

WESTON-SUPER-MARE TOWN COUNCIL

MINUTES OF THE TOWN COUNCIL MEETING HELD AT THE TOWN HALL ON MONDAY 23RD JULY 2018

Meeting Commenced: 7.00 pm

Meeting Concluded: pm

PRESENT: Councillors Michael Lyall (Town Mayor), Clive Webb (Leader of the Town Council), Raymond Armstrong, Roger Bailey, James Clayton, Robert Cleland, Sarah Codling, Peter Crew, John Crockford-Hawley, James Davis, Peter Fox, Catherine Gibbons, Jocelyn Holder, Jan Holloway, Denise Hunt, Steven Kane, Michal Kus, Robert Payne, Alan Peak, Lisa Pilgrim, Anita Spencer-Johns, Richard Tucker and Roz Willis.

IN ATTENDANCE: Malcolm Nicholson (Town Clerk), Sarah Pearse (Responsible Financial Officer/Deputy Town Clerk), Samantha Bishop (Committee Officer), Fiona Walsh (Finance Officer), Chris Millard (Mayors Civic Officer), Paul Russell (Data Protection Officer), Reverend Peter Ashman (Town Mayor's Chaplain), Sarah Robinson (Weston & Somerset Mercury) and Karen Martin (observer).

The Town Mayor invited his Chaplain to say prayers which remembered the late Councillor Freddie Parsons, whose funeral was being held the following day.

In respect of Councillor Freddie Parsons' passing, one minutes silence was held by the meeting.

The Town Mayor invited questions and observations from parishioners present. There were none.

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| 78 | <p>To receive Apologies for Absence</p> <p>Apologies for absence were received from Councillors Mark Canniford, Richard Nightingale, Ian Porter, Len Purnell and Martin Williams.</p> <p>Councillor Clive Darke's long term apologies were given at the meeting.</p> |
| 79 | <p>Declarations of Interest</p> <p>There were no declarations of interest received.</p> |
| 80 | <p>To approve the accuracy of the Minutes of the Town Council Meeting held on the 24th May 2018</p> <p>The minutes of the meeting had been previously circulated with the agenda.</p> <p>PROPOSED BY: Councillor Clive Webb SECONDED BY: Councillor Peter Fox</p> <p>RESOLVED: That the minutes be approved.</p> |
| 81 | <p>To receive announcements and communications from the Town Mayor</p> <p>The Town Mayor reported that he and the Mayoress had attended 33 engagements; and the Deputy Mayor had attended 4 on his behalf, which was a total of 37 to date.</p> <p>The Town Mayor and Mayoress were thoroughly enjoying the role and highlighted on the following significant events:</p> <p>Alfred Leete Blue Plaque unveiling Armed Forces Days</p> |

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| | <p>Weston In Bloom Judging Day Mayor's Civic Service</p> <p>High Sheriff's Garden Party - The Mayor reported that the High Sheriff was very interested in the deprivation of both Weston and Bridgwater and was taking it into consideration.</p> <p>The Town Mayor invited Councillor Roz Willis to address the meeting in relation to her Mayor's Cadet Cameron Service.</p> <p>Councillor Roz Willis was delighted to inform that her Mayors Cadets Cameron Service had joined the RAF for 12 years and had completed his 12 week training. A press release with an accompanying photo had been created but very disappointingly, was not published which a real shame was considering the mark of the 100 years of the RAF.</p> <p>The Town Mayor felt this was very appropriate and thanked Councillor Roz Willis for informing the meeting.</p> |
| 82 | <p>To receive the Notes of the Youth Council Meetings</p> <p>Councillor Roz Willis reiterated her frustration with councillors not being informed of meeting dates and therefore not being able to attend meetings.</p> <p>The Town Clerk reported that he had taken the issue up with Kevin Lilwall (Director of Operations, YMCA) in the hope to rectify the problem for future meetings.</p> <p>RESOLVED: That the notes be noted.</p> |
| 83 | <p>Healthy Weston Initiative and Community Hub</p> <p>The Town Clerk informed that Colin Bradbury was on holiday and that Katie Norton (Programme Director) had been arranged to present to the meeting but unfortunately had been taken ill. They had requested to present at a future meeting of the Town Council, which the Town Clerk would arrange.</p> |
| 84 | <p>General Data Protection Regulation (GDPR)</p> <p>The Town Mayor invited Paul Russell, Data Protection Officer for the Town Council to address the meeting regarding the GDPR.</p> <p>Paul Russell introduced himself as the Town Council appointed Data Protection Officer and was invited to the meeting to present to council the new data protection legislation as it affected town & parish Councils. He had a PowerPoint presentation prepared which unfortunately was unable to be shown due to the incompatible IT equipment.</p> <p>The presentation was given verbally under the following headings:</p> <ul style="list-style-type: none"> • What is personal data? • Principles of Data Protection • How personal data is collected and processed • The Rights of individuals • Privacy notices • Preventing Data Breaches • Security <p>Paul was thanked for the presentation and asked what the cost indicators were for the council to comply with the new legislation and would they have to employ somebody to undertake it?</p> |

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| | <p>Paul advised that there would be no reason to employ extra staff, as lot of work had already been undertaken by officers since February and processes had been changed to comply with the legislation.</p> <p>Discussion ensued. In response to a question regarding employees' details being passed on, Paul explained that people could pass on details with the consent of the person concerned.</p> <p>It was questioned whether councillors should be given separate email addresses for their council work to alleviate the threat security breaches Paul advised that this would be a sensible move. Other councils had done exactly that and it brought professionalism, security and control to ensure compliance with GDPR.</p> <p>The Town Clerk thanked Paul for addressing the council and advised that the council had very good practices and procedures in place with administration and finance already; and that the council's IT program Citrix was an extremely secure system. He then encouraged members in their personal lives to be aware of the new legislation around personal data as there were real life implications to help them control use of their data by others.</p> <p>Paul Russell thanked the council and left the meeting at 7.50pm.</p> |
| 85 | <p>Appointments of Town Councillors to Committees, Sub-Committees, Working Parties and External Organisations</p> <p>A copy of the existing Committee Membership list was previously circulated with the agenda.</p> <p>There were three vacancies to fill due to the passing of Councillor Freddie Parsons and the long term apologies approved for Councillor Clive Darke.</p> <p>PROPOSED BY: Councillor James Davis SECONDED BY: Councillor Clive Webb</p> <p>A vote was taken and was carried.</p> <p>RESOLVED: That</p> <ol style="list-style-type: none"> 1. Councillor James Davis would take Councillor Darke's place on the Policy and Finance Committee 2. Councillor Jos Holder would take Councillor Darke's place on the Community Services Committee 3. Councillor Richard Nightingale would take Councillor Freddie Parsons' place on the Planning Committee. 4. A new Committee Membership list would be issued to this effect. |
| 86 | <p>Motion to Council under Standing Order 11 from Councillor Peter Fox:</p> <p>The Town Mayor invited Councillor Peter Fox to propose his motion.</p> <p>"With regard to the public toilets in Grove Park I have anecdotal evidence that the Police have requested that the Town Council closes these facilities, as they attract antisocial behaviour. If this is indeed official policy it seems to me the 'Tail Wagging the Dog' Surely the Police should be in charge of the streets of this town and not the yobs. Would it be possible for an official from the Police to confirm that this is not in fact their policy? The Town Council instructs the Town Clerk to contact the Avon and Somerset Chief Constable accordingly"</p> <p>Councillor Peter Fox, in presenting his motion, felt strongly that the Town Council needed to keeps its facilities open to the public and needed the Police's support to achieve this.</p> |

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| | <p>The Chairman of the Expenditure & Governance Working Party agreed that the council was not happy with the Police's response and was happy to second his colleague's motion and referred to Standing Order 11.5 (<i>If the subject matter of a resolution comes within the province of a committee of the Council, it shall, upon being moved and seconded, stand referred without discussion to such committee or to such other committee as the Council may determine for report, provided that the Chairman, if considering it to be a matter of urgency, may allow it to be dealt with at the meeting at which it was moved</i>)</p> <p>A member stated that the police's response was legitimate and that their advice on anti-social behaviour should be considered by the council.</p> <p>The Town Clerk advised, quoting Standing Order 11.5 that unless the Mayor considered it to be a matter of urgency, then the matter should not be dealt with at the meeting at which it was moved but referred to the Expenditure and Governance Working Party..</p> <p>The Mayor ruled accordingly that the motion be referred to the Expenditure and Governance Working Party to be considered as part of the toilet review and that the matter be reported back to the Town Council at its meeting on 24th September.</p> |
| | <p>There being no further business, the Town Mayor closed the meeting at 8.05 p.m.</p> <p>Signed: Dated: Town Mayor</p> |