

**WESTON-SUPER-MARE TOWN COUNCIL  
COMMUNITY SERVICES COMMITTEE  
MEETING HELD ON MONDAY 8<sup>th</sup> MAY 2017  
AT GROVE HOUSE**

**Meeting Commenced:** 7.00 pm

**Meeting Concluded:** 7.55 pm

**PRESENT:** Councillors Sarah Codling (Vice-Chairman), Ray Armstrong, James Davis, Michal Kus, Len Purnell, Mark Canniford, Robert Cleland, Steve Kane, Michael Lyall (S) and Clive Webb (S).

**IN ATTENDANCE:** Malcolm Nicholson (Town Clerk), Helen Morton (Finance Officer), Sally Heath (Blakehay Theatre Manager), Zoe Scott (Community and Grounds Administrator), Sarah Robinson (The Mercury) and Jennifer Lawley (Committee Officer)

Prior to the commencement of the meeting, the Chairman invited questions and observations from parishioners present. (*Standing Order No:8*)

<b>349.</b>	<p><b>Apologies for Absence and Notification of Substitutes</b></p> <p>Apologies for absence were received from Councillors Roger Bailey (substituted by Councillor Clive Webb), Richard Tucker (substituted by Councillor Michael Lyall) and Clive Darke together with Rob Thurston (Grounds Manager) and Kevin Lilwall (YMCA).</p> <p>In the absence of Councillor Roger Bailey (Chairman), Councillor Sarah Codling (Vice-Chairman) chaired the meeting.</p> <p>Councillor James Clayton was not in attendance.</p> <p><b>RESOLVED:</b> That the apologies be received and noted.</p>
<b>350.</b>	<p><b>Declarations of Interest</b> (<i>Standing Order No:30</i>)</p> <p>There were no Declarations of Interest received.</p>
<b>351.</b>	<p><b>Minutes of the Community Services Committee Meeting held on the 6<sup>th</sup> March 2017</b></p> <p><b>PROPOSED BY:</b> Councillor Michal Kus <b>SECONDED BY:</b> Councillor Len Purnell</p> <p>A vote was taken and <b>carried</b>. Accordingly it was:</p> <p><b>RESOLVED:</b> That the minutes be approved and signed by the Chairman.</p> <p><i>Councillor Robert Cleland joined the meeting at 7.03 pm.</i></p>
<b>352.</b>	<p><b>References from other Committees</b></p> <p><b>352.1 The minutes of Weston In Bloom</b> 14th March 2017 (approved) had been previously circulated with the agenda.</p> <p><b>RESOLVED:</b> That the minutes be received and noted.</p> <p><b>352.2 The minutes of the Museum HLF Working Party</b> 2<sup>nd</sup> February 2017 (approved)</p>

	<p>2<sup>nd</sup> March 2017 (approved) had been previously circulated with the agenda.</p> <p><b>RESOLVED:</b> That the minutes be received and noted.</p> <p><b>352.3 The minutes of the Blakehay Theatre Marketing Working Party</b> 17<sup>th</sup> March 20 (approved) had been previously circulated with the agenda.</p> <p><b>RESOLVED:</b> That the minutes be received and noted.</p>
<b>353.</b>	<p><b>Management Reports</b></p> <p><b>353.1 Youth Services</b> The report of the North Somerset Director of Operations (YMCA) had been previously circulated with the agenda.</p> <p>The report covered the following aspects:</p> <ul style="list-style-type: none"> <li>• Youth Café YMCA Weston-super-Mare</li> <li>• Weston-super-Mare Youth Council</li> <li>• Partnership projects</li> <li>• Friday Night project</li> <li>• Attendances</li> <li>• Links to Town Council strategy</li> </ul> <p>Members were given an invitation to attend a ‘Getting Lives on Track’ celebration on the 17<sup>th</sup> May 2017.</p> <p><b>RESOLVED:</b> That the report be received and noted.</p> <p><i>Councillor Mark Canniford joined the meeting at 7.05 pm.</i></p> <p><b>353.2 The Blakehay Theatre</b> The report of the Blakehay Theatre Manager had been previously circulated with the agenda.</p> <p>The report covered the following aspects:</p> <ul style="list-style-type: none"> <li>• General update</li> <li>• Marketing and Publicity</li> <li>• Theatre review</li> <li>• Weston College, Service Level Agreement (SLA) draft</li> </ul> <p>The Town Clerk said that the refurbishment of the Upper Studio had transformed the theatre, and he suggested that members visit the theatre to see the changes.</p> <p><b>RESOLVED:</b> That the Blakehay Theatre Marketing Working Party be instructed to schedule an Open Day event for the Blakehay Theatre.</p> <p><b>353.3 Weston Museum</b> The report of the Museum Visitor Services Manager had been previously circulated with the agenda.</p> <p>The Museum Visitor Services Manager, Nick Melling, introduced himself to the committee.</p>

	<p>The report covered the following aspects:</p> <ul style="list-style-type: none"> <li>• Operational</li> <li>• Community</li> <li>• Volunteering</li> <li>• Learning</li> <li>• Events, marketing and programmes</li> </ul> <p>A member queried the continued availability of rooms at the museum being let out to the Children's Centre. Confirmation was given that although the rooms had been reorganised as a learning space, these would still be available.</p> <p>Members were also informed that a member of the museum staff would be leaving the employ of the Town Council. Jill Cowles, Museum Outreach Assistant, was thanked for her work on community engagement.</p> <p><b>RESOLVED:</b> That the report be received and noted.</p> <p><b>353.4 Grounds</b></p> <p>The report of the Grounds Manager had been previously circulated with the agenda.</p> <p>The Community and Grounds Administrator was in attendance on behalf of the Grounds Manager.</p> <p>The report covered the following aspects:</p> <ul style="list-style-type: none"> <li>• Weston-in-Bloom (WiB)</li> <li>• Public Toilets</li> <li>• Cemetery</li> <li>• Allotments</li> <li>• Bus Shelter</li> </ul> <p>The WiB Working Party had made the decision to take a year out from entering the main competition in order to focus the year on recruiting volunteers and re-grouping. The Community and Grounds Administrator supported this decision.</p> <p>In answer to a question, the Town Clerk referred to the two new wooden benches and a number of planters for the cemetery which had been ordered from Leyhill Open Prison as part of the Town Council's initiative to work more closely with the prison in terms of offender re-training. The Town Clerk wished to thank Councillor Ian Porter for establishing the link between the Town Council and Leyhill Open Prison.</p> <p>Reference was made to the re-designed £1.00 coin with regard to the Town Council's public conveniences and the complications that might arise. Members were advised that the £1.00 coin although similar in shape and size to a 20p coin would be rejected by the payment/slot unit and that an advisory notice would be placed above the units.</p> <p><b>RESOLVED:</b> That the report of the Grounds Manager be received and noted.</p>
<b>354.</b>	<p><b>Community Events</b></p> <p>The report of the Community and Grounds Administrator had been previously circulated with the agenda.</p> <p>The report covered the following events:</p>

	<p>Halloween (31<sup>st</sup> October 2017)</p> <ul style="list-style-type: none"> <li>• Flower Show (12<sup>th</sup> August 2017)</li> <li>• Literary Festival (22<sup>nd</sup> February – 1<sup>st</sup> March 2018)</li> </ul> <p>The Town Clerk reminded members of the discussions prevailing with regard to the Literary Festival and World Book Week which he hoped would be endorsed by the committee.</p> <p><b>RESOLVED:</b> That the report be received and noted.</p>
355.	<p><b>CCTV</b></p> <p>At the last meeting it had been resolved that CCTV reports be reinstated and brought back to the Community Services Committee for debate on their format.</p> <p>The committee had previously received CCTV reports but these had been deemed too complex to understand, too generic and members saw no value in them. Members had, therefore, agreed to cease receipt of the reports unless another format could be provided.</p> <p>Members of the Expenditure and Governance Working Party had visited the CCTV control room on the 24<sup>th</sup> April 2017.</p> <p>Debate ensued.</p> <p>A vote was taken and <b>carried</b>. Accordingly it was:</p> <p><b>RESOLVED:</b> That CCTV coverage and data received be reviewed by the Expenditure and Governance Working Party.</p>
356.	<p><b>Grove Park War Memorial Sculpture – The Winged Victory</b></p> <p>The report of the Town Clerk had been previously circulated with the agenda.</p> <p>At the last meeting it had been resolved that the Weston Mercury be approached for an editorial in their newspaper to find an image of Grove Park's War Memorial Sculpture – The Winged Victory - with her olive branch intact. Two images had since been received from the Mercury's archives.</p> <p>Debate ensued and members were requested to consider the Town Clerk's recommendations.</p> <p>A vote was taken and <b>carried</b>. Accordingly it was:</p> <p><b>RESOLVED:</b></p> <ol style="list-style-type: none"> <li>1. That a condition report of the war memorial be commissioned at a cost of £377 + VAT</li> <li>2. To note that future decision making on the war memorial restoration project will normally fall to the Museum and Heritage Sub-committee</li> <li>3. That the report be received and noted.</li> </ol>
357.	<p><b>The Blakehay Theatre Branding/Logo</b></p> <p>A minute extract from the Policy and Finance Committee meeting of the 24<sup>th</sup> April 2017 had been previously circulated with the agenda.</p> <p>The Blakehay Theatre's branding and logo as piloted would now go ahead for all branding of the theatre. No objections were raised.</p>

	<p><b>RESOLVED:</b> That the resolution of the P&amp;F Committee be received and noted.</p>
358.	<p><b>Mobile Skate Park</b></p> <p>The report of the Town Clerk had been previously circulated with the agenda.</p> <p>The report covered the following aspects:</p> <ul style="list-style-type: none"> <li>• Background</li> <li>• Current situation</li> <li>• Options</li> </ul> <p>The Mobile Skate Park was now 12 years old, and its condition had deteriorated to the point that it was now no longer safe for use. The Holy Trinity Church had offered to restore the Mobile Skate Park at their own expense to a safe condition to enable it to be put to further use by local people in accordance with the original project. In general, normal practice of the Town Council when disposing of surplus items was to sell on items eBay. However in this event there could be no guarantees as to its further use.</p> <p>The Town Clerk, therefore, requested that members consider whether to sell the Mobile Skate Park on eBay or to the Holy Trinity Church for a nominal sum on the understanding that it continues to be used for skateboarding activities by young people in the local area in accordance with the original project.</p> <p>Debate ensued.</p> <p>A vote was taken and <b>carried</b>. Accordingly it was:</p> <p><b>RESOLVED:</b> That the Mobile Skate Park be sold to Holy Trinity Church at a cost of £1.00 on the understanding that it continues to be used for skateboarding activities by young people in the local area.</p>
359.	<p><b>Street Names for the Development at Dolphin Square</b></p> <p>A plan of the development and email extracts had been previously circulated with the agenda.</p> <p>Members were advised that a delegated decision had been made for the approval of the following street names for the development at Dolphin Square by the Chairman and Vice-Chairman of the Community Services Committee due to an urgent request by North Somerset Council.</p> <ul style="list-style-type: none"> <li>• Central Walk</li> <li>• Church Square</li> </ul> <p>Debate ensued during which the Town Clerk's disapproval regarding the short notice given by North Somerset Council for a response to the request was noted.</p> <p><b>RESOLVED:</b> That the delegated decision be received and noted.</p>
360.	<p><b>Dog Bin Request</b></p> <p>A dog bin application had been previously circulated with the agenda.</p> <p>A resident had requested that a dog bin be located outside the children's play area in Thompson Way. However, a Ward Councillor proposed that dog bin no:18 be relocated from its present situation rather than approve a new dog bin and its installation, explaining that several rubbish bins were located near dog bin no:18.</p>

	<p>Another Councillor advised of a dog bin request he had received, the location of which he had no practical solution as the problem of dog mess occurred outside shops. Members were reminded of the Community Response Team's enforcement remit and the recognition of dog mess hotspots.</p> <p>Members were advised that for the financial year 2017/18 a budget for 6 bins was available.</p> <p><b>RESOLVED:</b> That dog bin no:18 be relocated to Thompson Way.</p>
	<p>There being no further business, the Chairman closed the meeting at 7.55 pm.</p> <p>Signed: ..... Dated: ..... Chairman</p>