

WESTON-SUPER-MARE TOWN COUNCIL

Expressions of Interest For Building Surveying Services Various Locations in Weston-super-Mare

Weston-super-Mare Town Council is seeking Expressions of Interest from suitably experienced and qualified companies to provide professional support to Town Council staff by providing Building Surveying Services at various Town Council Buildings and Sites in Weston-super-Mare, the contract will be for an initial 3-year term with the ability to extend by a further two years by agreement. The company will need to have proven and demonstrable experience in a similar environment and the wide-ranging skill bases to achieve the various elements of the contract which include management of a measured term contract, design, health & safety management, defect diagnosis, procurement and contract administration.

Contractors from whom Weston-super-Mare Town Council procure goods and services must demonstrate that all practicable steps are being taken to allow equal access and equal treatment in employment and service delivery, as appropriate to the nature of the contract. Following a decision made by Weston-super-Mare Town Council in July 2020, the Council is committed to working with Contractors who pay the Real Living Wage to their employees.

Contractors from whom Weston-super-Mare Town Council procure goods and services must be able to demonstrate an excellent Health and Safety record, accordingly contractors that cannot demonstrate an excellent record, free from enforcement action, will not be considered. Contractors must also be able to demonstrate how they provide social value with the work being carried out, within parameters set out by the Town Council.

Weston-super-Mare Town Council will evaluate the Expression of Interest submissions received, and shortlist qualifying companies to invite tenders for the contract. Registration of interest does not imply inclusion on the tender list. Tender documents will be issued mid-late April 2023.

EVALUATION & ASSESSMENT OF EXPRESSION OF INTEREST

The evaluation will be in accordance with the following criteria, a fail under the Health and Safety criteria will automatically result in exclusion from the tender list.

An aggregate of 4 or more fails will automatically result in exclusion from the tender list.

Evaluation Criteria	Pass / Fail
Proven experience in type and scale of work within an operational public building	Pass / Fail
Financial capability	Pass / Fail
Proven experience in type and scale of work for Heritage Buildings and Public Buildings	Pass / Fail
Evidence of an excellent Health & Safety Record (no enforcement action under current legislation)	Pass / Fail
Confirmation that employees are paid Real Living Wage.	Pass / Fail
Resources and availability to tender in April 2023 and commence in July 2023	Pass / Fail

Interested parties are asked to submit Expressions of Interest to include their:

- Company name, address, contact name and registration number
- Company bankers name and account number
- Details of any enforcement action under Health & Safety Legislation
- Brief details of two recent (within last 36 months) similar projects undertaken by the company (Max 1000 words)
- Confirmation that the company pays real living wage.
- Confirmation that the company will be able to submit a tender and should they be successful, commence work July 2023

Expression of Interest should be sent no later than **12 noon on Friday 7th April 2023** to:

Sarah Pearse
Deputy Town Clerk / Responsible Financial Officer
Weston-super-Mare Town Council
Grove House
Grove Park
Weston-super-Mare
BS23 2QJ

Email: development@wsm-tc.gov.uk