

WESTON-SUPER-MARE TOWN COUNCIL ALLOTMENT MANAGEMENT SUB-COMMITTEE AGENDA

Date: Wednesday 14th September 2016 **Time:** 7.00 p.m.

Venue: Grove House

Members of the Allotment Management Sub Committee are hereby summoned to this meeting and reminded that they have a duty to state a Declaration of Interest prior to the appropriate agenda item and to consider the Crime and Disorder Act s.17 when reaching a decision. Members who wish to comment on matters within their ward may attend and address the Committee.

Committee Members: Councillors Roger Bailey (Chairman), Ray Armstrong, Robert Cleland, Len Purnell, Richard Tucker and Clive Webb. Non-voting co-opted members: George Raines (Chairman of the Allotment Club) and allotment representatives: Mike Phillips (Kewstoke), Clive Wall (Rectors Way), Mike Tansley (Redpits) and Cheryl Puttnam (Bournville), Jenny Nichols (Old Mill Way)

Prior to the commencement of the meeting, the Chairman will invite questions and observations from parishioners present (maximum time permitted 15 minutes).

Note: Quorum of the Committee shall be 3 of its members: Two councillors and one co-opted member.

- 1. Apologies for Absence and Notification of Substitutes**
- 2. Declarations of Interest**
- 3. To agree the accuracy of the minutes of the previous meeting held on 28th June 2016** (attached)
- 4. Proposed Devolved Management Agreement**
- 5. Hutton Moor Allotments and Access Track**
To receive a verbal report of the Grounds Manager
- 6. Tree Inspections**
To receive a verbal report from the Grounds Manager
- 7. Risk Assessments**
- 8. To receive verbal reports from allotment site representatives for:**
 - 8.1. Rectors Way
 - 8.2. Redpits
 - 8.3. Kewstoke
 - 8.4. Hutton Moor
 - 8.5. Bournville
 - 8.6. Old Mill Way
- 9. To receive and consider details of the current Allotment Waiting List** (Available to view at the meeting)

Malcolm L Nicholson
Town Clerk
1st September 2016

Grove House, Grove Park
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