

**WESTON-SUPER-MARE TOWN COUNCIL
WESTON IN BLOOM WORKING PARTY
HELD ON TUESDAY 25th JUNE 2019
AT GROVE HOUSE**

Meeting commenced: 11.00 am

Meeting concluded: 12.04 pm

PRESENT/IN ATTENDANCE: Councillors Raymond Armstrong, Dave Dash, Gill Bute, Helen Thornton, Roger Bailey; Sue Williams, Bev Tucker, Philip Dinham, Jenny Gosden, Clive Rogers, Malcolm Nicholson (Town Clerk) Zoe Scott (Community and Grounds Officer).

1.	<p>Election of Chairman</p> <p>The Town Clerk invited nominations for the position of Chairman.</p> <p>PROPOSED BY: Councillor Ray Armstrong SECONDED BY: Councillor Helen Thornton</p> <p>RESOLVED: That Councillor Roger Bailey be elected Chairman of the Weston in Bloom Working Party for the year 2019-20.</p> <p>Councillor Roger Bailey then took his place as Chairman of the meeting.</p>
2.	<p>Apologies for Absence and Notification of Substitutes</p> <p>Apologies were received from Councillor Roz Willis, Kareen Williams, Jos Holder, Sandra Sellars and Jim Sellars.</p>
3.	<p>Election of Vice Chairman</p> <p>The Chairman invited nominations for the position of Vice-Chairman.</p> <p>PROPOSED BY: Councillor Roger Bailey SECONDED BY: Councillor Helen Thornton</p> <p>RESOLVED: That Sandra Sellars be elected Vice-Chairman of the Weston In Bloom Working Party for the year 2019-20.</p>
4.	<p>To co-opt up to 10 additional members of the Working Party</p> <p>Details of twelve people interested in being co-opted onto the Working Party, and of their current involvement, were reported.</p> <p>RESOLVED: To co-opt the following members to the Working Party:</p> <ul style="list-style-type: none">• Jim Sellars• Sandra Sellars• Sue Thomas• Philip Dinham• Maureen Jackson

	<ul style="list-style-type: none"> • Kareen Williams • Jenny Gosden • Roger Brown • Sue Williams • Bev Tucker <p>The Town Clerk shared his appreciation of Jos Holder and Pauline Priestman who had been long standing members of Weston in Bloom. The Working Party agreed that a letter of appreciation be sent to them.</p>
<p>5.</p>	<p>Declarations of Interest</p> <p>There were none received.</p>
<p>6.</p>	<p>To agree the accuracy of the minutes of the previous meeting held on the 16th April 2019</p> <p>PROPOSED: Jenny Gosden SECONDED: Philip Dinham</p> <p>RESOLVED: That the minutes be approved and signed by the Chairman.</p> <p>It was noted that the trees planted in Worle looked really good, as well as the Train project.</p>
<p>7.</p>	<p>To note the Committee Terms of Reference:</p> <p>The Committee Terms of Reference (TOR) had been previously circulated with the agenda. There was a discrepancy on the amount of co-opted numbers stated. It should have read 10 not 14. The correct TOR would be circulated.</p>
<p>8.</p>	<p>Monthly Finance Report:</p> <p>The remaining balance after committed expenditure was £1,771.01</p> <p>Discussion arose as to whether the watering could be carried out in house and reviewed when the tender was due. The Community and Grounds Officer explained in the past there had not been the capacity to carry this out in house however a review could take place in the future. In the mean time she would speak to the contractor to ensure all the plants were being watered thoroughly. It was noted how the current contactor had great knowledge of the features and went above what was stated in the contract, such as helping to repair vandalism and reporting of any issues.</p>
<p>9.</p>	<p>Judging Day 2019:</p> <p>The Community and Grounds Officer explained the route for the judging day 2019. She was unable to attend the lunch however all arrangements were in hand.</p> <p>It was noted that the trees along Milton Road needed tidying up. The route would be checked prior to judging day.</p>

	<p>The Community and Grounds Officer thought it would be nice to organise a “Open Garden” trail involving the WIB volunteers. This would showcase their talents and help raise awareness of Weston In Bloom, potentially attracting some new volunteers. This would be included as an agenda item for the next meeting.</p>
<p>10.</p>	<p>Planting and Volunteers:</p> <p>The volunteers were happy with how the planting was going.</p> <p>The Chairman said he found it really useful having the plants delivered straight to his home.</p> <p>It was discussed whether the plants could be delivered earlier, around May time.</p> <p>RESOLVED: This would be reviewed again when the new Grounds Manager was in place.</p>
<p>11.</p>	<p>Presentation Event – Friday 11th October 2019:</p> <p>The presentation awards would be held in Newquay on Friday 11th October. Tickets were £20 each. The Community and Grounds Officer would email out all the details and asks that people responded ASAP if they would like to attend. In the past WIB has paid for the tickets only and transport must be arranged separately.</p>

There being no further business, the Chairman closed the meeting at: 12.04 pm

Signed:..... Dated: