

**WESTON-SUPER-MARE TOWN COUNCIL
NOTES OF THE ALLOTMENT MANAGEMENT
SUB-COMMITTEE MEETING
HELD AT GROVE HOUSE ON 26TH MARCH 2019**

Meeting Commenced: 7.00 pm

Meeting Concluded: 7.27 pm

PRESENT: Councillors Robert Cleland (Chairman), Roger Bailey and Clive Webb.

Non-Voting co-opted members: George Raines, (Chairman of the Allotment Club) Clive Wall (Rectors Way), Kevin Pearce and Steven Ellis (Allotment Committee members).

IN ATTENDANCE: Sarah Pearse (Deputy Town Clerk), Theresa Donald (Amenities Officer) and Zoe Scott (Community and Grounds Administrator).

375	<p>Apologies for absence and notification of substitutes</p> <p>Apologies of absence were received from Councillor Armstrong, Jenny Stevens and Frank Gould.</p>
376	<p>Declarations of interest</p> <p>There were no declarations of interest received.</p>
377	<p>Minutes of the last meeting</p> <p>The minutes of the meeting held on the 4th December 2018 had been previously circulated with the agenda.</p> <p>It was highlighted that minute number 249 needed to reflect that it was Rectors Way which had an issue with the crumbling wall and the path which needed widening at Hutton Moor Site and not the gate.</p> <p>PROPOSED BY: Councillor Roger Bailey SECONDED BY: Councillor Clive Webb</p> <p>RESOLVED: That with the above amendments the minutes be approved and signed by the Chairman.</p>
378	<p>Actions from the previous meeting</p> <p>There was nothing to discuss.</p>
379	<p>To receive verbal reports from allotment site representatives</p> <p>Rectors Way: 3 spare plots were available and would be allocated shortly.</p> <p>Redpits: A new Site Rep, Dan Langdon had been appointed and Chris Fry was dealing with all maintenance issues. The plots were being re-numbered to make it more sequential and letters had been sent out to plot holders regarding unkept plots.</p>

	<p>Kewstoke: The Elder Tree overhanging the shed was still an issue. Some branches had fallen onto the shed. The Council would action this and have a tree specialist visit the site.</p> <p>Hutton Moor: A few break-in incidents had occurred. Some new locks were on order and would be put on the site gates. The hasp would be hidden as much as possible to try and defer future vandalism. This would also be implemented on other sites which needed it. There were no vacant plots however 3 would become available from the 1st April. Stone had been ordered for the track.</p> <p>Bournville: The play area had been removed. The area would be turned into another plot, potentially one which was accessible for those with disabilities.</p> <p>Old Mill Way: 1 vacant plot. The site had also been broken into, however nothing was taken and there were no attempts to the sheds.</p>																								
380	<p>To receive and consider details of the current Allotment Waiting List</p> <p>Details of the current waiting lists were circulated at the meeting.</p> <p>WAC Allotment summary 26 Mar 2019</p> <table border="1" data-bbox="318 995 1146 1417"> <thead> <tr> <th>No of individual residents requesting allotment plots</th> <th>34</th> <th>Second Plot Requests</th> </tr> </thead> <tbody> <tr> <td>Total Plot requests</td> <td>92</td> <td>10</td> </tr> <tr> <td>HUTTON</td> <td>22</td> <td>2</td> </tr> <tr> <td>CLARKES</td> <td>16</td> <td>0</td> </tr> <tr> <td>REDPITS</td> <td>15</td> <td>5</td> </tr> <tr> <td>KEW/S</td> <td>10</td> <td>0</td> </tr> <tr> <td>BOURN</td> <td>17</td> <td>2</td> </tr> <tr> <td>LOCKING/C</td> <td>12</td> <td>2</td> </tr> </tbody> </table> <p>RESOLVED: That the number of individual residents requesting allotment plots be noted.</p> <p>The number of vacant plots and those on the waiting list changed daily. Plots which were not being kept up to a suitable standard were sent a 14-day notice letter, however this was not proving effective in making people look after their plot. The letter had been amended asking for the site key back straight away and this seemed to encourage more activity.</p> <p>The Council was asked whether there would be any new sites appearing on Haywood Village. The Deputy Town Clerk explained that the Council was unaware of any but would look into it and report back.</p> <p>Part of the report had been completed regarding the flooding at Old Mill</p>	No of individual residents requesting allotment plots	34	Second Plot Requests	Total Plot requests	92	10	HUTTON	22	2	CLARKES	16	0	REDPITS	15	5	KEW/S	10	0	BOURN	17	2	LOCKING/C	12	2
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	<p>Way however in order to finish it, another site visit was needed. This could not happen at present due to Great Crested Newts being found in the area. The Amenities Officer was going to contact Natural England to obtain more information and on the process which would need to be followed.</p>
	<p>There being no further business, the Chairman closed the meeting at 7.27pm.</p> <p>Draft Minutes would be sent out within 2 weeks of the meeting.</p> <p>The date of the next meeting was agreed for Tuesday 25th June 2019, 7.00pm at Grove House.</p>

Signed.....
Chairman

Dated.....