

Health and Safety Statement

Weston super Mare Allotment Club sites

1. Scope of works

This statement applies to general activities carried out on the allotment sites, including but not limited to:

Cultivation of soil, planting and harvesting

Use of hand tools, power tools and machinery, e.g. lawnmowers and strimmers

Storage and use of water, compost and organic matter

Site maintenance, including waste disposal and path upkeep

2. Responsibilities

Plot holders, are responsible for themselves and other visitors to site. To follow safety guidance use tools and equipment correctly, and report hazards or incidents immediately.

3. Significant hazards and control measures

Hazard	Control – Individuals responsibilities
Slips, trips and falls	Keep to designated pathways. Pathways to be kept clear and in good condition at all times
Manual handling	Use correct lifting techniques, share loads, use wheelbarrows
Tools and equipment	Keep tools maintained, store safely and securely
Machinery	Users to be competent with the chosen machine. Wear PPE. Complete pre-use checks. Equipment must suitable for intended purpose. Ensure that others do not enter into the work area.
Chemicals and fertilisers.	No petrol to be kept in sheds Use organic methods where possible. Ensure the correct labelling of containers used for chemical storage and use. Follow all the manufacturer's safety and usage instructions
Water sources including troughs	All children and animals must be fully supervised near water sources. Maintain clean water supply. No containers that have been used for chemical use to enter water sources. All water on site is not suitable for human consumption

Wildlife and insects	Wear gloves. Avoid nests. Seek medical help if allergic
Fire risk	No uncontrolled fires. All fires to be well-contained. Water to be available for damping down. Never leave fire unattended
Loan working	Inform somebody of your intended location and duration of stay. Carry a mobile phone. Avoid hazards
Materials containing asbestos	No material containing asbestos to be brought on site if unsure ask for assistance
Vehicles	All vehicles must not exceed 5 mph whilst on site. Never leave vehicle unattended if engine is running

4. Personal protective equipment (PPE)

Gloves for handling soil tools and waste

Sturdy footwear with good grip

Eye, breathing and ear protection to be used when using machinery

High visibility vests when working near vehicle access areas

5. Emergency procedures

Plot holders to provide their own first aid kit

Call emergency services dial 999 and provide site name and nearest access point

Fire safety, water is provided in troughs. Do not tackle fires that are out of control.

Alert other ploholders. Evacuation assembly points at gates.

6. Environmental considerations

Compost all organic waste in correct containers / storage bins

Avoid using harmful pesticides or herbicides consider organic methods

Dispose of non-compostable waste responsibly and as soon as possible and away from the site (recycling centres)

Protect wildlife habitats where possible

7. Monitoring and review

Statement to be reviewed following any incident

Regular site inspections to ensure ongoing safety compliance

8. Incidents

Incidents to be recorded in the online incident register