

**WESTON-SUPER-MARE TOWN COUNCIL  
NOTES OF THE ALLOTMENT MANAGEMENT  
SUB-COMMITTEE MEETING  
HELD AT GROVE HOUSE ON 25<sup>TH</sup> JUNE 2019**

**Meeting Commenced:** 7.00 pm

**Meeting Concluded:** 7.45 pm

**PRESENT:** Councillors Dave Dash (Chairman), Gillian Carpenter, Daniel Marcos-Ashworth and Roger Bailey (Vice Chairman).

Non-Voting co-opted members: George Raines, (Chairman of the Allotment Club), Mike Philips (Kewstoke) and Kevin Pearce.

**IN ATTENDANCE:** Theresa Donald (Amenities Officer) and Zoe Scott (Community and Grounds Officer).

<b>52.</b>	<p><b>Election of Chairman</b></p> <p>The Community and Grounds Officer invited nominations for the position of Chairman.</p> <p><b>PROPOSED BY:</b> Councillor Jillian Carpenter <b>SECONDED BY:</b> Councillor Roger Bailey</p> <p><b>RESOLVED:</b> That Councillor Dave Dash be elected Chairman of the Allotment Management Sub-Committee for the year 2019-20.</p> <p>Councillor Dave Dash then took his place as Chairman of the meeting.</p>
<b>53.</b>	<p><b>Apologies for absence and notification of substitutes</b></p> <p>Apologies for absence were received from Councillor Gill Bute and Clive Wall.</p>
<b>54.</b>	<p><b>Declarations of interest</b></p> <p>There were no declarations of interest received.</p>
<b>55.</b>	<p><b>Election of Vice Chairman</b></p> <p>The Chairman invited nominations for the position of Vice-Chairman.</p> <p><b>PROPOSED BY:</b> Councillor Daniel Marcos-Ashworth <b>SECONDED BY:</b> Councillor Dave Dash</p>

	<p><b>RESOLVED:</b> That Councillor Roger Bailey be elected Vice-Chairman of the Allotment Management Sub-Committee for the year 2019-20.</p>
56.	<p><b>Minutes of the last meeting</b></p> <p>The minutes of the meeting held on the 26<sup>th</sup> March 2019 had been previously circulated with the agenda.</p> <p><b>Action:</b> Mike Tansley needed to be removed as he was no longer a site representative.</p> <p><b>PROPOSED BY:</b> Councillor Roger Bailey <b>SECONDED BY:</b> Councillor Daniel Marcos-Ashworth</p> <p><b>RESOLVED:</b> That with the above amendments the minutes be approved and signed by the Chairman.</p>
57.	<p><b>To note the Sub Committee Terms of Reference</b></p> <p><b>Action:</b> Item 8 on the Terms of Reference needed to be changed from March to October. The rent had been charged for a period of 18months so was to fall in October 2020 for potential rent increase. The rent charges would be reviewed in June 2020. Currently it was £1.10p per linear meter.</p> <p><b>Action:</b> Item 7 on the Terms of Reference needed to be changed from December to June.</p>
58.	<p><b>Actions from the previous meeting</b></p> <p><u>Hutton Moor</u> The roadway leading to Hutton Moor allotment site has now been widened, as requested.</p> <p><u>Kewstoke</u> The tree specialist made several attempts to contact the site representative to arrange a site meeting, but without success. He did however visit the site and has arranged cutting back branches of the tree, that were overhanging the shed and also clearing brambles and ivy, from the shed - photos were circulated at the meeting.</p> <p><u>Haywood Village Allotments</u> The council was asked at the last meeting whether there was going to be any new sites on the Haywood Village development. It has been confirmed that the S106 required that the allotments at Haywood Village must be provided prior to 800 dwellings being built, within phase 2. It was estimated that it would be 3 – 5 years before they were in place.</p>

	<p><u>Old Mill Way</u> The completion of the report regarding flooding on the site was still outstanding. The council were in discussions with NSC regarding the Great Crested Newts and waiting for further information from the ecology team.</p> <p>There was discussion as to why the Haywood Village site would take so long. However, all were pleased to know they would be providing an allotment site.</p> <p>The Town Clerk had contacted North Somerset Council on numerous occasions regarding the information needed from the Ecology Team.</p>
59.	<p><b>To receive verbal reports from allotment site representatives</b></p> <p><b>Rectors Way:</b> Some vacant plots which were in the process of having tenants allocated.</p> <p><b>Redpits:</b> All plots would be re-numbered and measured to make the plots even in size which would take time.</p> <p><b>Kewstoke:</b> The gate had dropped again. <b>Action:</b> The other post now needed fixing.</p> <p><b>Hutton Moor:</b> All the locks have been changed to make the site more secure. This had happened across all sites which needed it. There were 3 plots to let and the track had now been widened.</p> <p><b>Bournville:</b> All fine, nothing to note.</p> <p><b>Old Mill Way:</b> Plot 15 had been given to Baytree School. A shed was donated from the Lions Club and another trough was needed under the Section 106 money.</p> <p><b>Action:</b> Arrange trough under Section 106 monies.</p>
60.	<p><b>To receive and consider details of the current Allotment Waiting List</b></p> <p>Details of the current waiting lists were circulated at the meeting.</p>

<b>WAC Allotment summary</b>		<b>25 Jun 2019</b>	
No of individual residents requesting allotment plots		38	Second Plot Requests
<b>Total Plot requests</b>		<b>83</b>	<b>10</b>
<b>HUTTON</b>		24	2
<b>CLARKES</b>		13	0
<b>REDPITS</b>		13	5
<b>KEW/S</b>		5	0
<b>BOURN</b>		13	2
<b>LOCKING/C</b>		15	2
<p><i>This summary will automatically update when changes are made in the Waiting List sheet ands 2nd Plot requests.</i></p>			
<p>There being no further business, the Chairman closed the meeting at 7.27pm.</p> <p>Draft Minutes would be sent out within 2 weeks of the meeting.</p> <p>The date of the next meeting was agreed for 24<sup>th</sup> September 2019, 7.00pm at Grove House.</p>			

Signed.....  
Chairman

Dated.....