

Date: 1 November 2019
 My Ref: 18/P/5118/OUT
 Contact: Development Management
 Website: www.n-somerset.gov.uk/contactplanning



Development Management
 Development and Environment
 Post Point 15
 North Somerset Council
 Town Hall
 Weston-super-Mare BS23 1UJ
 DX 744900 Clevedon

To All Clerks Of Town & Parish Councils

Dear Sir/Madam

Reference: 18/P/5118/OUT
Location: Bristol Airport
Description: Developments to increase the operational capacity of the airport to 12 million passengers per annum (list of development proposals previously sent)
Applicant: Bristol Airport Limited

You may recall being notified of the above planning application in December 2018 and again in April 2019. Any comments that you have already sent to the Council will be considered.

Since the Council last notified you, Bristol Airport Limited has submitted further information in support of the application (under Regulation 25 of 'The Town and Country Planning (Environmental Impact Assessment) Regulations 2017'). This comprises the following documents:

Subject	Information Provided
Car Parking	Parking Demand Study Addendum
	Plans showing offsite car parking options
Climate Change	Final Draft Scope for Carbon and Climate Change Action Plan
	Response to further Jacobs' comments
	Clarification on greenhouse gas assessment and cumulative effects
Ecology	Response to comments from North Somerset Council on biodiversity
	Further clarification on biodiversity
	Additional information for Natural England
	Lighting Impact Assessment
	Airfield Botanical Survey Update
	Southern Taxiway Links and Stands Ecological Appraisal
	Revised Integrated/embedded Landscape, Visual and Ecology Mitigation Masterplan
Economic Impact Assessment	Response to further comments
	Further submission on inbound tourism and foreign direct investment
Noise and Vibration	Second response to NSC and Jacobs comments
	Forecast Validation
Transport	Response to Bath and North East Somerset Council
	Public Transport Capacity Assessment
	Response to Jacobs modelling comments
	Transport Assessment Supplementary Document
	Churchill Crossroads assessment
	Revised A38 highway improvements design

Subject	Information Provided

These documents have been scanned on to planning application file (reference number 18/P/5118/OUT) which can be viewed on our website: www.n-somerset.gov.uk/lookatplanningapplications You can also view a hard copy of these additional documents at the Town Hall in Weston-super-Mare during normal office hours. If you wish to make any comments on the further information, please do so no later than **1 December 2019**.

Your comments will be posted on our website within 10 working days and we will publish your address to that people can understand more fully your point of view. Your comments cannot be treated as confidential, so you should not include any information that you would not want to be publicly available. Anonymous or confidential comments will not be considered. You must not submit the personal details of other people. You must not submit any comments which are offensive, or which might give rise to legal proceedings against you, for example, if they are racist, sexist, homophobic or defamatory in any way. By sending us your comments you are confirming that you agree for your comments to be posted on our website and that you accept legal responsibility for them. Additional information regarding our data protection procedures can be found on our website.

Due to the large volume of correspondence that we receive you will not be able to discuss this application with our planning officers and we will not be able to respond to individual comments. Comments sent directly to individual members of staff will not be considered. You can however track the progress of the application and set up email alerts by registering with Planning Online which can be found at www.n-somerset.gov.uk/lookatplanningapplications. Once we have made our decision, we will produce a report that considers all relevant comments received and this, along with a copy of the decision notice, will be available on our website.

If you need more information about what happens next you can read our advice about the application process at www.n-somerset.gov.uk/planningconsultations. You can also learn more from the Planning Portal at www.planningportal.co.uk.

Yours faithfully

Development Management
North Somerset Council

Parish Councils Airport Association

Chair: Hilary Burn, Goblin Combe, Cleeve, Bristol, BS49 4PQ

Tel: 01934 838599, email: hilaryburn@live.co.uk

Secretary: Judith Hoskin, Cross Cottage, East Dundry Lane, Dundry, Bristol, BS41 8NH

Tel: 0117 9642804, email: judithhoskin@live.co.uk

Cllr Mark Canniford,
Mayor of Weston-super-Mare,
Grove House
Grove Park
Weston-super-Mare
BS23 2QJ

4th November 2019

Dear Cllr Canniford,

Bristol Airport planning application 18/P/5118/OUT for growth to 12 mppa

As Chair of the Parish Councils Airport Association I have been asked to write to you. I represent 26 parishes surrounding Bristol Airport in North Somerset District, Bath and North East Somerset District and Sedgemoor District. We are objecting to the application on numerous grounds, such as more noise day and night, more congestion on local roads, more car parking on green belt land and an increase in local and global emissions.

You will be aware that there are some economic benefits from expansion but these are far fewer than anticipated and I am attaching the report from the New Economic Foundation titled 'Evaluating the case for expansion of Bristol Airport'.

It is not only that the economic benefits are less than anticipated, it is also that the jobs created are fewer than expected and may not go to people from wards of high deprivation as previously thought. The PCAA, in our original submission to the airport application, requested North Somerset Council to find out if the claimed extra jobs would go to the deprived areas of South Bristol and Weston super Mare. There was no evidence on this point given in the Environmental Statements. The response to the question is seen in the document titled 'Additional Information Economic Impact Assessment 3 June' published by York Aviation on behalf of Bristol Airport or https://planning.n-somerset.gov.uk/online-applications/files/368CBAF101407CBB22E005CCAC875186/pdf/18_P_5118_OUT-SECTION_5_-_ECONOMIC_IMPACT_ASSESSMENT_-_FURTHER_INFORMATION_PURSUANT_TO_REGULAT-2860182.pdf

'Chapter 7 – Regeneration and Social Impacts: It is noted that the EIA does not contain detailed work to ascertain whether the requisite skill sets in Weston Super Mare and South Bristol (areas of relative deprivation) will be sufficient to fill the newly created roles associated with the airport expansion. As such there is some uncertainty around whether the skills sets in these areas will match the requirements of the new jobs.'

The PCAA recognise that Bristol Airport will offer staff training and career progression through a 'Skill and Employment Plan' just like any other employer. The airport claims that it will provide 1,000 extra jobs but there is no assurance that people from the higher-deprivation areas of Weston will fill these jobs, especially as low-skilled jobs are being phased out by increasing automation.

As the airport takes tourists out of the area, it can be argued very strongly that the airport takes away revenue directly from Weston as a holiday resort. We note that the BA economic report does not take into account any loss of expenditure from out-bound tourism on the basis that the economic report is not required to do so.

Weston Town Council has declared a 'climate emergency' as has North Somerset Council. It is thus incompatible to support expansion at Bristol Airport. There will be an increase in emissions from cars to and from the airport as well as emissions from the increase in flights. Bristol Airport has produced a 'Road Map to Reduce Carbon Emissions' which is heavily reliant on carbon offsetting. Carbon offsetting is not the answer to reducing emissions. The European Commission carried out a detailed study in 2016 on carbon offsetting schemes within the Clean Development Mechanism. It found that only 7% of the schemes produced additional emission reductions. More fundamentally, in a 'net zero' future every country and every sector will need to achieve zero emissions – there will be no room for offsetting. The majority of carbon offsetting allows the polluter to pay for its pollution without reducing emissions. By declaring a climate emergency Weston should look at every application through the lens of reducing emissions.

The Committee on Climate Change, the Government's official climate advisers, state that growth in passenger numbers should be no more than 25% above today's level to have a realistic chance of meeting the net zero obligation. The Committee recognises that demand for flying will have to be constrained. The Liberal Democrats have taken the view that there should be a moratorium on airport expansion. The PCAA urge you to object to the airport application. If you would like a member from the Association to come and present to the Council, please do not hesitate to ask.

Yours sincerely

Hilary Burn
Chair

Cc All Weston-Super-Mare Town Councillors

Attachments

Lord Deben's letter from the Committee on Climate Change to Grant Shapps MP
New Economic Foundation Report

Minute Extract from the Tourism & Leisure Committee on the 9th September

Transfer to the Town Council of Dartmouth Close Play Area

The Deputy Town Clerk explained how Dartmouth Close play area was being funded by Big Worle. Works commenced on the 16th September 2019 which were due to finish in the next couple of weeks. Alliance Homes were prepared to transfer the asset in full with Big Worle giving up their lease entirely.

Big Worle were currently funding all works and upon completion of transfer the Town Council would take full control of the asset.

Members expressed how the community was excited for this new play area and the GM commented on how the open space surrounding it made it clearly visible and somewhat less susceptible to vandalism; with the area potentially 'policing' itself via residents and those in the local area.

The Deputy Town Clerk advised that it would be sensible not to take full control of the asset until a post installation inspection had taken place.

PROPOSED BY: Councillor Sonia Russe

SECONDED BY: Councillor Marcia Pepperall

RESOLVED: To recommend to the Town Council that upon a successful Post Installation Inspection and any queries arising resolved, the Town Council accept the transfer of the asset at Dartmouth Close Play Area.

REPORT TO THE TOWN COUNCIL – 18th November 2019

Local Council Risk System – 6 Month Action Plan Review

Written by Molly Maher, Development Officer

The Audit for the year 2018.2019 was concluded by exterior Auditors PKF Littlejohn. A comment within their sign off recognised that although the Council had taken steps to review Risk there was requirement for this to be reviewed by Full Town Council despite the delegation scheme in place.

The council holds a Central Business Risk register which is reviewed on an annual basis by Members and officers, this is produced using a sector specific Local Council Risk System (LCRS). This was put before the Expenditure and Governance Working Party on the 24th June 2019, with areas of concern given specific recommendations by the working party which is detailed in the attached minute extract.

Officer and Managers were consulted regarding their progress on the action plans generated. The 30th September 2019 marked the half way point and the first review of the action plans.

1 – Action Plan

1.1 Bus Shelters Maintenance

Recommendations from the Expenditure and Governance Working Party on the 24/06/2019:

1. *That the area of Bus Shelters be reviewed at the next meeting and that information such as locations and condition be provided.*
2. *In the meantime, Clear Channel be approached in respect of a possible maintenance contract.*

Information was provided to the Expenditure and Governance Working Party on the 09/09/19 regarding bus shelter location and condition. Bus Shelters and the associated business risks will be reviewed as part of the upcoming Grounds Review. Research into a possible maintenance contract is ongoing.

1.2 Recruitment of Staff

Recommendations from the Expenditure and Governance Working Party on the 24/06/2019:

That the council's recruitment policy, pay and responsibilities be referred to the Personnel Committee for review.

The Personnel Committee reviewed the recruitment policy at two meetings on the 17/9/2019 and 23/10/2019. The risk to Town Council recruitment is a rolling matter which may be addressed via a specialist consultancy in 2020. To accommodate this, the review deadline was set at May 2020.

1.3 Land – Anti Social Behaviour

Recommendations from the Expenditure and Governance Working Party on the 24/06/2019:

1. *To define a policy for dealing with antisocial behaviour once the Grounds Manager had been appointed.*
2. *In the meantime, the powers of a PCSO needed to be defined and understood.*

The Grounds Manager has met with outside agencies to be able to define a policy. This work is still ongoing.

1.4 Public Conveniences

Recommendations from the Expenditure and Governance Working Party on the 24/06/2019:

1. *To consider the closure of the Locking Road toilets before 2020.*
2. *To define a policy to provide for security of premises and equipment, once the Grounds Manager was in post.*

The closure of Locking Road toilets was discussed at group leaders. Final direction will be provided during the budget setting process.

Security is being reviewed at Grove Park as part of an ongoing CCTV review carried out by the Deputy Town Clerk in liaison with North Somerset Council.

1.5 Social Media

Recommendations from the Expenditure and Governance Working Party on the 24/06/2019:

That the issue of the council's social media be brought back for review at the next meeting.

Social media was discussed at the Expenditure and Governance Working Party meeting on the 4/11/2019. It was advised that social media guidance be circulated amongst members by the Communications Officer.

1.6 Websites

Recommendations from the Expenditure and Governance Working Party on the 24/06/2019:

That the issue of the council's websites be brought back for review at the next meeting.

Websites were discussed at the Expenditure and Governance Working Party on the 4/11/2019. The Town Clerk advised of new government legislation surrounding websites. Work will be carried out by the Communications Officer to ensure inclusion in the new site (Town Council) by September 2020, with all of the other websites (Weston Museum, the Blakehay Theatre and the VIC) to be checked for compliance also.

2 – Additional changes to the Risk Register at the 6-month review:

- The 'Action by person' was amended to include the new Grounds Manager Fay Powell
- The 'Action by date' was amended to reflect the review that will be taken in April 2020 to mark the end of the year 2019/2020 and begin the year

2020/2021. The only exception is the review of the 'Employment of Staff' as it will be reviewed later in the year.

- The social media professional risk 'Unable to reply quickly to negative information/messages/posts' was downgraded to a low likelihood, as the Communications Officer has external access to the social media accounts and is able to manage negative comments as they arise.
- With the Town Council website being rebuilt, the 'risk arising from poor design' will be mitigated upon completion of the website. The 'Content' hazard is managed by all content being agreed by the Communications Officer and the Town Clerk, however, this is still an ongoing risk.

3 – Members will find attached the following documentation:

- Detailed updated Action Plan for the year 2019-2020
- Areas of the Councils Risk Register for the year 2019 / 2020 for action Expenditure and Governance Working Party –Minute Extract from the 24th June 2019 meeting

Members are requested to:

Note the report regarding the Council Business Risk Register's 6-month review.

**Weston-super-Mare Town Council
Assessment for year 2019 To 2020**



LCRS 7b - All Action Plans

Action completed

Ref	Risk	Hazard	Control	Likelihood Impact	Score	Action to be taken	Action by person/position	Action by date	
Bus Shelters									
35	Environmental	Vandalism	Arrange regular monitoring of sites. Liaise with local enforcement agencies. Instigate appropriate action against offenders.	Medium	4	Periodic inspections to be reviewed and addressed as necessary. The Bus Shelters are to be included in the Grounds review, and as such is ongoing.	Sarah Pearse/Fay Powell	01/04/2020	
36	Physical	Maintenance of Bus Shelters	Ensure that property is entered on a schedule for periodical maintenance. Maintain proper records of work carried out. Carry out periodical physical inspection.	Medium	4	Maintenance of Bus Shelters to be considered by Council after unsuccessful partnership with NSC for 2017/2018 (after a previous successful year). Maintenance of Bus Shelters to be fully reviewed as part of the Grounds Review, and as such is ongoing.	Sarah Pearse/Fay Powell	01/04/2020	
Employment of Staff									
36	Professional	Inability to recruit	Review recruitment policy.	Medium	4	Review recruitment and job advertisement procedure through committee structure. Done at Personnel committee on the 17/09/2019 and 23/10/2019. Still ongoing matter, specialist consultancy will be taking place in 2020	Tania Micklemiss	31/05/2020	
Land									
41	Environmental	Vandalism	Review security and monitor all areas on a regular basis Maintain liaison with law enforcement agencies. Define a policy for dealing with anti-social behaviour. Instigate legal action against perpetrators where appropriate.	Medium	4	Ellenborough Park & Millenium Green continue to be visited by ground staff for regular inspections - on going.	Sarah Pearse/Fay Powell	01/04/2020	



Ref	Risk	Hazard	Control	Likelihood Impact	Score	Action to be taken	Action by person/position	Action by date	
Public Conveniences									
294	Environmental	Vandalism	Maintain efficient and effective security. Maintain liaison with local enforcement agencies. Take action as appropriate against offenders.	High Medium	6	Regular inspections to take place With service partners WSS and John West. Close liaison with Police and Community response for persistent problems with know users. Ongoing	Sarah Pearse / Fay Powell	01/04/2020	
299	Physical	Security	Define policy and provide for security of premises and equipment Allocate responsibility for security/control. Maintain asset register.	Medium Medium	4	To review Security with service Partners (WSS and John West) as required when issues arise. The toilets are under review by the council and reports will be provided by officers as required. Actions to be taken as deemed necessary. Ongoing	Fay Powell /Sarah Pearse	01/04/2020	
Social Media Accounts									
0	Professional	Being misquoted	Contact the media outlet straight away and asking them to change the article before it goes to print. Encourage media outlets to speak with Town Clerk to avoid in correct information being quoted.	Medium Medium	4	Review social media policy periodically. Ensure staff with access to social media platforms are aware of Town Council protocols. Done for 2019/2020	Becky Walsh	01/04/2020	
0	Professional	Admin site members posting on Town Council pages instead of their own	Restrict the number of employees who have access to social media accounts. Ensure training is in place if necessary for members of staff who are not familiar with certain social media platforms. Make sure staff members are aware of their personally accountability.	Medium Medium	4	Review social media policy periodically. Ensure staff with access to social media platforms are aware of Town Council protocols. Done 2019/2020	Becky Walsh	01/04/2020	



**Weston-super-Mare Town Council
Assessment for year 2019 To 2020**

LCRS 7b - All Action Plans

Action completed

Ref	Risk	Hazard	Control	Likelihood Impact	Score	Action to be taken	Action by person/position	Action by date
0	Administration/ Legal	Compliance with public sector regulations	Create an accessibility statement for the Town Council's website(s).	Medium Medium	4	Create an accessibility statement for the Town Council's website(s). The new website is in the process of being built, upon completion a statement will be made.	Becky Walsh	01/04/2020
0	Administration/ Legal	Content	Ensure all necessary content is specifically approved by the council	Medium Medium	4	Officers to work within the parameters set by the Town Clerk in terms of media and press releases. If in doubt the Town Clerk should be consulted in the first instance. All press releases are sent to the Town Clerk for approval.	Becky Walsh/Muse um/Blakeha	01/04/2020
0	Technical	Risk arising from poor design/appearance of website	Ensure that design is undertaken by suitability qualified and experienced operators. Get details of and view previously developed sites. Set standards for site design and ensure that council is provided with full details prior to implementation.	Medium Medium	4	Service managers to maximise website appearance within the parameters set by Council (use the existing website platform). New website being designed. Compex are temporarily looking after the website	Comms Off/Museum /Blakehay	01/04/2020



Ref	Risk	Hazard	Control	Likelihood Impact	Score	Action to be taken	Action by person/position	Action by date
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No of issues listed: 11

Submitted to council: _____

Minute reference: _____

Date: _____

Signed by chairperson - Cllr Mark Canniford (Town Mayor) _____

Signed by responsible Finance officer - Sarah Pearse _____

How to complete (individual risk section):

1. Action to be taken - brief description of proposed action that will be taken to control this risk, including any Insurance or Health and Safety issues.
2. Action by person - the name or names of the persons taking the relevant actions.
3. Action by date - the proposed date that this action should be completed by.
4. Action completed - that the proposed action has been taken (ticked)
(not recorded on LCRS).

**Areas of the Councils Risk Register for the year 2019 / 2020 for action
Expenditure and Governance Working Party – 9th September 2019
Minute Extract from the 24th June 2019 meeting**

7. To receive the Council's Risk Register for the year 2019 / 2020

The Risk Register had been previously circulated with the agenda.

The Deputy Town Clerk/RFO explained that the system was designed to pick up risks and what the council was required by the auditor to do to mitigate the risks.

The Development Officer had undertaken it as a project this year with a fresh outlook and had worked with department managers to produce.

In general, it was a good report and actions were outlined within the action plan at the back of the report.

The Chairman suggested that action 4 'Social Media Accounts' needed to be looked at in detail at a future meeting.

In order, the Deputy Town Clerk/RFO explained the issues behind the action plan points on the following risks.

Bus Shelters Maintenance

The council was struggling to keep on top of the maintenance due to budget provision and the lack of contract interest. 2/3 years ago North Somerset Council repaired and replaced all bus shelters on their bus routes and so the council were able to piggy back that and get some repairs achieved, but since then only urgent repairs had been undertaken by John West. The future provision of bus shelters needs to be considered by members.

The Chairman suggested approaching Clear Channel a company the tourism's department used to advertise with.

The Town Clerk explained that bus shelters were a residual service and they had not been added to for over 10years.

A member requested that a list of all bus shelters and their condition be brought to the next meeting for review and suggested that some community organisations may be interested in taking over the maintenance of some of them.

RECOMMENDED:

1. That the area of Bus Shelters be reviewed at the next meeting and that information such as locations and condition be provided.
2. In the meantime, Clear Channel be approached in respect of a possible maintenance contract.

Recruitment of Staff

The risk was illustrated by the lack of interest in two recent job vacancies. The Town Clerk informed that this was probably a combination of full employment, a limited advertising budget and the salaries offered. The council's advertising was sector specific and vacancies were advertised in places such as Job Centre Plus, Indeed and the Mercury. He had discussed the lack of interest in the Grounds Manager job with various bodies one of which had suggested the salary on offer was too low.

In the latest round the job had been advertised in two specialist horticultural and countryside magazines. As a result five people had been shortlisted out of eight who had applied so the extra expense to advertise the job had paid off.

RECOMMENDED: That the council's recruitment policy, pay and responsibilities be referred to the Personnel Committee for review.

Land – Anti Social Behaviour

This was specific to Ellenborough Park and Millennium Green where there had been an increase in antisocial behaviour, rough sleepers, drugs and drug paraphernalia, dog fouling and littering. The council as land owners had built up a relationship with the police on these issues. The grounds team did their best to combat but they were under resourced and under equipped for some situations.

One possibility would be training the grounds team with the police to issue on the spot fines. A member had recently met with the new Chief Superintendent who seemed very proactive in targeting these types of issues and suggested contact to pursue further.

An alternative possibility would be funding a PCSO through the council but there could be issues with responsibility and loss of control.

RECOMMENDED:

1. To define a policy for dealing with antisocial behaviour once the Grounds Manager had been appointed.
2. In the meantime, the powers of a PCSO needed to be defined and understood.

Public Conveniences

The same types of issues were experienced with high levels of drug use at the Locking Road and Grove Park toilets. The previous week alone, Aquablast had been called out most days to unblock the toilets.

A member reported that the Locking Road site may take care of itself as First Bus were needing a site for an office and toilet.

The Town Clerk advised that he had received a notice of lease termination for Locking Road in 2020 from North Somerset Council, but that he had been told by the Regeneration Team that there was no funding for a replacement public toilet.

The Deputy Town Clerk/RFO advised that the Group Leaders' meeting had suggested closing the Locking Road toilet.

RECOMMENDED:

1. To consider the closure of the Locking Road toilets before 2020.
2. To define a policy to provide for security of premises and equipment, once the Grounds Manager was in post.

Social Media

RECOMMENDED: That the issue of the council's social media be brought back for review at the next meeting.

Websites

A new website would need to be considered by the council in order to combat the identified risks. The appointed person for the website was working with the Town Clerk and with the Blakehay and Museum on site to develop their website and social media.

Discussion ensued regarding responses to hostile social media posts on p.53 of the risk register. The Town Clerk advised that over the last 4 years the council had had limited presence on social media due to lack of resources. Now that there was an appointed person working 3 days per week, the response was more active.

RECOMMENDED: That the issue of the council's websites be brought back for review at the next meeting.