item.
6. **Community Events Grants - £50,000 to remain for UPFEST and some robust criteria approved.**
This budget was increase to £60,000 at P & F to include a £20,000 provision for Upfest in 2022. There are no further changes to this budget required following P & F resolution.
7. **Toilets – As a result of the earlier discussion, to reduce the budget from £65,000 to £40,000.**
This budget was decreased to £40,000 at P & F following debate. There are no further changes to this budget required following P & F resolution.

With the inclusion of all P & F recommendations listed 1 – 7 above and the inclusion of the confirmed Band D figures from NSC the Budget and precept requirements for 2022/2023 now stand at:

Amended Budget requirement for 2022 / 2023 - **£2,627,885**
Band D costs -(based on 26,269.2 properties 22/23) - **£100.04**
Band D Costs per week - **£1.92**

Members are requested to:

1. Provide direction in relation to item 2 above – Civic Catering Budget currently at £10,250.
2. Approve the amended revenue budget for the year 2022/2023
3. Formally approve the precept value for submission to North Somerset Council

Weston-super-Mare Town Council

Budget 2022 / 2023

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Allotments**Committee** Community Services**Department** Grounds**Cost Centre** 403

Code	Expenditure heading	Budget 2021 2022	Month 8	Year End prediction	Budget 2022 2023	
4108	Maintenance *	4,000	240	4,000	1,300	EMR for 2021 / 2022 for rectors way rhyne clearance
				-		
6000	Central Serv Sals Recharge	4,172	2,597	3,895.50	1,557	
6005	Central Serv Overhead Recharge	1,489	995	1,492.50	412	
6007	HQ Recharge	261	221	331.50	315	
6010	Grounds Sals Recharge	5,546	2,917	4,375.50	18,452	
6015	Grounds Overhead Recharge	1,516	877	1,315.50	6,496	
6030	Ops Serv Sals Recharge	-	-	-	662	
6035	Ops Serv Overhead Recharge	-	-	-	56	
1100	Misc Income	-				
Total Expenditure		16,984	7,847	15,411	29,250	
Total Income		-	400	400	400	
Total Net Costs		16,984	7,447	15,011	28,850	

* Rectors way fencing £800 and general £500

Blakehay Theatre

Committee HAC
Department Operational Services
Cost Centre 120-125

Code	Expenditure heading	Budget		Month 8	Year End prediction	Budget	
		2021	2022			2022	2023
<u>Blakehay Auditorium 121</u>							
	4000 Staffing Costs	27,379		14,342	21,513		39,520
	4039 Advertising and Marketing	3,000		-	-		3,650
	4224 PRS	500		-	-		522
	Expenditure Total	30,879		14,342	21,513		43,692
	1090 Bookings	16,789		627	627		11,000
	1013 Annual Membership	100		20	20		100
	Income Total	16,889		647	647		11,100
	Auditorium Net Total	13,990		13,695	20,866		32,592
<u>Blakehay Studio 122</u>							
	4141 Evening Classes	750		-	150		1,050
	Expenditure Total	750		-	150		1,050
	1090 Bookings	12,000	-	50	-		10,125
	1015 Internal Bookings (Council)	3,660		-	-		3,660
	1014 Evening Classes	1,050		-	-		1,050
	Income Total	16,710	-	50	-		14,835
	Studio Net Total	-	15,960	50	150	-	13,785

Blakehay Bar 123

4000 Staffing Costs	6,464	-	-	18,604
4031 Equipment rental (coffee mach)	2,574	847	1,270.50	2,432
4405 Bar Stock	5,000	-	-	8,000
Expenditure Total	14,038	847	1,271	29,036
1193 Events Hire	2,025	-	-	2,025
1194 Blakehay Bar Income	15,000	-	-	17,500
Income Total	17,025	-	-	19,525
Bar Net Total	- 2,987	847	1,271	9,511

Blakehay Live Shows 125

4016 Show costs	24,000	-	-	24,000
4039 Advertising	2,400	-	-	7,300
Expenditure Total	26,400	-	-	31,300
1106 Events Income	48,000	2,205	2,205	48,000
Income Total	48,000	2,205	2,205	48,000
Bar Net Total	- 21,600	- 2,205	- 2,205	- 16,700

Blakehay Central Costs

4000 Staffing costs	61,470	34,338	51,507	57,206
4013 Training	1,753	518	1,753	2,077
4014 PPE	3,500	809	1,213.50	3,000
4019 Website	500	140	500	500
4030 Equipment Purchase	5,000	25	1,000	7,500
4031 Equipment Rentals	1,162	475	712.50	5,300
4034 Equipment Repairs	500	3	100	3,500
4035 Telephone	1,400	1,016	1,524	1,272
4036 Stationery	500	54	100	500

4043 Ink Cartridges/Printing		-	-	200
4044 Insurance	562	3,055	3,055	3,055
4102 NNDR	3,600	3,247	4,870.50	3,493
4104 Utilities Water	924	93	139.50	924
4105 Utilities Heat & Light	7,126	2,620	3,930	7,500
4107 IT Support & Upgrade	-	-	-	2,004
4109 Alarm System	1,000	340	510	1,000
4110 Cleaning (Contractors)	5,000	-	-	17,801
4111 Window Cleaning	300	110	300	300
4114 Refuse removal	1,500	2,374	3,561	2,284
4131 Licenses (alcohol & ofcom)	1,191	469	703.50	1,191
4136 Card Machine Charges	528	120	180	130
Expenditure Total	97,516	49,806	75,660	120,737
1100 Misc Income (Grant award)				39,238
1105 Box Office Income	4,547	- 182	-	4,968
Income Total	4,547	- 182	-	44,206
6000 Central Serv Sals Recharge	25,345	15,786	23,679.00	18,859
6005 Central Serv Overhead Recharge	9,044	6,048	9,072.00	4,986
6007 HQ Recharge	1,588	1,339	2,295.43	3,113
6010 Grounds Sals Recharge	3,321	1,744	2,616.00	6,383
6015 Grounds Overhead Recharge	908	522	783.00	2,247
6030 Ops Serv Sals Recharge	-	-	-	18,812
6035 Ops Serv Overhead Recharge	-	-	-	1,584
Total Recharges	40,206	25,439	38,445	55,984
Total Expenditure	209,789	90,434	137,038	281,798
Total Income	103,171	2,620	2,852	137,666
Total Net Costs	106,618	87,814	134,186	144,132

Capital Projects

Committee Policy and Finance
Department Central Services
Cost Centre 199

Code	Expenditure heading	Budget		Year End	Budget	
		2021	2022	prediction	2022	2023
	Museum Alterations	20,000	20,000	20,000		
	Capital Provision - HQ Purchase	100,000	100,000	100,000	145,000	
	Waterpark VIC Structure	25,000	25,000	25,000		-
	New Website	-	-	-	30,000	
Total Expenditure		145,000	145,000	145,000	175,000	
Total Income		-	-	-	-	
Total Net Costs		145,000	145,000	145,000	175,000	

* HQ Provisions

Civic

Committee Civic Consultation / Policy & Finance
Department Central Services
Cost Centre 107

Code	Expenditure heading	Budget		Year End prediction	Budget	
		2021	2022		Month 8	2022
4000	Staffing costs	22,933	23,762	35,643	22,900	
4036	Stationery	200	170	255	200	
4044	Insurance	277	74	111	200	
4050	Printing	1,405	411	616.50	1,405	
4150	Chauffer / Travel Costs	5,500	1,521	2,281.50	5,550	
4151	Catering	9,150	6,638	9,957	10,250	
4152	Civic Miscellaneous	3,115	2,995	3,115	3,994	
4153	Mayors Allowance Inc	4,496	-	4,496	4,496	
4154	Civic Insignia	2,350	340	510	2,400	
New Code	Queens Jubilee Event				3,500	
				-		
6000	Central Serv Sals Recharge	19,608	12,727	19,090.50	49,692	
6005	Central Serv Overhead Recharge	6,997	4,860	7,290	13,137	
6007	HQ Recharge	1,229	1,036	1,554	10,047	
6010	Grounds Sals Recharge	565	297	445.50	13,201	
6015	Grounds Overhead Recharge	154	89	133.50	4,647	
6030	Ops Serv Sals Recharge	-	-	-	1,682	
6035	Ops Serv Overhead Recharge	-	-	-	142	
Total Expenditure		77,979	54,920	85,499	147,443	
Total Income		-	-	-	-	
Total Net Costs		77,979	54,920	85,499	147,443	

Community Services**Committee** Community Services**Department** Community Services**Cost Centre** 105

Code	Expenditure heading	Budget		Year End	Budget	
		2021	2022	prediction	2022	2023
			Month 8			
4158	Weston In Bloom	16,000	2,236	4,000.00	16,000	
4250	Community Events Grants	60,000	14,000	11,000	60,000	
4252	Crime & Disorder	50,000	21,939	50,000	51,000	
4200	Small Grants to Voluntary	12,500	7,450	12,500	12,500	
4204	VANS Contribution	3,000	-	3,000	3,000	
4208	Christmas Lights - SLA	36,000	3,600	36,000	36,000	
4210	Weston Town Centre - SLA	17,809	17,460	17,809	18,158	
4212	CCTV (NSC)	84,897	81,600	81,600	86,595	
4215	Uphill Lights	350	-	350	350	
4218	Flower Beds	6,500	4,241	6,500.00	6,500	
4221	Citizens Advice Bureau	25,000	25,000	25,000	25,000	
4223	Community Events *	6,000	1,385	2,077.50	6,000	
4228	Blue Plaques	1,500	1,534	1,534	1,500	
4229	Armed Forces Celebrations	9,500	-	-	9,500	
4864	Homeless Support Fund	25,000	-	25,000	25,000	
6000	Central Serv Sals Recharge	26,596	16,567	24,850.50	29,241	
6005	Central Serv Overhead Recharge	9,491	6,348	9,522	7,731	
6007	HQ Recharge	1,667	1,405	2,107.50	5,912	
6010	Grounds Sals Recharge	111,384	58,528	87,792	51,439	
6015	Grounds Overhead Recharge	30,439	17,592	26,388	18,109	
6030	Ops Serv Sals Recharge	-	-	-	16,771	
6035	Ops Serv Overhead Recharge	-	-	-	1,412	

Total Expenditure	<u>533,633</u>	<u>280,885</u>	<u>427,031</u>	<u>487,718</u>
Total Income	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Net Costs	<u>533,633</u>	<u>280,885</u>	<u>427,031</u>	<u>487,718</u>

* £1,500 for Xmas lights
£1,500 for Youth Event
£3,000 for Community Events (Town Council run)

Democratic Representation**Committee** Policy and Finance**Department** Central Services**Cost Centre** 108

Code	Expenditure heading	Budget		Year End prediction	Budget	
		2021	2022		Month 8	2022
4013	Training Costs	2,920		1,140	2,920	1,525
4018	Election Costs	15,000		-	15,000	15,000
4024	Internal Meeting Provision	6,000		387	2,500	7,000
1407	IT Support & Upgrade	-		-	-	2,858
					-	
6000	Central Serv Sals Recharge	94,496		58,859	88,288.50	99,729
6005	Central Serv Overhead Recharge	33,721		22,553	33,829.50	26,366
6007	HQ Recharge	5,730		4,999	7,498.50	20,164
6010	Grounds Sals Recharge	6,908		3,632	5,448	-
6015	Grounds Overhead Recharge	1,888		1,094	1,641	-
6030	Ops Serv Sals Recharge	-		-	-	676
6035	Ops Serv Overhead Recharge	-		-	-	57
Total Expenditure		166,663		92,664	157,126	173,375
Total Income		-		-	-	-
Total Net Costs		166,663		92,664	157,126	173,375

Environmental

Committee CCWG / Policy & Finance
Department Central Services
Cost Centre 112

Code	Expenditure heading	Budget 2021 2022	Month 8	Year End prediction	Budget 2022 2023
4076	Environmental/Climate	100,000	5,600	20,000	100,000
				-	
6000	Central Serv Sals Recharge	13,594	8,465	12,697.50	7,855
6005	Central Serv Overhead Recharge	4,851	3,244	4,866	2,077
6007	HQ Recharge	852	725	1,087.50	1,588
6010	Grounds Sals Recharge	4,683	2,460	3,690	-
6015	Grounds Overhead Recharge	1,280	740	1,110	-
6030	Ops Serv Sals Recharge	-	-	-	3,352
6035	Ops Serv Overhead Recharge	-	-	-	282
Total Expenditure		125,260	21,234	43,451	115,154

1100 Misc Income	3,250	1,832	2,748	2,750
Income Total	67,250	43,083	64,625	60,250
Total Expenditure	194,034	108,196	150,022	190,111
Total Income	67,250	43,083	64,625	60,250
Total Net Costs	126,784	65,113	85,397	129,861

* Including contract cleaning

Museum

Committee HAC
Department Operational Services
Cost Centre 140 - 145

Code	Expenditure heading	Budget 2021 2022	Month 8	Year End prediction	Budget 2022 2023
<u>Museum Central Costs 140</u>					
4000	Staffing Costs	108,678	83,211	142,647	92,287
4012	Volunteer Travel & Subsistence	200	329	312	-
4013	Training	2,727	2,095	2,727	3,262
4013	Volunteer Training	1,000	-	1,000	-
4014	PPE & Health & Safety	1,000	866	1,000	500
4019	Website	600	1,086	1,086	600
4030	Equipment Purchase	1,500	1,069	1,500	1,500
4031	Equipment Rental	1,616	272	466	1,616
4034	Equipment Repairs	200	238	238	1,000
4035	Telephone	1,600	2,087	3,578	3,042
4036	Stationery	200	238	408	500
4039	Advertising	4,000	1,838	3,151	6,500
4041	Fees & Subscriptions	400	168	288	666
4044	Insurance	1,200	2,905	2,905	1,200
4102	NNDR	54,622	43,770	62,529	53,248
4104	Utilities - Water	978	276	473	750
4105	Utilities - Heat & Light	12,798	6,242	10,701	12,000
4107	IT support & Upgrade	-	-	-	4,509
4109	Alarm System	1,000	1,461	1,751	1,500
4110	Cleaning / Contractors	12,000	7,220	12,377	12,000
4111	Window Cleaning	600	350	600	600
4114	Refuse Removal	1,800	3,865	5,000	2,373

4131 Licences	1,600	522	895	1,600
4214 SLA SWHT	70,843	-	70,843	72,260
Expenditure Total	281,162	160,108	326,475	273,513

1100 Misc Income / Donations	7,500	3,003	5,148	5,000
Income Total	7,500	3,003	5,148	5,000

Central Costs Net Total	273,662	157,105	321,327	268,513
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Learning & Events 141

4000 Staffing Costs	18,885	19,250	33,000	30,704
4020 Education Equipment - sundry	1,000	367	629	1,000
4039 Advertising & Marketing	1,000	639	1,095	-
4058 Events	-	-	-	1,750
Expenditure Total	20,885	20,256	34,725	33,454

1006 Learning Income	-	2,998	5,139	4,500
1008 Handling Boxes	-	1,225	2,100	1,800
1103 Other Events Income	-	593	1,017	-

Income Total	-	4,816	8,256	6,300
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Learning & Events Net Total	20,885	15,440	26,469	27,154
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Café 142

4000 Staffing Costs	44,616	23,353	40,034	39,884
4014 PPE & Health & Safety	1,500	159	273	1,500
4017 Equipment Rental	1,824	-	-	1,980
4030 Equipment Purchase	500	797	797	2,000
4058 Advertising	1,000	-	-	-
4110 Cleaning	845	406	696	845
4114 Refuse	800	537	921	2,462

4151 Catering (Sundry)	500	191	327	-
4407 Café Stock	13,000	6,750	11,571	15,000
4406 Bar Stock	2,500	1,521	2,607	2,500
Expenditure Total	67,085	33,714	57,226	66,171
1004 Café / Bar Sales	62,000	18,798	32,225	62,000
Income Total	62,000	18,798	32,225	62,000
Café Net Total	5,085	14,916	25,001	4,171

Shop / Retail 143

4017 Equipment Rental	-	-	-	156
4136 Credit Card Charges	312	120	206	110
4408 Shop Stock	7,000	3,427	5,875	7,500
Expenditure Total	7,312	3,547	6,081	7,766
1005 Shop Sales	13,500	5,818	9,974	13,500
1009 Sale or Return Commission	4,000	2,341	9,974	4,000
Income Total	17,500	8,159	19,947	17,500
Shop Net Total	- 10,188	- 4,612	- 13,867	- 9,734

Temporary Gallery 144

4039 Advertising & Marketing	1,000	-	-	-
Expenditure Total	1,000	-	-	-
1100 Temp Exhibition Income	-	-	-	-
Income Total	-	-	-	-
Temp Gallery Net Total	1,000	-	-	-

Functions, Community & Events 145

4000 Staffing Costs	32,819	-	-	15,249
4039 Advertising & Marketing	1,500	126	216	-
4030 Equipment Purchase	3,000	1,745	2,991	3,000
Expenditure Total	37,319	1,871	3,207	18,249
1019 Internal Bookings (Council)	2,040	90	154	2,040
1104 Function Income	9,000	3,579	3,500	9,000
1103 Events Income	9,000	-	-	9,000
1108 Handling Boxes	1,575	-	-	-
Income Total	21,615	3,669	3,654	20,040
Functions Net Total	15,704 -	1,798 -	447 -	1,791
6000 Central Serv Sals Recharge	30,073	18,732	32,112	15,745
6005 Central Serv Overhead Recharge	10,732	7,176	12,302	4,163
6007 HQ Recharge	1,348	1,590	2,726	3,183
6010 Grounds Sals Recharge	3,321	1,744	2,990	10,560
6015 Grounds Overhead Recharge	908	522	895	3,718
6030 Ops Serv Sals Recharge	-	-	-	30,178
6035 Ops Serv Overhead Recharge	-	-	-	2,541
Total Recharges	46,382	29,764	51,024	70,088
Total Expenditure	461,145	249,260	478,737	469,241
Total Income	108,615	38,445	69,231	110,840
Total Net Costs	352,530	210,815	409,506	358,401

Old Town Quarry

Committee HAC
Department Operational Services
Cost Centre 114

Code	Expenditure heading	Budget	Month	Year End	Budget
		2021 2022	8	prediction	2022 2023
	Misc Provision	0	0	0	0
	Expenditure Total	-	-	-	-
	Income Total	-	-	-	-
	6000 Central Serv Sals Recharge				0
	6005 Central Serv Overhead Recharge				0
	6007 HQ Recharge				0
	6010 Grounds Sals Recharge				0
	6015 Grounds Overhead Recharge				0
	6030 Ops Serv Sals Recharge				0
	6035 Ops Serv Overhead Recharge				0
	Total Expenditure	-	-	-	-
	Total Income	-	-	-	-
	Total Net Costs	-	-	-	-

Other Costs and Income

Committee Policy & Finance
Department Central Services
Cost Centre 110

Code	Expenditure heading	Budget	Month 8	Year End prediction	Budget
		2021			2022
4051	Bank Charges	5,143	1,854	2,781	22,800
4060	PWLB Interest paid - Blakehay	5,883	5,247	5,883	4,611
4061	PWLB Capital paid - Blakehay	12,000	12,000	12,000	12,000
4068	PWLB interest paid - Waterpark	5,131	5,495	5,131	3,203
4069	PWLB capital repaid - Waterpark	15,228	14,864	15,228	17,155
New code	PWLB HQ Waterloo Street	-	-	-	13,791
4999	General Reserve	-	3,037	3,037	50,000
	Expenditure Total	43,385	42,497	44,060	123,560
1190	Bank Interest	3,000	1,288	1,932.00	2,500
1191	CIL Received	-	42,990	42,990	-
New Code	General Reserve Movement				200,000
	Income Total	3,000	44,278	44,922	202,500
Total Expenditure		43,385	42,497	44,060	123,560
Total Income		3,000	44,278	44,922	202,500
Total Net Costs		40,385 -	1,781 -	862 -	78,940

Parks & Play Areas

Committee Tourism and Leisure
Department Grounds
Cost Centre 470

Code	Expenditure heading	Budget		Year End prediction	Budget	
		2021	2022		Month 8	2022
4300	EMRRP	160,000		18,368	160,000	160,000
<u>Waterpark other charges</u>						
4039	Advertising (Waterpark)*	-	-	-	-	250
4102	NNDR	458	-	-	-	449
4104	Utilities - Water	4,000	416	624	4,000	
4105	Utilities - Heat & Light	8,254	3,331	4,996.50	6,500	
4114	Refuse removal	300	-	-	-	Moved to
4138	Water park - Rent	10,041	5,703	8,554.50	10,242	
4911	Residents Scheme Pass Set Up	5,000	-	-	5,000	
<u>Other Charges</u>						
4140	Rec Grounds (NSC)	79,743	-	-	-	81,338
6000	Central Serv Sals Recharge	12,690	7,905	11,857.50	11,627	
6005	Central Serv Overhead Recharge	4,528	3,028	4,542	3,074	
6007	HQ Recharge	796	673	1,009.50	2,351	
6010	Grounds Sals Recharge	47,058	24,727	37,090.50	59,330	
6015	Grounds Overhead Recharge	12,860	7,433	11,149.50	20,887	
6030	Ops Serv Sals Recharge	-	-	-	6,703	
6035	Ops Serv Overhead Recharge	-	-	-	564	
Total Expenditure		345,728	71,584	239,824	372,316	

1076 Income Kiosk Rental	7,000	2,625	3,937.50	7,000
1077 Admissions	30,000	8,931	8,931	30,000
Total Income	37,000	11,556	12,869	37,000
Total Net Costs	308,728	60,028	226,956	335,316

* Bronze package

Planned Maintenance**Committee** Policy & Finance**Department** Central Services**Cost Centre** 475

Code	Expenditure heading	Budget 2021 2022	Month 8	Year End prediction	Budget 2022 2023
4231	Holding Budget *	110,000		110,000	120,000
4232	Allotments		565		
4233	Blakehay		2,317		
4234	Museum		36,778		
4235	Cemetery		33,490		
4236	Parks & Play Areas		16,922		
4237	Grove House		- 19,838		
4238	Grove Lodge		3,348		
4239	Cemetery (Chapel/hut)		2,739		
4240	Old Town Quarry		478		
4241	VIC		78		
6000	Central Serv Sals Recharge	13,629	8,489	12,733.50	13,219
6005	Central Serv Overhead Recharge	4,863	4,614	6,921	3,495
6007	HQ Recharge	854	722	1,083	3,372
6010	Grounds Sals Recharge	-	-	-	4,178
6015	Grounds Overhead Recharge	-	-	-	1,471
6030	Ops Serv Sals Recharge	-	-	-	4,319
6035	Ops Serv Overhead Recharge	-	-	-	364
Total Expenditure		129,346	90,702	130,738	150,417
Total Income					
Total Net Costs		129,346	90,702	130,738	150,417

* Increase £5k on trees & £5k HQ

Planning

Committee Planning
Department Central Services
Cost Centre 300

Code	Expenditure heading	Budget 2021 2022	Month n8	Year End prediction	Budget 2022 2023
6000	Central Serv Sals Recharge	10,117	6,301	9,451.50	13,219
6005	Central Serv Overhead Recharge	3,610	2,415	3,622.50	3,495
6007	HQ Recharge	634	535	802.50	2,673
6010	Grounds Sals Recharge	-	-	-	-
6015	Grounds Overhead Recharge	-	-	-	-
6030	Ops Serv Sals Recharge	-	-	-	-
6035	Ops Serv Overhead Recharge	-	-	-	-
Total Expenditure		14,361	9,251	13,877	19,386
Total Income		-	-	-	-
Total Net Costs		14,361	9,251	13,877	19,386

Strategic Planning

Committee Policy & Finance
Department Central Services
Cost Centre 111

Code	Expenditure heading	Budget	Month 8	Year End prediction	Budget
		2021			2022
4049	Professional Fees	25,000	11,784	17,676	25,000
421	Development Budget	1,000	492	738	1,000
4216	Old Town Quarry	7,500	1,013	1,519.50	-
				-	
6000	Central Serv Sals Recharge	38,626	24,058	36,087	30,521
6005	Central Serv Overhead Recharge	13,784	9,218	13,827	8,069
6007	HQ Recharge	2,420	2,042	3,063	6,171
6010	Grounds Sals Recharge	5,114	2,687	4,030.50	-
6015	Grounds Overhead Recharge	1,398	807	1,210.50	-
6030	Ops Serv Sals Recharge	-	-	-	1,682
6035	Ops Serv Overhead Recharge	-	-	-	142
Total Expenditure		94,842	52,101	78,152	72,585
	1209 Old Town Quarry	7,624	-	-	-
Total Income		7,624	-	-	-
Total Net Costs		87,218	52,101	78,152	72,585

Street Furniture & Waste Collection

Committee Community Services
Department Operational Services
Cost Centre 460

Code	Expenditure heading	Budget 2021	2022	Month 8	Year End prediction	Budget 2022	2023
	4115 Dog Bin Purchase *		-				780
	4116 Dog Bin Emptying & Grounds Waste Collection	4,500	7,422		11,133		14,000
	4119 Notice Board	1,500	-		-		1,500
	4120 Bus Shelter Cleaning / Graffiti	500	264		396		500
	4133 Bus Shelter - Repairs / Replace **	3,100	-		-		1,000
	4157 Prince of Wales Clock	550	510		765		550
New Code	Xmas Lights - electricity		-		-		1,000
							-
	6000 Central Serv Sals Recharge	10,812	6,735		10,102.50		10,070
	6005 Central Serv Overhead Recharge	3,858	2,581		3,871.50		2,662
	6007 HQ Recharge	677	571		856.50		2,036
	6010 Grounds Sals Recharge	24,907	13,086		19,629		27,678
	6015 Grounds Overhead Recharge	6,807	3,935		5,902.50		9,744
	6030 Ops Serv Sals Recharge	-	-		-		676
	6035 Ops Serv Overhead Recharge	-	-		-		57
Total Expenditure		57,211	35,104		52,656		72,252
	1112 Dog Bin Emptying	4,356	6,478		9,717		11,105
Total Income		4,356	6,478		9,717		11,105
Total Net Costs		52,855	28,626		42,939		61,147

* 6 x replacement and new provisions

** Repairs

Toilets**Committee** Community Services**Department** Operational Services**Cost Centre** 485

Code	Expenditure heading	Budget	Month 8	Year End	Budget
		2021		prediction	2022
		2022			2023
4102	NNDR	5,334	5,498	8,247	-
4044	Insurance	439	4,117	6,175.50	4,200
4104	Utilities - Water	1,591	885	1,327.50	1,300
4105	Utilities - Heat & Light	4,530	2,958	4,437	4,500
4110	Cleaning	36,600	41,049	61,573.50	40,000
4135	Community Investment	2,000	-	-	-
				-	-
6000	Central Serv Sals Recharge	7,962	4,960	7,440	13,219
6005	Central Serv Overhead Recharge	2,841	1,900	2,850	3,495
6007	HQ Recharge	498	422	633	2,673
6010	Grounds Sals Recharge	1,694	891	1,336.50	2,640
6015	Grounds Overhead Recharge	463	267	400.50	929
6030	Ops Serv Sals Recharge	-	-	-	1,682
6035	Ops Serv Overhead Recharge	-	-	-	142
Total Expenditure		63,952	62,947	94,421	74,780
	1080 Toilet Income	-	2,871	4,306.50	5,000
Total Income		-	2,871	4,307	5,000
Total Net Costs		63,952	60,076	90,114	69,780

Tourism / information services

Committee Tourism and Leisure
Department Operational Services
Cost Centre 480 - 482

Code	Expenditure heading	Budget 2021	2022	Month 8	Year End prediction	Budget 2022	2023
<u>Visit Weston Promotion / Destination Marketing 481</u>							
	4000 Staffing Costs	52,434	37,160	55,740	31,482		
	4041 Fees, Subs & Conferences	1,100	-	-	1,100		
	4039 Advertising	36,000	4,849	7,273.50	25,000		
	4062 Visit Weston Website Costs	10,465	9,756	14,634	11,500		
	Expenditure Total	99,999	51,765	77,648	69,082		
	1040 Tourism Website Income	-	1,178	1,767	20,000		
	Income Total	-	1,178	1,767	20,000		
	Destination Marketing Net Total	-	99,999 - 50,587	- 75,881	49,082		

Visitor Information Services 482

	4000 Staffing Costs (HQ / Wpark / Tuk)	29,657	18,630	27,945.00	53,093		
	4013 Training	2,608	2,151	2,608	1,283		
	4014 PPE & Health & Safety	1,000	-	-	1,000		
	4031 Equipment Rental *	314	61	105	1,956		
	4034 Equipment Repairs (Tuk Tuk)	-	-	-	1,000		
	4119 Notice Board / Signage	-	-	-	1,700		
	4136 Card Machine Charges	-	-	-	911		
	4035 Telephone (mobile)	650	343	501	335		
	4036 Stationery	500	329	500	500		

4039 Advertising	5,000	315	472.50	1,000
4209 Equipment Purchase **	1,000	683	1,024.50	4,000
4225 Stock (HQ & Satelites)	7,000	2,585	2,585	7,000
Expenditure Total	47,729	25,097	35,741	73,778
1040 Window Banners (Wpark & HQ)	1,200	213	319.50	1,200
1043 VI Stock Sales (Wpark & HQ)	16,500	8,051	12,076.50	16,500
1044 Ticket Sales	200	- 2,968	- 2,968	2,000
Income Total	17,900	5,296	9,428	19,700
VIC Net Total	- 29,829	- 19,801	- 26,313	54,078
6000 Central Serv Sals Recharge	19,330	12,040	18,060	10,727
6005 Central Serv Overhead Recharge	6,898	3,253	4,879.50	2,836
6007 HQ Recharge	1,211	1,022	1,533	2,169
6010 Grounds Sals Recharge	2,756	1,447	2,170.50	-
6015 Grounds Overhead Recharge	753	434	651	-
6030 Ops Serv Sals Recharge	-	-	-	40,246
6035 Ops Serv Overhead Recharge	-	-	-	3,389
Total Recharges	30,948	18,196	27,294	59,367
Total Expenditure	178,676	95,058	140,683	202,227
Total Income	17,900	6,474	11,195	39,700
Total Net Costs	160,776	88,584	129,488	162,527

* Card /Ticket Machine Rental & Garage
** Till / Printer/ Laptop for Wpark VIC

Youth Services

Committee Community Services
Department Central Services
Cost Centre 451

Code	Expenditure heading	Budget	Month 8	Year End	Budget
		2021		prediction	2022 2023
		2022			
4057	Youth Council Budget	500	-	500	500
4142	YMCA SLA	65,841	47,370	65,841	67,157.82
4219	Youth Grants	3,000	-	1,000	3,000
6000	Central Serv Sals Recharge	6,988	4,353	6,529.50	3,460
6005	Central Serv Overhead Recharge	2,494	1,668	2,502	915
6007	HQ Recharge	438	369	553.50	700
6010	Grounds Sals Recharge	-	-	-	-
6015	Grounds Overhead Recharge	-	-	-	-
6030	Ops Serv Sals Recharge	-	-	-	-
6035	Ops Serv Overhead Recharge	-	-	-	-
Total Expenditure		79,261	53,760	76,926	75,733
Total Income		-	-	-	-
Total Net Costs		79,261	53,760	76,926	75,733

Budget Summary 2022 2023

Cost Code	Expenditure	Income	Net
Allotments	29,250	400	28,850
Blakehay Theatre	281,798	137,666	144,132
Capital Projects	175,000	-	175,000
Civic	147,443	-	147,443
Community Services	487,718	-	487,718
Democratic Representation	173,375	-	173,375
Environmental	115,154	-	115,154
Milton Road Cemetery	190,111	60,250	129,861
Museum	469,241	110,840	358,401
Old Town Quarry	-	-	-
Other Costs & Income	123,560	202,500	- 78,940
Parks & Play Areas	372,316	37,000	335,316
Planned Maintenance	150,417	-	150,417
Planning	19,386	-	19,386
Strategic Planning	72,585		72,585
Street Furniture	72,252	11,105	61,147
Toilets	74,780	5,000	69,780
Tourism / Information services	202,227	39,700	162,527
Youth Activities	75,733	-	75,733

TOTALS	3,232,346	604,461	2,627,885
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TOTAL BUDGET REQUIRED			<u>2,627,885</u>
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Budget 2021/ 2022	£ 2,586,570	1.60 %
Difference	41,315	

Precept Requirement for 2022 2023**Budget 2022 / 2023 Precept Requirement and Band D information**

Total Budget Requirement		2,627,885
Precept Requirement 2021/2022	2,586,554	
Difference	41,331	

Band Information

2022 / 2023 Band D Equivalent Nos;		26269.20
WSMTC Cost per Band D		100.04
Cost per Band D 2021 / 2022		100.00
Difference in Band D figures		0.04
Band D Properties 2021 / 2022	26099.4	
Band D Properties 2022 / 2023	26269.2 TBC	
Difference	169.8	0.04 %

YEAR END PREDICTION 2021/2022

Cost Code	Expenditure	Income	Net
Allotments	15,411	400	15,011
Blakehay Theatre	137,038	2,852	134,186
Capital Projects	145,000	-	145,000
Civic	85,499	-	85,499
Community Services	427,031	-	427,031
Democratic Representation	157,126	-	157,126
Environmental	43,451	-	43,451
Milton Road Cemetery	150,022	64,625	85,397
Museum	478,737	69,231	409,506
Old Town Quarry	-	-	-
Other Costs	44,060	44,922	- 862
Parks & Play Areas	239,824	12,869	226,956
Planned Maintenance	130,738	-	130,738
Planning	13,877	-	13,877
Strategic Planning	78,152		78,152
Street Furniture	52,656	9,717	42,939
Toilets	94,421	4,307	90,114
Tourism / Information services	140,683	11,195	129,488
Youth Activities	76,926	-	76,926
TOTALS	2,510,648	220,116	2,290,531
Revenue Budget 2021 2022	2,935,486	348,916	2,586,570
Difference	424,838	128,800	296,039

Central Services**Committee** Policy & Finance**Department** Central Services**Cost Centre** 102

Code	Expenditure heading	Budget		Year End prediction	Budget	
		2021	2022		Month 8	2022
4000	Staffing	347,666		221,133	347,666	346,042
4006	Payroll Services	5,524		3,035	5,524	5,634.48
4007	HR Services	1,836		4,060	4,060	4,141.20
4008	DBS Checks	1,000		1,100	1,500	1,500
4009	Health & Safety Consultants	4,500		2,550	3,000	3,500
4012	Travel & Subsistence / Expenses	500		192	300	500
4013	Training	26,383		3,955	7,500	7,622
4019	Website Costs	1000		120	500	500
4030	Equipment Purchase	500		253	500	1,000
4031	Equipment Rental	7,720		5,335	7,720	8,000
4034	Equipment Repairs	500		-	-	500
4035	Telephone	4,000		3,224	5,526.86	4,088
4036	Stationery	1,750		1,526	1,750	1,750
4038	Recrutiment Advertising	2,500		2,188	3,000	3,000
4040	Audit & Accountancy	6,000		6,012	6,000	6,000
4041	Fees, Subs & Conferences	1,800		2,325	2,325	3,300
4042	Postages	7,000		3,741	6,413	6,200
4043	Ink Cartridges	1,500		1,351	1,500	1,600
4044	Insurance	11,500		5,324	5,324	6,000
4049	Legal Fees	5,000		11,943	12,500	5,000
4107	IT support & Upgrade	32,323		21,618	37,059.43	20,000
4136	Credit Card Charges	-		122	100	150
4151	Catering	1,500		1,514	1,500	1,500
						91,485.84

Total Expenditure	<u>472,002</u>	<u>302,621</u>	<u>461,268</u>	<u>437,528</u>
1020 Kickstarter Income	-	682	2,182	-
Total Income	<u>-</u>	<u>682</u>	<u>2,182</u>	<u>-</u>
Total Net Costs	<u>472,002</u>	<u>301,939</u>	<u>459,086</u>	<u>437,528</u>

Central Grounds Services

Committee Community Services
Department Operational Services
Cost Centre 400

Code	Expenditure heading	Budget 2021 2022	Month 8	Year End prediction	Budget 2022 2023	
4000	Staffing Costs	332,094	172,778	300,000	290,122	
4013	Training	8,594	1,071	1,836	6,663	
4014	PPE / Health & Safety	2,000	2,065	2,728	3,500	
4015	SLA	13,769	-	13,769	28,882	
4025	Vehicle Maintenance	3,000	2,976	3,500	5,000	
4026	Petrol / Diesel	7,500	3,542	6,072	5,000	
4030	Equipment - Purchase	8,725	5,560	8,725	7,575	
4031	Equipment - Rental	20,954	9,087	20,954	20,469	
4034	Equipment - Repairs	4,500	2,690	4,611	4,500	
4035	Telephone	2,160	1,055	1,809	2,550	
4044	Insurance	5,500	4,186	4,186	5,500	
4107	IT support (Micorshade)	8,052	13,042	13,042	12,000	
4114	Refuse Removal (phs)	6,000	462	600	500	102,139
Total Expenditure		422,848	218,514	381,832	392,262	
Total Income		-	-	-	-	
Total Net Costs		422,848	218,514	381,832	392,262	

Central Operational Services

Committee Hac / Community Services / T&L
Department Operational Services
Cost Centre 113-114

Code	Expenditure heading	Budget 2021	Budget 2022	Month 8	Year End prediction	Budget 2022 2023	
	4000 Staffing Costs	-	-	-	-	132,476	
	4013 Training	-	-	-	-	2,423	
	4014 PPE / Health & Safety	-	-	-	-	500	
	4107 IT support (Microshade)	-	-	-	-	4,682	
<u>Volunteer Costs</u>							
	4013 Training ***	-	-	139	-	700	
	4012 Volunteer Travel & Subsistence	-	-	-	-	500	
	4014 PPE / Health & Safety	-	-	-	-	500	
	4030 Equipment Purchase **	-	-	-	-	200	
	4041 Fees, subs & Conferences *	-	-	-	-	400	
	4151 Catering Sundry	-	-	-	-	500	
New code	Volunteer Events	-	-	-	-	750	11,155
Total Expenditure		-	-	139	-	143,630	
Total Income		-	-	-	-	-	
Total Net Costs		-	-	139	-	143,630	

* Better impact rota system

** Lanyards & Misc Provision

*** Customer Serv, Food hygiene & Manual Handling

HQ Overhead Costs

Committee P & F
Department Central & Operational Services
Cost Centre 103 104

Code	Expenditure heading	Budget 2021 2022	Month 8	Year End prediction	Budget 2022 2023 @ 3 months costs
<u>Grove House</u>					
4014	PPE / Health & Safety	2000	626	1,073	-
4030	Equipment Purchase	1000	981	1,000	-
4102	NNDR	5552	3337	4,767	1,609
4104	Utilites- Water	200	100	171	50.00
4105	Utilites- Heat & Light	2628	1113	1,908	600
4109	Alarm System	800	874	950	500.00
4110	Cleaning	250	2747	4,709	1,177.29
4111	Window Cleaning	100	60	100	-
4114	Refuse Removal	800	854	1,464	740
Total Expenditure		13,330	10,692	16,143	4,677

Code	Expenditure heading	Budget 2021 2022	Month 8	Year End prediction	Budget 2022 2023 @ 3 months costs
<u>Grove Lodge</u>					
4014	PPE / Health & Safety	350	105	180	-
4030	Equipment Purchase	1000	296	1,000	-
4102	NNDR	2302	1800	2,302	674
4104	Utilites- Water	450	0	450	113.00
4105	Utilites- Heat & Light	2000	658	1,128	500
4109	Alarm System	600	329	564	500
4110	Cleaning	0	1813	3,108	777.00
4111	Window Cleaning	100	60	100	-
4132	Rent	5000	2500	5,000	1,250

Total Expenditure	11,802	7,561	13,832	3,814
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Mercury Building @ 12 Months costs

4014 PPE / Health & Safety	-	-	-	4,000
4030 Equipment Purchase*	-	-	-	10,000
4102 NNDR	-	-	4,678	15,594
4104 Utilites- Water	-	-	-	1,000
4105 Utilites- Heat & Light	-	-	-	7,500
4109 Alarm System	-	-	-	1,320
4110 Cleaning	-	-	-	10,000
4111 Window Cleaning	-	-	-	200
4114 Refuse Removal	-	-	-	2,362
New Code Parking	-	-	-	9,500

Total Expenditure	-	-	4,678	61,476
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1100 Misc Income	-	-	-	-
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Total Income	-	-	-	-
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Total HQ Expenditure	25,132	18,253	34,653	69,966
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Total HQ Income	-	-	-	-
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Total Net Costs	25,132	18,253	34,653	69,966
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* To include IT upgrade and equipment and Meeting Room Provisions

Central Services reallocation 2022/2023**Central Services Staffing Cost**

346,042				
Code	Cost		Percentage	Budget
	Centre	Description		
6000	403	Allotments	0.45	1,557.19
6000	120	Blakehay Theatre	5.45	18,859
6000	105	Community Services	8.45	29,241
6000	107	Civic	14.36	49,692
6000	108	Democratic Representation	28.82	99,729
6000	112	Environmental	2.27	7,855
6000	420	Milton Road Cemetery	5	17,302
6000	140	Museum	4.55	15,745
6000	470	Parks & Play Areas	3.36	11,627
6000	300	Planning	3.82	13,219
6000	475	Planned Maintenance	3.82	13,219
6000	111	Strategic Planning	8.82	30,521
6000	460	Street Furniture	2.91	10,070
6000	485	Toilets	3.82	13,219
6000	482	Tourism / Information services	3.1	10,727
6000	451	Youth Activities	1	3,460
		TOTAL	100	346,042

Central Services Overhead

91,485.84				
Code	Cost		Percentage	Budget
	Centre	Description		
6005	403	Allotments	0.45	412
6005	120	Blakehay Theatre	5.45	4,986
6005	105	Community Services	8.45	7,731
6005	107	Civic	14.36	13,137
6005	108	Democratic Representation	28.82	26,366
6005	112	Environmental	2.27	2,077
6005	420	Milton Road Cemetery	5	4,574
6005	140	Museum	4.55	4,163
6005	470	Parks & Play Areas	3.36	3,074
6005	300	Planning	3.82	3,495
6005	475	Planned Maintenance	3.82	3,495
6005	111	Strategic Planning	8.82	8,069
6005	460	Street Furniture	2.91	2,662
6005	485	Toilets	3.82	3,495
6005	482	Tourism / Information services	3.1	2,836
		451 Youth Activities	1	915
		TOTAL	100	91,486
		TOTAL		437,528

HQ reallocation 2022/2023**HQ Costs**

69,966

Code	Cost Centre	Description	Percentage	Budget
6007	403	Allotments	0.45	315
6007	120	Blakehay Theatre	4.45	3,113
6007	105	Community Services	8.45	5,912
6007	107	Civic	14.36	10,047
6007	108	Democratic Representation	28.82	20,164
6007	112	Environmental	2.27	1,588
6007	420	Milton Road Cemetery	5	3,498
6007	140	Museum	4.55	3,183
6007	470	Parks & Play Areas	3.36	2,351
6007	300	Planning	3.82	2,673
6007	475	Planned Maintenance	4.82	3,372
6007	111	Strategic Planning	8.82	6,171
6007	460	Street Furniture	2.91	2,036
6007	485	Toilets	3.82	2,673
6007	482	Tourism / Information services	3.1	2,169
6007	451	Youth Activities	1	700
		TOTAL	100	69,966

Central Grounds 2022/2023**Grounds Staffing Costs**

290,122

Code	Cost Centre	Description	Percentage	Budget
6010	403	Allotments	6.36	18,452
6010	120	Blakehay Theatre	2.2	6,383
6010	105	Community Services	17.73	51,439
6010	107	Civic	4.55	13,201
6010	108	Democratic Representation	0	-
6010	112	Environmental	0	-
6010	420	Milton Road Cemetery	33.18	96,263
6010	140	Museum	3.64	10,560
6010	470	Parks & Play Areas	20.45	59,330
6010	300	Planning	0	-
6010	475	Planned Maintenance	1.44	4,178
6010	111	Strategic Planning	0	-
6010	460	Street Furniture	9.54	27,678
6010	485	Toilets	0.91	2,640
6010	482	Tourism / Information services	0	-
6010	451	Youth Activities	0	-
		TOTAL	100	290,122

Grounds Overheads

102,139

Code	Cost Centre	Description	Percentage	Budget
6010	403	Allotments	6.36	6,496
6010	120	Blakehay Theatre	2.2	2,247
6010	105	Community Services	17.73	18,109
6010	107	Civic	4.55	4,647
6010	108	Democratic Representation	0	-
6010	112	Environmental	0	-
6010	420	Milton Road Cemetery	33.18	33,890
6010	140	Museum	3.64	3,718
6010	470	Parks & Play Areas	20.45	20,887
6010	300	Planning	0	-
6010	475	Planned Maintenance	1.44	1,471
6010	111	Strategic Planning	0	-
6010	460	Street Furniture	9.54	9,744
6010	485	Toilets	0.91	929
6010	482	Tourism / Information services	0	-
6010	451	Youth Activities	0	-
		TOTAL	100	102,139

TOTAL	392,262
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Central Operational Services 2022/2023**Operational Staffing costs**

132,476

Code	Cost Centre	Description	Percentage	Budget
6030	403	Allotments	0.5	662
6030	120	Blakehay Theatre	14.2	18,812
6030	105	Community Services	12.66	16,771
6030	107	Civic	1.27	1,682
6030	108	Democratic Representation	0.51	676
6030	112	Environmental	2.53	3,352
6030	420	Milton Road Cemetery	3.8	5,034
6030	140	Museum	22.78	30,178
6030	470	Parks & Play Areas	5.06	6,703
6030	300	Planning	0	-
6030	475	Planned Maintenance	3.26	4,319
6030	111	Strategic Planning	1.27	1,682
6030	460	Street Furniture	0.51	676
6030	485	Toilets	1.27	1,682
6030	482	Tourism / Information services	30.38	40,246
6030	451	Youth Activities	0	-
		TOTAL	100	132,476

Operational Staffing Costs

11,155

Code	Cost Centre	Description	Percentage	Budget
6030	403	Allotments	0.5	56
6030	120	Blakehay Theatre	14.2	1,584
6030	105	Community Services	12.66	1,412
6030	107	Civic	1.27	142
6030	108	Democratic Representation	0.51	57
6030	112	Environmental	2.53	282
6030	420	Milton Road Cemetery	3.8	424
6030	140	Museum	22.78	2,541
6030	470	Parks & Play Areas	5.06	564
6030	300	Planning	0	-
6030	475	Planned Maintenance	3.26	364
6030	111	Strategic Planning	1.27	142
6030	460	Street Furniture	0.51	57
6030	485	Toilets	1.27	142
6030	482	Tourism / Information services	30.38	3,389
6030	451	Youth Activities	0	-
		TOTAL	100	11,155

TOTAL	143,630
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